

Addendum to City of Fulshear Board and Commission Applications for City of Fulshear Economic Development Corporations

This additional information and questionnaire are required for applicants interested in serving on:

- The City of Fulshear Development Corporation, a Type “A” Economic Development Sales Tax Corporation; or
- The Fulshear Development Corporation, a Type “B” Economic Development Sales Tax Corporation.

City of Fulshear Economic Development Sales Tax Corporations (EDCs) Board of Director Position Description & Application Questionnaire

Title: Director, City of Fulshear Development Corporation / Fulshear Development Corporation

Reports to: Fulshear City Council

Term of service: 2 years*

** Directors may be appointed or removed at any time by City Council*

Role: The EDCs are integral parts of the City’s economic development tool kit. Established under Texas Local Government code by election in 2007, the EDCs are funded through an apportionment of the local sales tax, and are charged, statutorily, with oversight of these dollars with necessary approvals from the ‘authorizing entity’ – the City – who appoints directors to the boards.

The EDCs are separate corporations, governed by specific sections of the Texas Local Government Code, and their Corporate Bylaws. The EDCs have an administrative services agreement with the City through the City Manager, which provides for the City’s overall economic development programs and operations, and in return, allocates the necessary City staff to administer the EDCs’ work and programs in cooperation with the overall City goals and objectives.

City’s first comprehensive economic development strategy was finalized in September 2019 as guide for streamlining economic development initiatives including the work and programs of the EDCs (see below for more information).

By submitting an application for consideration of appointment, applicants are committing themselves to open communication and dialogue regarding Fulshear’s economic future, as well as adherence to the roles laid out in the Strategic Plan. While a diversity of views is encouraged and welcomed, it is paramount that EDC directors, along with Council, are committed to fulfilling their respective roles through respectful discourse, collaborative and creative solutions, planning for the long-term benefit of Fulshear, and to speaking with one-voice to champion ‘frictionless’ economic development across the community and City organization.

Time Commitment: Directors should expect to ***dedicate at least four (4) hours each month*** for regular meetings, special meetings as required, board packet review (minutes, financials, and other pertinent items related to topics for discussion and consideration by the boards), and generally staying abreast of ongoing projects, initiatives, and economic trends, project and committee work, outreach, etc. **Example of board agendas and packets can be found [here](#).**

Obligations & Expectations: Directors must complete State Public Information Act and Open Meeting Act training before beginning their service on the board, and are required to adhere to Conflict of Interest reporting requirements. Additionally, directors should plan to participate in ongoing training and education opportunities including economic development training and/or sales tax training throughout their term of service (EDC-funded). Directors should also plan to participate in annual strategic planning and board training workshops specific to Fulshear.

Fulshear Economic Development Strategy: *The City completed its first Economic Development Strategic Plan in September of 2019.* The plan, developed with assistance from TIP Strategies, outlines the community’s economic development vision, guiding principles, and key goals/initiatives, over the next 5 to 10 years. The strategic framework provides a mechanism for project evaluation and decision-making that is based on the community’s values and priorities. This framework not only serves to guide the City’s decision-making but also acts as a powerful tool to assist the City in seeking like-minded development partners who share the City’s vision for its future.

Please review the information and full Strategy document available here before answering the following questions. Attach separate pages as required for responses.

1. Do you support the City’s Economic Development Strategy?
2. Please summarize in your own words the economic development vision for Fulshear.
3. What are the main goals outlined in the Strategy?
4. Based on your review of the Strategy, what do you understand the EDCs’ roles to be in advancing economic development in Fulshear?
5. What do you feel the biggest opportunities are for Fulshear?
6. What about Fulshear’s biggest challenges?
7. How would your specific background/experience allow you to work collaboratively to advance and champion the vision outlined in the Strategy?
8. Is there anything specific that is unclear to you about the EDCs’ role? Please describe below.

Applicant Name (Please print): _____

Signature: _____

Date: _____