

## Internet Posting Requirements for Political Subdivisions

<b>Mailing Address of Political Subdivision:</b>  P.O. Box 279 Fulshear, TX 77441	<b>Telephone Number:</b>  281-346-1796	<b>E-Mail Address:</b>  kkopecky@fulsheartexas.gov
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Elected Officers of Political Subdivision	Year Elected Officer's Term Expires
Kaye Kahlich	May 2023
Zach Jones	May 2023
Kent Pool	May 2023
Joel Patterson	May 2023
Debra Gates	May 2022
Lisa Kettler Martin	May 2022
John Kelly	May 2022
Aaron Groff (Mayor)	May 2022

Date of Next Officer Election	Location of Next Officer Election
May 7, 2022	Fort Bend County Elections Rosenberg Annex 4520 Reading Road Rosenberg, TX

Candidate Eligibility Requirements	Deadline to File Candidate Application
See attached "Charter requirements"	February 18, 2022

Notice and Record of Meeting of Political Subdivision's Governing Body (If Applicable to Political Subdivision):

## Requisitos de Publicación en Internet Para Subdivisiones Políticas

<b>Dirección Postal de Subdivisión Política:</b>  P.O. Box 279 Fulshear, TX 77441	<b>Número de Teléfono:</b>  281-346-1796	<b>Dirección de Correo Electrónico:</b>  kkopecky@fulsheartexas.gov
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<b>Oficiales Electos de la Subdivisión Política</b>	<b>Año en que Expira el Mandato del Oficial Electo</b>
Kaye Kahlich	Mayo 2023
Zach Jones	Mayo 2023
Kent Pool	Mayo 2023
Joel Patterson	Mayo 2023
Debra Cates	Mayo 2022
Lisa Kettler Martin	Mayo 2022
John Kelly	Mayo 2022
Aaron Groff (Alcalde)	Mayo 2022

<b>Fecha de la Próxima Elección de Oficial</b>	<b>Ubicación de la Próxima Elección de Oficial</b>
7 de Mayo de 2022	Fort Bend County Elections Rosenberg Annex 4520 Reading Road Rosenberg Texas

<b>Requisitos de Elegibilidad del Candidato</b>	<b>Fecha Límite Para Presentar la Solicitud de Candidato</b>
Consulte los "Requisitos de la Carta" Adjunta	18 de Febrero de 2022

<b>Aviso y Registro de Reunión del Órgano Rector de la Subdivisión Política (Si Corresponde a la Subdivisión Política):</b>

# **CITY OF FULSHEAR - CHARTER**

## **ARTICLE III THE CITY COUNCIL AND MAYOR**

### **Section 3.01 QUALIFICATIONS.**

The Mayor and each Council Member shall meet and maintain the following qualifications to be eligible for office:

- (a) Be a United States citizen;
- (b) Be twenty-one (21) years of age or older on the first day of the term to be filled;
- (c) Have resided continuously in the corporate limits of the City for twelve (12) months on the first day of the term to be filled at the election;
- (d) Not be delinquent in paying any local, state, or federal taxes;
- (e) Not be indebted to the City; and
- (f) *Satisfy any other eligibility requirements prescribed by this Charter or other law for the office for which they are a candidate.*

### **Section 3.02 JUDGE OF QUALIFICATIONS.**

The City Council is the final judge of all elections and of the qualifications of its members and of any other elected officials of the City.

### **Section 3.03 NUMBER, SELECTION, AND TERM OF COUNCIL MEMBERS.**

The membership of the City Council shall be composed of seven (7) Council Members, two (2) of which shall be elected at large by majority vote, and five (5) of which shall be elected by majority vote of a single-member district in which they must reside. Council Members shall serve a two (2) year term unless sooner removed under the provisions of this Charter or other law. A person may not serve more than three (3) consecutive terms as a Council Member, provided that partial terms shall be excluded from such limitation. For only the at-large Council Member positions, the City Council may, by ordinance, establish additional qualifications for candidates or establish no more than two districts within which a candidate must reside, or both.

Section 3.04 SELECTION AND TERM OF MAYOR.

The Mayor shall be elected at large by majority vote, and shall serve a two (2) year term unless sooner removed under the provisions of this Charter or other law. A person may not serve more than three (3) consecutive terms as Mayor, provided that partial terms shall be excluded from such limitation.

Section 3.05 COMPENSATION AND EXPENSES.

(a) Compensation for each Council Member shall be Three Hundred Dollars (\$300) per month and the compensation for the Mayor shall be Eight Hundred Dollars (\$800) per month. Any subsequent increases shall be determined and approved by a vote of the citizens at a regular election to amend this Charter. No increase in such compensation shall take effect until the beginning of the term of the Mayor or Council Member, as applicable, elected at the next general election.

(b) The Mayor and each Council Member shall be reimbursed for travel and out-of-pocket expenses incurred in the performance of their official duties.

Section 3.06 GENERAL POWERS AND DUTIES OF THE CITY COUNCIL.

All powers of the City shall be vested in the City Council, except as otherwise provided by law or by this Charter and the City Council shall provide for the exercise thereof and for the performance of all duties and obligations imposed on the City by law or by this Charter. By way of illustration but not limitation, the powers and duties of the City Council shall include the following:

(a) The City Council may make investigations into the affairs of the City and the conduct of any City department, office, or agency and for this purpose may subpoena witnesses, administer oaths, take testimony, and require the production of evidence; and

(b) The City Council shall determine the boundaries of all districts necessary for the election of each Council Member required by this Charter to be elected by district, and shall revise such boundaries from time to time as may be required by law.

Section 3.07 PROHIBITIONS.

(a) Neither the City Council nor any Council Member shall in any manner control or demand the appointment or removal of any administrative officer or employee of the City whom the City Manager or any subordinate of the City Manager is empowered to

appoint, but the City Council may express its views and fully and freely discuss with the City Manager anything pertaining to the appointment, removal, or both, of such officers and employees.

(b) Except for inquiries and investigations authorized by this Charter, the City Council and each Council Member shall deal with officers and employees of the City who are subject to the direction and supervision of the City Manager solely through the City Manager, and neither the City Council nor any Council Member shall give orders to any such officer or employee, either publicly or privately.

#### Section 3.08 POWERS AND DUTIES OF THE MAYOR.

Except as otherwise provided by this Charter or other law, the Mayor shall have the following powers and duties:

(a) The Mayor shall nominate, and by and with the approval of the City Council, shall appoint the members of all boards and commissions of the City, and may remove the same at any time; and

(b) The Mayor shall annually address the City Council as to the State of the City.

(c) The Mayor shall be the presiding officer of the City Council and shall be recognized as the head of the City government for all ceremonial purposes, for emergency management purposes and by the governor for purposes of military law.

(d) The Mayor shall, when authorized as necessary by the City Council, sign all official documents.

#### Section 3.09 CITY COUNCIL MEETINGS.

(a) The Mayor and the City Council shall meet on a regular monthly basis (regular meeting) at a time and place determined by resolution of the City Council.

(b) The Mayor may call a special meeting on the Mayor's own motion and shall call a special meeting on the application of three (3) Council Members or the City Manager.

(c) Unless otherwise provided by this Charter or other law, each vote, order, decision, or other action taken by the City Council shall require the affirmative vote of a majority of the full City Council, provided that any abstention not required by law shall be counted as a vote against the matter under consideration, and provided that the Mayor shall have

the right to cast the deciding vote in the case of a tie, but shall not otherwise have any right, power, or authority to vote against or veto any action taken by the City Council. For purposes of this subsection, a majority shall mean an integer greater than one-half of the full City Council, provided that any one or more Council Members required by law to abstain from voting on a particular matter shall be excluded for purposes of determining the majority.

(d) The City Council shall adopt rules of procedure governing all meetings of the City Council, which shall provide for comments from the public at all regular meetings, subject to such limitations as may be imposed by the City Council.

(e) The City Manager shall place an item on the agenda of the next regular meeting of the City Council if requested to do so at a time other than during a City Council meeting by either the Mayor or by a concurrence of two (2) Council Members, and shall place an item on the agenda of a subsequent meeting if a motion to do so is made and seconded during any City Council meeting.

(f) At the first regular meeting of the City Council after each general election, the City Council shall elect one Council Member to serve as Mayor Pro Tempore until the City's next general election. If the Mayor fails, is unable, or refuses to act, the Mayor Pro Tempore shall perform the Mayor's duties. If the Mayor and the Mayor Pro Tempore are both absent, any Council Member may be appointed to preside at the meeting.

#### Section 3.10 VACANCIES.

(a) If for any reason a single vacancy exists among the Mayor and the members of the City Council, then a majority of the remaining Council Members may fill the vacancy by appointment.

(b) If two or more vacancies among the Mayor and the members of the City Council exist at the same time, then a special election shall be ordered to fill the vacancies.

(c) A person elected or appointed to fill a vacancy serves until the next regular election at which the affected office is to be elected (partial term).

(d) If the Mayor or a Council Member is absent for three (3) consecutive regular meetings, then the Mayor's or Council Member's office, as applicable, is considered vacant unless:

- (1) They are sick and the absence is excused afterward; or

- (2) They have first obtained a leave of absence at a regular meeting.

#### ARTICLE IV CITY ADMINISTRATION

##### Section 4.01 CITY MANAGER QUALIFICATIONS, APPOINTMENT, AND COMPENSATION.

(a) The City Council shall appoint, by at least a two-thirds (2/3) supermajority of the full City Council, a City Manager who shall be chosen solely on the basis of executive and administrative training, experience, and ability. The City Manager may not be required to reside within the City.

(b) The City Manager shall have an employment contract with the City of Fulshear, which shall be approved by at least a two-thirds (2/3) supermajority of the full City Council, shall be for an indefinite term, shall fix the compensation of the City Manager, and shall provide for review of the City Manager at least once but not more than twice per year.

(c) The City Manager may be removed only by at least a two-thirds (2/3) supermajority of the full City Council and no hearing shall be required prior to the removal of the City Manager.

##### Section 4.02 CITY MANAGER POWERS AND DUTIES.

(a) The City Manager shall be the chief executive officer of the City, responsible to the City Council for the management of all City affairs placed in the City Manager's charge by or under this Charter.

(b) The City Manager shall:

(1) Appoint and suspend or remove all City employees and appointive administrative officers provided for, by, or under this Charter, except as otherwise provided by this Charter or other law. The City Manager may authorize any administrative officer subject to the City Manager's direction and supervision to exercise these powers with respect to subordinates in that officer's department, office, or agency;