



**\*\*\*EFFECTIVE SEPTEMBER 1, 2020\*\*\***  
**(Includes City Limits and ETJ permitted projects)**

Before a Final Inspection (**new residential or commercial**) can be scheduled, all required paperwork ***must*** be submitted for approval.

Forms required are;

1. Water Meter Verification (Not required for ETJ projects)
2. Form Survey
3. Engineer Foundation Letter
4. 3rd Party Windstorm Inspection Letter
5. Energy Final Report
6. Backflow Test Report (If Applicable)
7. Final Survey

**Development Services has 48 hours (business days) to approve the paperwork.**

Once the paperwork is approved, the contractor may then schedule a date for the Final Inspection. Paperwork approval/denial results will be sent to contractor by email.

Kerry Sigler

Building Official