



Due to the passage of S.B No 656 102.007 of the Texas Local Government Code was amended to require that the following information be included as the cover page for a budget document:

This budget will raise more revenue from property taxes than last year’s budgeted by an amount of \$616,339, which is 15.96% increase from last year’s budget. The property tax revenue to be raised from new property added to the tax roll this year is \$397,573.

Upon calling for a vote for approval of an ordinance adopting the City of Fulshear 2020-2021 Fiscal Year Budget, the members of the City Council voted as follows:

FOR:

Mayor Pro-Tem Kaye Kahlich
 Council Member Kent Pool
 Council Member Lisa Martin

Council Member Joel Patterson
 Council Member John Kelly
 Council Member Debra Cates
 Council Member Kevin White

AGAINST:

PRESENT and not voting: Mayor Aaron Groff

ABSENT:

The municipal property tax rates for the preceding fiscal year, and each municipal property tax rate that has been adopted or calculated for the current fiscal year, include

Tax Year	2020	2021
Fiscal Year	2019-2020	2021-2021
Property Tax Rate	\$0.218510	\$0.207070
Effective “No New Revenue” Tax Rate	\$0.152706	\$0.194563
Effective “Voter Approval” Maintenance & Operations Tax Rate	\$0.152706	\$0.152819
Rollback “Voter Approval” Tax Rate	\$0.218970	\$0.207070
Debt Rate	\$0.054048	\$0.054251

The total amount of outstanding municipal debt obligations (principal & interest) is as follows:

Type of Debt	Total Outstanding Debt
Property Tax Supported	—0—



**CITY OF FULSHEAR
ADOPTED BUDGET
FISCAL YEAR 2021**

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Vision Statement & Vision Elements

Vision Statement

City of Fulshear

**Fulshear is a community, where residents,
businesses and civic leaders are committed
partners in service to build a city of excellence.**

Revised July 2017

Vision Elements:

1. Reputation/Level of Service
2. Economic Development
3. Community Development
4. Infrastructure
5. Recreation Services (Quality of Life)



Mission Statement

City of Fulshear

The Mission of the City of Fulshear is to:

- **Provide the highest quality of life** through the provision of exceptional public services including infrastructure, public safety, and recreation;
- **Welcome diverse economic growth** within the constraints of fiscally responsible government; and
- **Build a community that is sustainable** for generations by preserving and honoring our history, small town character and natural environment and providing opportunities for growth in population and employment.



Guiding Principles

City of Fulshear

The Guiding Principles of the Fulshear City Council are to ...

- Emphasize family.
- Honor the country-like atmosphere.
- Maintain the feeling safety, of community and inclusiveness.
- Be welcoming and respectful.
- Be economically sufficient yet balanced with unique character and charm.
- Be cognizant/mindful of our fiduciary duties to maintain the health, sustainability and viability of Fulshear.
- Maintaining a diverse economic base for people to live and work in Fulshear, that supports all levels of education.



Strategic Plan

Priority #1a Level of Service

Guiding Principle: Provide stakeholder engagement and service delivery processes that are fair, consistent, predictable, and efficient.

Strategy 1a.1. The city will continue its efforts to secure its long-term financial stability.

- Communicate to residents why the change in agreement with the developments is necessary for the long-term financial stability of the City.

Strategy 1a.2: Improve the City’s reputation in the following areas

- Customer Service
- Processing of permit and other applications for service.
- Web architecture

Priority #1b Reputation

Guiding Principle: Improve transparency and public trust of city government.

Strategy 1b.1: Provide stakeholder engagement processes that are fair, consistent and predictable.

- Develop a Code of Conduct and Accountability for elected and appointed officials.
 - Establish strategy for the use of social media based on best practices.
- Establish “live-streaming” of City Council meetings.
- Revise the “Focus on Fulshear” and “Fulshear 101” programs as a cohesive information strategy.
- Establish an FAQ section in the City’s website.
- Provide Q&A opportunities where appropriate when engaging citizens.



Strategic Plan

Priority #2 Infrastructure

Guiding Principle: Create and implement a plan that provides for the installation and maintenance of essential public infrastructure and lays out a strategy for growth.

Strategy 2.1: Provide infrastructure to meet the needs of the growing community that

- Address mobility issues
- Meets infrastructure requirements and needs
- Drainage and wastewater challenges in several areas of the city
- Expansion and regionalization of wastewater treatment plant
- Remains on track with our major thoroughfare plan
- Addresses the widening of existing streets, particularly in the downtown area
- Expands water and wastewater services
- Keeps up with development with utilities and mobility improvements

Strategy 2.2: Complete the ongoing planning efforts and develop implementation strategies that reflect fiscal realities.

Strategy 2.3: Complete Capital Improvements Plan (CIP) and begin implementation.

Strategy 2.4: Develop a plan to ensure the General and Utility Funds are mutually self-sufficient.



Strategic Plan

Priority #3 Economic Development

**The City and Type A and Type B Economic Development Sales Tax Corporations completed an Economic Development Strategy for the City of Fulshear in late 2019. This item has been updated to reflect the priorities outlined in same.*

Vision:

Fulshear is a top destination for talent and business in the Greater Houston region, maintaining a small-town feel and a strong connection to nature balanced with high-quality, well-planned, and diversified development.

Guiding Principles:

- Excellent Quality of Place
- Fiscally Sustainable
- Balanced Tax Base

Five-year economic development goals:

- 1. Business Development: Support business growth and tax-base diversification in Fulshear with a suite of economic development services.**
 - Develop a toolbox to support economic development efforts.
 - Serve as the primary point of contact and project manager for high-impact projects.
 - Forge strong partnerships to create a support network for current and future businesses in Fulshear.
 - Keep a pulse on the new and existing business community.
 - Selectively recruit new businesses to Fulshear.
- 2. Strategic Investment: Encourage the development of opportunity areas through the investment of the City's and EDCs' resources.**
 - Designate and coordinate investments into opportunity areas.

- Identify and prioritize infrastructure projects that direct and foster growth in opportunity areas of the City.
 - Secure control of strategic land parcels that can catalyze commercial development or support business growth in Fulshear’s primary opportunity areas.
 - Support select projects that promote the City’s economic development vision, guiding principles, and desired outcomes.
- 3. Transformative Projects: Preserve and enhance Fulshear’s character and quality of place through catalytic projects.**
- Advance the top priority projects: downtown, a lifestyle center, and parks and open space.
 - Create a structure for identifying and prioritizing future transformative projects on a regular basis
- 4. Organizational Alignment: Structure the City of Fulshear’s economic development tools, resources, and oversight for efficient service delivery and investment management.**
- Reorganize the oversight and governance structure to enhance coordination and communication by consolidating EDCs into a single Type B corporation.
 - Define and establish the process by which businesses and developers seek City (including EDC) participation or investment.
 - Create a structure and build a culture that infuses economic development in decision-making cross the City organization.



Strategic Plan

Priority #4 Community Development

Guiding Principle: Create a regulatory environment that supports quality development, allows for flexibility while maintaining high standards.

Strategy 4.1: Adopt a Uniform Development Code that

- Prepares and presents development guidelines
- Attracts high quality developers
- Promote responsible growth in development
- Shows what we want our development to look like

Strategy 4.2: Develop a program to continue to improve the overall appearance of the City.

Priority #5 Recreational Opportunities

Guiding Principle: Create opportunities for recreation and leisure activities within the fiscal means of the city.

Strategy 5.1: Determine the level of recreational services the city should provide.

- What are the needs (that are not being provided privately)?
- What can we provide as a city?
- What can we afford to maintain?

Strategy 5.2: Provide for the quality of life of citizens meeting needs through

- Acquiring land for parks and events
- Providing parks and recreation services to the citizens
- Maintaining/establishing a unique environment to live work and play
- Providing parks and recreation venues that enhance/strengthen sense of community
- Keeping our green spaces with oncoming development
- Providing parks and recreation services to the citizens



...Strategic Plan

Strategy 5.3: Complete plans for park and recreation improvements.

Strategy 5.4: Establish a plan and alternatives for youth and adult sports playing fields.

Strategy 5.5: Leverage service development through public/private partnerships?

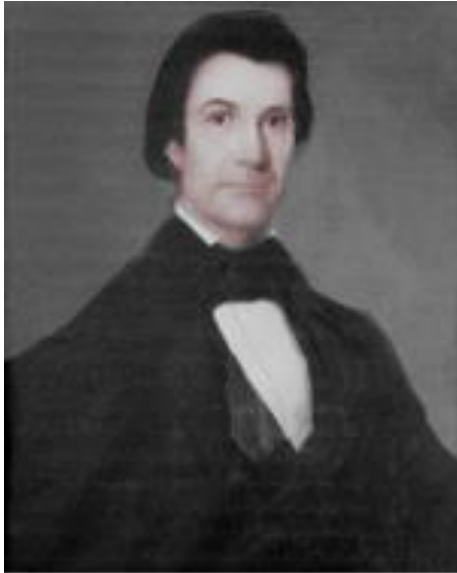
ELECTED OFFICIALS		
City Council Two-Year Terms		
NAME		TERM EXPIRES
Aaron Groff, Mayor		May-2022
Kaye Kahlich, Mayor Pro-Tem		May-2021
Joel Patterson		May-2021
Debra Cates		May-2022
John Kelly		May-2022
Lisa Kettler Martin		May-2022
Kent Pool		May-2021
COUNCIL APPOINTED OFFICIALS		
Position	Name	Date Appointed
City Manager	Jack Harper	4/9/2018
City Attorney	J. Grady Randle	
City Judge	Kelly Crow	
CITY MANAGER APPOINTED OFFICIALS		
Position	Name	Date Appointed
City Secretary	Kim Kopecky	7/3/2018
Chief Financial Officer	Wes Vela	11/28/2017
Chief of Police	Kenny Seymour	8/26/2011
Human Resource Director	Kristi Brashear	12/12/2018
Economic Development Director	Angela Fritz	3/10/2016
Development Services Director	Zachary Goodlander	2/4/2019
Municipal Court Administrator	Janie Chiasson	12/12/2018

Boards and Commissions	
<p style="text-align: center;"><u>Planning & Zoning</u></p> <p>Staff: Zachary Goodlander, Director of Development Services Council Liaison: Councilmember Kaye Kahlich Amy Pearce Randy Stacy Dar Hakimzadeh Jennifer Eckroth Joan Berger Gregory Ehman John Dowdall</p>	<p style="text-align: center;"><u>Parks and Recreation Commission</u></p> <p>Staff: Sharon Valiante, Director of Public Works Council Liaison: Councilmember Kent Pool Chair: Ramona Ridge Joe Goodwin Joan Berger Joanna Willars Kimberly Bow Katie Sallean Jennifer Eckroth Bill Sweitzer Rob Bamford</p>
<p style="text-align: center;"><u>Type A-City of Fulshear Development Corp</u></p> <p>Staff: Angela Fritz, Economic Development Director Council Liaison: Councilmember John Kelly Rev. Jackie Gilmore Guerdon (Bill) Archer Jr. Andrew Van Chau Jason Maklary Stacy Mangum</p>	<p style="text-align: center;"><u>Type B-Fulshear Development Corp</u></p> <p>Staff: Angela Fritz, Economic Development Director Council Liaison: Councilmember Lisa Martin Mike Hopfe Tommy Kuydendall Stacy Ryan Mangum Recie Medlock III Carol Riggs Wes Wauson Ray Kerlick Don McCoy (Ex-Officio)</p>
<p style="text-align: center;"><u>Historic Preservation and Museum Committee</u></p> <p>Staff: Kayla Villagomez Council Liaison: Councilmember Kevin White Susie Howey Kristina Stewart Sonya Simmons Rebecca Patterson Tracey Boyle</p>	<p style="text-align: center;"><u>Zoning Board of Adjustment</u></p> <p>Staff: Zachary Goodlander, Director of Development Services Council Liaison: Councilmember Joel Patterson Pat Mollere Bryan Thomas Dawn McRae Greg Shaw Gene Morgan</p>

Community Profile

HISTORY OF FULSHEAR

Fulshear was established on July 16, 1824 by a land grant of Mexico to Churchill Fulshear. Churchill Fulshear was one of Stephen F. Austin's original **Old Three Hundred**.



Churchill Fulshear, Jr.

The small agricultural community was centered around the Fulshear's' plantation which housed a cotton gin, flour mill and the 4-story brick mansion which Churchill Fulshear Jr. built in the 1850s. In 1888 Churchill Fulshear Jr. granted the San Antonio and Aransas Pass Railway a right-of-way through his land which motivated many families to move to the area, especially Scotch-Irish, Czech and German immigrants on their way from Galveston to Cat Spring, Austin and Fredericksburg who found the area too appealing to leave. The area was also home to a vibrant Freedman's community. In 1890 the town of Fulshear was laid out, platted and granted a post office.

Though there is evidence that there was a schoolhouse at a chapel meeting ground on the Fulshear Plantation in 1885, it was not until 1893 that the Fulshear school district was established. A Methodist church was established in 1894 with the Reverend J.H. Holt as its first resident. That church,

now the **First United Methodist Church** still exists today in downtown Fulshear.

A Story of Boom and Bust

By 1898 a thriving population of 250 residents supported eleven stores, three saloons, a school and a hotel. A block of businesses was destroyed by a fire in 1910 but the town recovered quickly and soon downtown consisted of several general stores, a drug store, a doctor's office, a post office, a millinery shop, three churches, an undertaker's supply store, a depot, a grist mill, a cotton gin, a blacksmith shop, a barber shop, six saloons, four schools, a boarding house, a hotel and a local telephone system. On Saturdays, when the local hands were paid, Fulshear was so busy that residents complained that the sidewalks were too crowded to walk on. The town had 300 residents and ten stores in 1929. But the population fell to 100 in 1933, around the time that the Fulshear plantation house was torn down. The Depression and a changed lifestyle caused residents to leave Fulshear. Fulshear did her share toward the war effort during WWII. Not only did she contribute men and women for the armed forces and war industries, but an airplane lookout station was also manned daily on the roof of one of the brick buildings.



HISTORY OF FULSHEAR

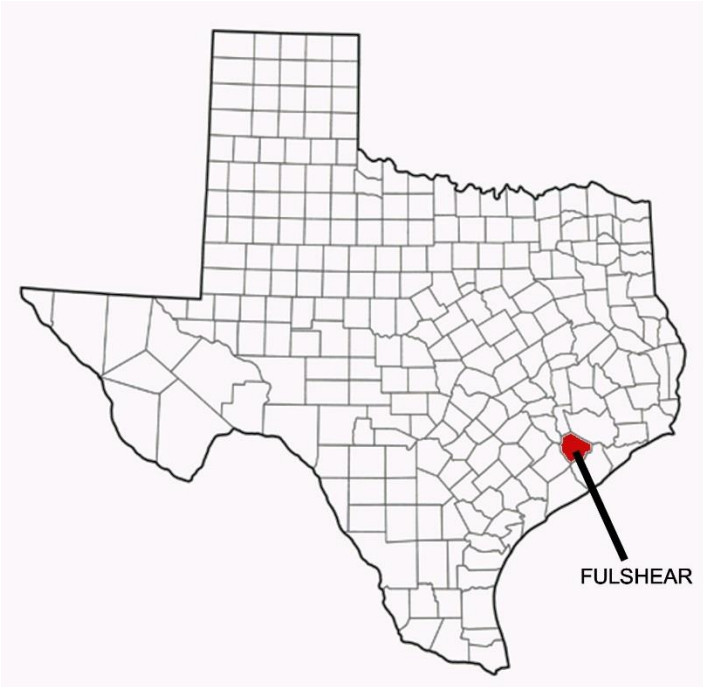
The Fulshear schools; two for black students, one for Hispanics and one for whites were merged into the Lamar Consolidated Independent School District in 1948. Huggins Elementary School was built in Fulshear in 1979, being named after John Huggins, who won world fame by training the first American horse to win the English Derby.

The population of Fulshear remained below 250 until the sprawl of the Houston metropolitan area began to creep in during the 1970s. Fulshear was incorporated in 1977 and remains a marketing center for locally produced rice, cotton, soybeans, corn, poultry, sorghum, horses and cattle. Many of the cattle are Texas Longhorns, descendants of Spanish and mission herds with horns spreading 4-8 feet. Pecans are also a very important, local crop.

Modern Growth

In 1988 Fulshear had a population of 623 and twelve businesses; by 2000 that number had grown to 716. The first decade of the 21st Century has seen explosive growth thanks in large part to our excellent Master Planned Communities. The current population estimate given by the consulting firm of Population and Survey Analysts, or PASA, is just over 12,000. With the population growth, the City itself has grown geographically with our City Limits now cover over 12 square miles with approximately 40 miles in the Extra Territorial Jurisdiction.

CITY AND AREA DEMOGRAPHICS



Fulshear is located in northern Fort Bend County. Downtown Houston is 33 miles to the east, and Wallis is 15 miles to the west. Interstate 10 at Katy is 7 miles to the north.

Climate

Average Annual Temperature	67 degrees Fahrenheit
Average Annual Precipitation	48 Inches
Average Sunny Days Per Year	201 days
Record Low Temperature	-2 degrees Fahrenheit
Record High Temperature	111 degrees Fahrenheit

Population

	2020	2021	2022	2023	2024	2025	2026	2027	2028
City	16,083	17,557	19,362	21,081	22,740	24,420	26,104	27,258	28,430
ETJ	17,892	20,269	22,642	25,344	28,740	32,400	36,455	40,520	44,879

Source: Population and Survey Analysts study -PASA-Oct 2019

Unemployment Rates

	2010	2012	2014	2016	2018
Fort Bend County	7.6%	6.0%	4.5%	5.0%	3.9%
Houston-The Woodlands-Sugar Land MSA	8.6%	6.2%	4.4%	5.3%	4.0%
Texas	8.1%	6.7%	5.1%	4.6%	3.8%
United States	9.3%	7.9%	5.6%	4.7%	3.9%

Source: Texas Workforce Commission & U.S. Census

Educational Attainment

Educational Attainment by Population Percentage

Less than 9th Grade	9th-12th Grade	High School Graduate	Some College	Associate's Degree	Bachelor's Degree	Graduate or Professional Degree
1.9%	1.9%	8.5%	16.8%	2.2%	43.0%	28.1%

Source: U.S. Census Bureau – American Fact Finder

Schools

School Type	School Name	Lamar Consolidated School District	Katy Independent School District
Elementary School	Amy Campbell		X
Junior High School	Dean Leaman	X	
High School	Fulshear	X	
Elementary School	Huggins	X	
Elementary School	James E. Randolph		X
Middle School	James W. Roberts	X	
Junior High School	Joe M. Adams		X
High School	Jordan		X

GFOA Award



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

City of Fulshear

Texas

For the Fiscal Year Beginning

October 1, 2019

Christopher P. Morill

Executive Director



Reader's Guide to this Budget Document

Overview

This overview is designed to help the reader to use and comprehend the City of Fulshear's Adopted Budget Document. The Annual Operating and Capital Budget serves as a policy document, a financial plan, an operations guide, and a communications device for the City.

It is the basis for the City's allocation of resources toward services that provide quality services, selected programs, and on-going improvements. The document is a continued effort to evaluate the effectiveness of City programs and services while presenting information on city operations.

Like many local governments, the City uses the fund method of accounting. Simply stated, a fund is a unit of the City which tracks the application of various public resources. For example, the Utility Fund is established to account for the revenues and expenses of the City's water and wastewater operations. Most people are particularly interested in the General Fund which is comprised of most of the City's operations such as Police, Municipal Court, Planning & Development, Finance, Public Works and Streets. Financial statements, including the adopted FY2021 budget are presented for every fund. The statements show the fund's financial condition over several years. This information is grouped by fund and then by department. Similar to the checking account statement you receive from your bank, the statement shows beginning balances, revenues, expenditures, and ending balances for each year. Each fund statement shows the actual audited amount from the previous fiscal year, or for this document, the fiscal year 2019 actual. The ending balance of the actual year becomes the beginning balance of the projected current fiscal year, FY2020. The projected column reflects estimated amounts compared to the amounts included in the adopted budget for the current year. The projected ending balance of the current fiscal year then becomes the beginning balance for the projected FY2021 budget year. Accompanying the statements are narratives and tables which describe the major features of the particular fund. Each department's presentation includes the mission statement, accomplishments for the previous fiscal year, and operational goals. The funding for each department, as well as the units staffing are summarized over a number of years.

The Capital Improvement Program Summary concludes the financial portion of the document which is followed by the detailed projects sheets which identify the current and long-range projects for the city.

Finally, supplemental information includes the adopted budget ordinance and a glossary of terms that are used within this document.

Reader's Guide to this Budget Document

Budget Format

The document is divided into six (6) sections that are separated by tabs. A description and the information provided in each section is described below.

- Budget Guide
- General Fund
- Utility Fund
- Other Funds
- Capital Improvement Program
- Appendix

Budget Guide - This section provides the reader a brief overview of the city organization and financial and budget policies. It includes the City Manager's transmittal letter, budget and tax calendar, all funds summary and personnel staffing schedule for the city organization.

General Fund - This section contains a summary and the detailed General Fund adopted budget which is used to account for all other expenditures not accounted for in any special revenue fund. It includes the revenue sources and the departmental expenditures. Each department's FY2020 accomplishments, goals, objectives and activity measures are continuously developed to meet the strategic plan.

Utility Fund - This section consists of those elements associated with the operation of the water and wastewater services. This fund is an enterprise fund which is set up like a proprietary business operation to provide the services of water and wastewater. In prior years this fund was accounted for in two funds, one for Cross Creek Ranch and one for City of Fulshear system. Due to an amendment to the Cross Creek Ranch developer agreement the two systems have been combined. In this section each department's FY2020 accomplishments, goals, objectives and activity measures are continuously developed to meet the strategic plan.

Other Funds - This section also includes all of the other funds that the city governs. These consists of special revenue funds; an internal service fund and the capital project funds. Included is each funds sources of revenues and uses of funds. Descriptions of the funds precede of the adopted budget detail of the specific funds.

Capital Improvement Program – This section consists of the City's Capital Improvement Plan which represents the City's long-range infrastructure development and improvement plan. Included is the financial plan for each project and detailed project sheet with descriptions and estimated capital and operating costs.

Reader's Guide to this Budget Document

Appendix – This section includes the adopted ordinances for the FY2021 Budget and the Tax Rates for the 2020 Tax Year. It also includes a glossary.

The City Organization

The City of Fulshear is a home-rule City operating under the Council-Manager form of government. All powers of the City are vested in an elected City Council, consisting of a Mayor and seven councilmembers. The City Council enacts local legislation, determines City policies, and employs the City Manager and the City Attorney.

The City Manager is the Chief Executive Officer and the head of the administrative branch of the City government. The City Manager reports to the City Council and is responsible for the proper administration of all affairs of the City.

The City government provides a broad range of goods and services to its citizens. The activities and personnel required to provide these goods and services are organized into broad managerial areas called Funds. Funds are separate fiscal and accounting entities with their own resources and budget necessary to carry on specific activities and attain certain objectives. Funds are described further in the City Funds section.

Each department is led by a Department Head that has supervision and control over his/her department but are subject to supervision and control of the City Manager. A Department Head may supervise more than one Department.

Budget Process

The budget process starts many months before the adoption of the annual budget. The City Council has adopted its Strategic Plan and Goals and each department has tie their goals and objectives to specific goals of the strategic plan. Although not all objectives tie directly to the strategic plan, staff is moving in that direction. City Council holds a budget retreat in January or February so that when staff begins their budget preparation in April, they will know the

Budget Process

direction of how to prepare their budgets. The departments submit their budgetary needs to the Chief Financial Officer in May.

The City Manager is required to submit the annual budget to the City Council no later than thirty (30) days before the beginning of the Fiscal Year. The budget and all supporting schedules must be filed with the City Secretary when submitted to the City Council and open for public inspection. The City Council must analyze the budget, making any additions or deletions that they feel appropriate and prior to the beginning of the next fiscal year, adopt the budget. On final adoption by the City Council, the budget takes effect for the next fiscal year.

Adoption of the budget constitutes adoption of an ordinance appropriating the amounts specified as proposed expenditures and an ordinance levying the property tax as the amount of the tax to be assessed and collected for the corresponding tax year. A separate ordinance is adopted to set the tax rate. Estimated expenditures cannot exceed proposed revenue plus any unencumbered fund balance. Unused appropriations may be transferred to any item required for the same general purpose, except when otherwise specified by the City's Charter or state law. Under conditions which may arise, and which could not reasonably have been foreseen in the normal process of planning the budget, the City Council may amend or change the budget to provide for any additional expense in which the general welfare of the citizenry is involved and therefore the budgetary level of control is at the fund level. These amendments must be by ordinance and become an attachment to the original budget.

City Funds

General Fund provides detailed analysis of the City's general operating activities, revenues, expenditures, and fund balances.

Debt Service Fund provides the accounting for payment of principal and interest on General Obligation Bonds, Certificates of Obligations, Tax Notes and Contract Payments to other taxing units incurring debt on its behalf.

City Funds

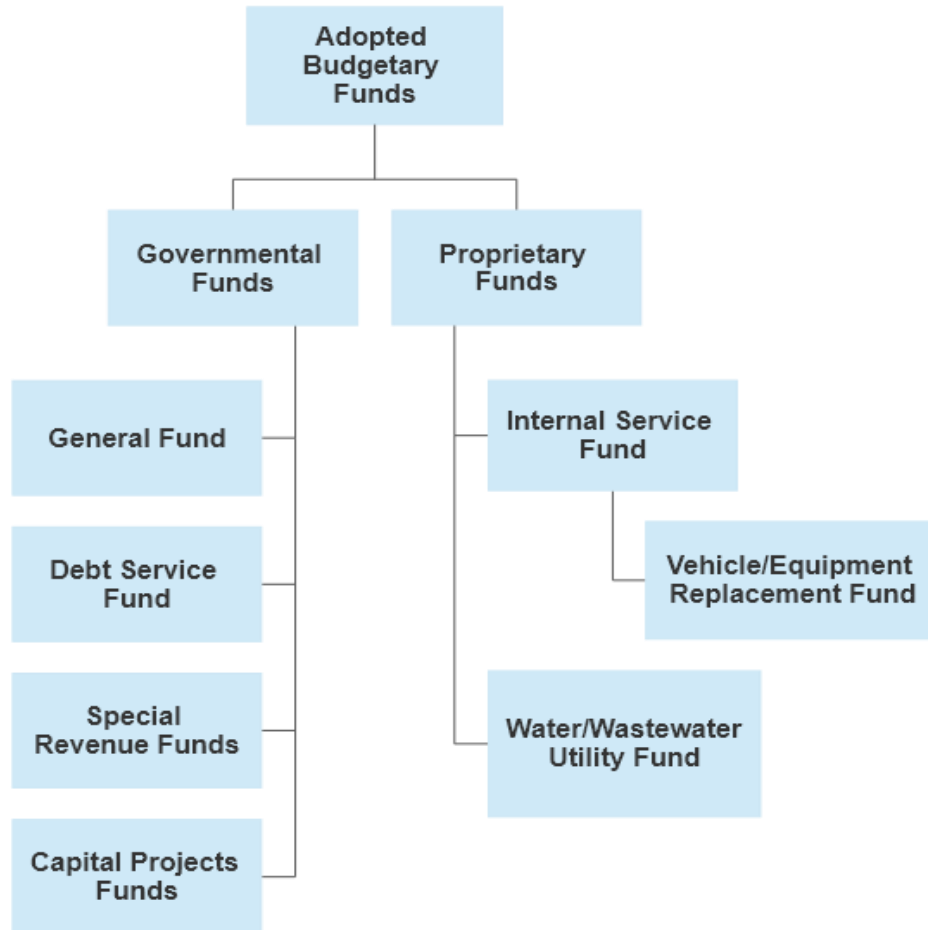
Special Revenue Funds provide a separate accounting for the various Special Revenue Funds that include: Regional Parks Fund, Court Technology Fund, Court Security Fund, Judicial Efficiency Fund, Child Safety Fund, Police Donation Fund and Federal Seizure Fund.

Internal Service Fund provides a separate accounting for the Vehicle & Equipment Replacement Program, which charges appropriate user departments.

Capital Projects Fund provides a separate accounting for the Capital Improvement Program projects that are detailed in the program and funded either by the issuing of debt or annual budget allocations.

Enterprise Fund (Utility Fund) provides accounting for the City’s water and wastewater operations which are financed and operated similar to a private business enterprise.

Fund Structure



Fund Structure

**Major & Non-Major
CITY FUNDS**

General Fund

Total Appropriations

\$13,756,833

- Administration
- Human Resources
- Municipal Court
- Finance
- Economic Development
- Police
- Emergency Management
- Communications
- Development Services
- Building Inspection
- Facilities
- Public Works & Streets

**Special Revenue
Funds**

Total Appropriations

\$3,489,181

- Reginal Park
- Federal Seizure
- State Seizure
- County Assistance District
- Court Technology
- Court Building Security
- Judiciary Efficiency
- Child Safety
- Police Donation
- CDC Type A
- FDC Type B
- Community Impact Fees

Capital Projects Fund

Total Appropriations

\$9,782,543

- General Gov't Projects
- W/WW Projects
- Community Impact Fees
- EDC Type A Projects
- EDC Type B Projects

Enterprise Funds

Total Appropriations

\$7,318,986

- Water/Wastewater
- Operations

Internal Service Fund

Total Appropriations

\$164,000

- Vehicle/Equipment
- Replacement

Debt Service Fund

Total Appropriations

\$1,169,224

- Contract Payments To
- M.U.D.

Basis of Accounting and Budgeting

The City's finances are accounted for in accordance with generally accepted accounting principles established by the Government Accounting Standards Board (GASB) and both financial and budgeting documents are prepared on this basis and all funds are included in both financial statements and budget documents.

- The accounts of the City are organized and operated on the basis of funds and account groups. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance related legal and contractual provisions. The minimum number of funds maintained are consistent with legal and managerial requirements. Account groups are a reporting device to account for certain assets and liabilities of the governmental funds not recorded in those funds. Governmental funds are used to account for the government's general government activities and include the General, Special Revenue and Capital Project Funds.
- Governmental fund types use the flow of current financial resources measurements focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (when they are measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to pay liabilities of the current period. Substantially all revenues are considered to be susceptible to accrual. Ad valorem, sales, hotel, franchise, and tax revenues recorded in the General fund and ad valorem revenues recorded in the Debt Service fund are recognized under the susceptible to accrual concept. Licenses and permits, charges for services, fines and forfeitures, and miscellaneous revenues (except earnings on investments) are recorded as revenues when they are received in cash because they are generally not measurable until they are actually received. Investment earnings are recorded as earned since they are measurable and available. Expenditures are recognized when the related fund liability is incurred, if measurable, except for principal and interest on long-term debt, which are recorded when due, and compensated absences, which are recorded when payable from currently available financial resources. Expenditures are recognized when the related fund liability is incurred, if measurable, except for principal and interest on long-term debt, which are recorded when due, and compensated absences, which are recorded when payable from currently available financial resources.

Basis of Accounting and Budgeting

- The City utilizes encumbrance accounting for its Governmental fund types, under which purchase orders, contracts and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation.
- The City's Proprietary fund types are accounted for on a flow of economic resources measurement focus and use the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred.
- The City's annual budgets are prepared and adopted on a basis consistent with generally accepted accounting principles for all governmental and proprietary funds except the capital projects funds, which adopt project-length budgets. Budgets can be amended at the department level of control by the City Council.
- The issuance of Statement 34 by the Governmental Accounting Standards Board has influenced the creation and reporting of individual funds. GASB 34 essentially mandates dual accounting systems; one for government-wide (i.e. the government as a single entity) reporting and another for individual fund reporting. Under GASB 34 for individual funds, the City will continue utilizing the accounting and budgeting process as described above. However, because GASB 34 mandates the flow of economic resources measurement focus and accrual basis of accounting for government-wide reporting, extensive reconciliation must be performed to present aggregated fund information in the government-wide reporting model. Therefore, individual operating funds will be created with the objective of reducing funds of government-wide reconciliation as much as possible. When appropriate, individual funds will be examined as to whether it will be appropriate to account for them as proprietary fund types. Also, the City will limit the use of internal service funds and incorporate the financial transactions of those funds into other governmental funds.

Financial Management Policies

Introduction

The City of Fulshear has an important responsibility to its citizens to carefully account for public funds, to manage municipal finance wisely, and to plan for adequate funding of services desired by the public.

The main objective of the Financial Management Policy is to enable the City to achieve a long-term stable and positive financial condition. The key words of the City's financial management include integrity, prudent stewardship, planning, accountability, and full disclosure. These Financial Management Policies are not individually adopted by the City Council but are adopted in whole as part of the annual operating budget.

The purpose of the Financial Management Policy is to provide guidelines for planning and directing the City's day-to-day financial affairs and to assist staff in developing recommendations to the Fulshear City Council. Specifically, this policy framework mandates the pursuit of the following fiscal objectives:

Revenues: Design, maintain, and administer a revenue system that will assure a reliable, equitable, diversified, and sufficient revenue stream to support desired City services.

Expenditures: Identify priority services, establish and define appropriate service levels and administer the expenditure of available resources to assure fiscal stability and the effective and efficient delivery of services.

Capital Expenditures and Improvements: Annually review and monitor the condition of the City's capital equipment and infrastructure, setting priorities for its replacement and renovation based on needs, funding alternatives, and availability of resources.

Staffing and Training: Staffing levels shall be adequate for the fiscal departments of the City to function effectively. Overtime shall be used only to address temporary or seasonal demands that require excessive hours. Possible ways to increase efficiency shall be explored before adding staff. However, the staffing levels shall not be inadequate or marginal such that the internal controls are jeopardized, or personnel turnover rates are unacceptable.

The City shall support the continuing education efforts of all financial staff including the investment in time and materials for maintaining a current perspective concerning financial issues. Staff shall be held accountable for communicating, teaching, and sharing with other staff members all information and training materials acquired from seminars, conferences, and related education efforts.

Financial Management Policies

Fund Balance/Working Capital/Retained Earnings: Maintain the fund balance, working capital and retained earnings of the various operating funds at levels sufficient to protect the City's credit worthiness as well as its financial position from emergencies.

Debt Management: Establish guidelines for debt financing that will provide needed capital equipment and infrastructure improvements while minimizing the impact of the debt payments on current and future revenues.

Investments: Invest the City's operating cash to ensure its safety, provide necessary liquidity and optimize yield.

Intergovernmental Relations: Coordinate efforts with other governmental agencies to achieve common policy objectives, share the cost of providing governmental services on an equitable basis and support appropriate favorable legislation at the state and federal level.

Grants: Aggressively investigate, pursue and effectively administer federal, state and foundation grants-in-aid, which address the City's current priorities and policy objectives.

Allowance Write-Off Policy: Annually review accounts receivable to determine if collection efforts need adjustment or if accounts meet write-off qualifications.

Delinquency Policy (Utility Billing): Enforce penalties and turn-off procedures for delinquent water accounts as prescribed.

Economic Development: Initiate, encourage, and participate in economic development efforts to create job opportunities and strengthen the local economy and tax base.

Fiscal Monitoring: Prepare and present reports for the current and multi-year periods that analyze, evaluate, and forecast the City's financial performance and economic condition.

Accounting, Auditing, and Financial Reporting: Comply with prevailing federal, state, and local statutes and regulations. Conform to generally accepted accounting principles as promulgated by the Governmental Accounting Standards Board (GASB), The American Institute of Certified Public Accountants (AICPA), and the Government Finance Officers' Association (GFOA).

Internal Controls: Maintain an environment to provide management with reasonable assurance that assets are safeguarded against loss from unauthorized use of disposition.

Financial Management Policies

Risk Management: Prevent and/or reduce financial impact to the City due to claims and losses through prevention, through transfer of liability, and/or through a program of self-insuring of the liability.

Budget: Develop and maintain a balanced budget which presents a clear understanding of goals, services levels, and performance standards and which shall be to the extent possible “user friendly” for citizens. Balanced budget means revenues meet or exceed expenditures.

Revenues

1. *Balance and Diversification in Revenue Sources:* The City shall strive to maintain a balance diversified revenue system to protect the City from fluctuation in any one source.
2. *User Fees:* For services that benefit specific users, when possible the City shall establish and collect fees to recover the cost of those services. Where feasible and desirable, the City shall seek to recover full direct and indirect costs whereas not to prohibit economic development. City staff shall review user fees on a regular basis to calculate their full costs recovery levels, to compare them to the current fee structure, and to recommend adjustments where necessary.
3. *Property Tax Revenues/Tax Rates:* The City shall endeavor to balance its reliance on property tax revenues by revenue diversification, implementation and continued use of user fees, and economic development. The city shall also strive to minimize tax rate increases.
4. *Water/Wastewater Enterprise Utility Funds User Fees:* Utility rates and Enterprise Funds user fees shall be set at levels sufficient to cover operating expenditures, meet debt obligations, provide additional funding for capital improvements, and provide adequate levels of working capital.
5. *Revenue Estimates for Budgeting:* In order to maintain a stable level of services, the City shall use a conservative, objective, and analytical approach when preparing revenue estimates for current and multi-year periods. The process shall include the analysis and probability of economic changes and their impacts on revenues, historical collection rates, and trends in revenues. This approach should reduce the likelihood of actual revenues falling short of budget estimates during the year and mid-year service reductions.

Financial Management Policies

Expenditures

1. *Current Funding Basis:* The City shall operate on a current funding basis. Expenditures shall be budgeted and controlled so as not to exceed current revenues plus the planned use of fund balance accumulated through prior year's savings.
2. *Contracted Labor:* The City will utilize contracted labor for the provision of City services whenever private contractors can perform the established levels of service at the least expense to the City.
3. *Avoidance of Operating Deficits:* The City shall take immediate corrective actions if at any time during the fiscal year expenditure and revenue estimates are such that an operating deficit is projected at year-end.
4. *Maintenance of Capital Assets:* Through the Vehicle/Equipment Replacement Fund and within the resources available each fiscal year, the City shall maintain capital assets and infrastructure at a sufficient level to protect the City's investment, to minimize future replacement and maintenance costs, and to continue services levels.
5. *Periodic Program Review:* Periodic program reviews for efficiency and effectiveness shall be performed. Programs not meeting efficiency or effectiveness shall be brought up to required standards or be subject to reduction or elimination.
6. *Purchasing:* The City shall make every effort to maximize any discounts offered by creditors/vendors. Vendors with balances due the City will have payments due the vendor offset against the amount due the City. The City will follow state law concerning the amount of the purchase requiring formal bidding procedures and approval by the City Council. For purchases where competitive bidding is not required, the City shall obtain the most favorable terms and pricing possible. Every effort will be made to include minority business enterprises in the bidding process.

Capital Expenditures and Improvements

1. *Capital Improvements Planning Program:* The City shall annually review the Capital Improvement Plan ("CIP"), the status of the City's infrastructure, replacement and renovation needs, and potential new projects and update the plan as appropriate. All projects, ongoing and proposed, shall be prioritized based on an analysis of current needs resource availability. For every project, all operation, maintenance and

Financial Management Policies

replacement costs shall be fully estimated and disclosed. The CIP shall also present the City's long-term borrowing plan, debt payment schedules, and other debt outstanding or planned to include general obligation bonds, revenue bonds, certificates of obligation, and lease/purchase agreements when appropriate.

2. *Capital Assets:* A capital asset will be defined as equipment that exceeds \$5,000 and has a useful life that exceeds three (3) years.
3. *Replacement of Vehicle/Equipment Capital Assets on a Regular Schedule:* The City shall annually prepare a schedule for the replacement of its vehicle/equipment capital assets associated with General Fund and Utility Fund operations through the Vehicle/Equipment Replacement Fund. Capital assets included in this fund will be authorized by charges to the departments using the assets. The amortization charges will be sufficient for replacing the capital equipment at the end of its expected useful life. The amortization charges application of those funds for replacement purposes will be accounted for in the Vehicle/Equipment Replacement Fund.

Fund Balance

1. *General Fund Undesignated Fund Balance:* The City shall strive to maintain the General fund undesignated fund balance at a target of 25%.
2. *Debt Service Fund Balance:* The City shall strive to maintain the Debt Service Fund balance at a target of 20% with the minimum being 15% and the maximum being 25%.
3. *Utility Working Capital and Retained Earnings of Other Operating Funds:* In other operating funds, the City shall strive to maintain a positive retained earnings position to provide sufficient reserves for emergencies and revenue shortfalls. In addition, the minimum working capital in the Water and Wastewater Fund shall be a target level of 20% of current year budgeted operating expenditures with the minimum being 15% and the maximum balance being 25%.
4. *Use of the Fund Balance/Retained Earnings:* Fund Balance/Retained Earnings shall be used only for emergencies, non-recurring expenditures, or major capital purchases and capital projects that cannot be accommodated through current year savings. Should such use reduce the balance below the minimum level set as the objective for that fund, recommendations will be made on how to restore it.

Financial Management Policies

Debt Management

1. *Use of Debt Financing:* Debt financing to include general obligation bonds, revenue bonds, certificates of obligation, tax notes, lease/purchase agreements and contract payments to M.U.D.s, shall only be used.
2. *Amortizations of Debt:* Amortization of debt shall be structured in accordance with a multi-year capital improvement plan. The term of a debt issue will never exceed the useful life of the capital asset being financed.
3. *Affordability Targets:* The City shall use an objective analytical approach to determine whether it can afford to assume new debt beyond the amount it retires each year. This process shall compare general accepted standards of affordability to the current values for the City. These standards shall include debt per capita, debt as a percent of taxable value, debt service payments as a percent of current revenues and current expenditures, and the level of overlapping net debt of all local taxing jurisdictions. The process shall also examine the direct costs and benefits of the proposed expenditures as determined in the City's annual update to the Capital Improvement Plan. The decision on whether to assume new debt shall be based on these costs and benefits.
4. *Bidding Parameters:* The notice of sale will be carefully constructed to ensure the best possible bid for the City, considering the existing market condition and other prevailing factors. Parameters to be examined include:
 - Limits between lowest and highest coupons
 - Coupon requirements relative to the yield curve
 - Method of underwriter compensation, discount or premium coupons
 - Use of True Interest Cost (TIC) vs. Net Interest Cost (NIC)
 - Use of bond insurance
 - Deep discount bonds
 - Variable rate bonds
 - Call provisions
5. *Bond Issuance Advisory Fees and Costs:* The City will be actively involved in the selection of all financial advisors, underwriters, paying agents, and bond counsel. The City will carefully itemize and scrutinize all costs associated with the issuances of the bonds.

Financial Management Policies

6. *Sale Process:* The City shall use a competitive bidding process in the sale of debt unless the nature of the issue warrants a negotiated bid.
7. *Rating Agencies Presentation:* Full disclosure of operations and open lines of communication shall be made to the rating agencies. City staff, with assistance of financial advisors, shall prepare the necessary materials and presentation to the rating agencies.
8. *Continuing Disclosure:* The City is committed to continuing disclosure of financial and pertinent credit information relevant to the City's outstanding securities.
9. *Debt Refunding:* The Chief Financial Officer and the financial advisor shall monitor the municipal bond market for opportunities to obtain interest savings by refunding outstanding debt. A proposed refunding of debt should provide value benefit as a percent of refunded principal of at least 3.5%.

Investments

The City cash shall be invested in such a manner to ensure the absolute safety of principal and interest, to meet the liquidity needs of the City, and to achieve the highest possible yield in accordance with the City's Investment Policy. Interest earned from investment shall be provided. Cash forecasting models and procedures will be employed to maximize the amount of investment funds.

Grants

1. *Grant Guidelines:* The City shall seek, apply for, and obtain those grants that are consistent with priority needs and objectives identified by Council.
2. *Indirect Costs:* The City shall recover indirect costs to the maximum amount allowed by the funding source. The City may waive or reduce indirect costs if doing so will significantly increase the effectiveness of the grant.
3. *Grant Review:* The City shall review all grant submittals for their cash or in-kind match requirement, their potential impact on the operating budget, and the extent which they meet the City's policy objectives. If there are cash match requirements, the source of funding shall be identified and approved prior to application.
4. *Grant Program Termination:* The City shall terminate grant-funded programs and associated positions as directed by the City Council when grant funds are no longer available unless alternate funding is identified.

Financial Management Policies**Allowance Write-Off Policy**

Write-offs of Account Receivables (A/R) are reviewed annually by the Chief Financial Officer. A/R's are eligible for write off if 18 months or older. Documentation of notices, letters, and telephone calls should be made for each write off.

Exceptions

- A. Legal notification that account balances have been discharged through bankruptcy or legal notification of death of the debtor;
- B. *Forgery/Police Cases:* Cases of forgery, involving the Police, may be submitted for write-off prior to the 18-month stipulation only if accompanied by Police reports and full documentation of the case. It must also be determined whether there is any possibility of recovery.
- C. *Active Account:* If an account has recorded payment activity within four (4) months prior to 18 months, the account should not be considered for write-off.

Delinquency Policy (Utility Billing)

If the utility account is not paid when due, the City shall assess a fee that has been adopted by the city council for delinquency payment and give notice that the utility account is delinquent. In addition, the notice shall:

- a. Set a date for water turn-off; and
- b. Specify that service will be shut off unless payment in full is made to the City by stipulated date; and
- c. Advise that an additional charge per the ordinance adopted by the City Council will be added to the bill when service is reconnected; and
- d. Extensions can only be granted by Chief Financial Officer and only for a maximum of 12 months.

Accounting, Auditing, and Financial Reporting

The City shall comply with prevailing local, state, and federal regulations. Its accounting practices and financial reporting shall conform to generally accepted accounting principles as promulgated by the Governmental Accounting Standards Board (GASB), the American Institute

Financial Management Policies

of Certified Public Accountants (AICPA), and the Governmental Finance Officers Association (GFOA). The City Council shall select an independent firm of certified public accountants to perform an annual audit of all operations. The audit firm must demonstrate that they have the breadth and depth of staff to handle the City's audit in a timely manner. The audited financial statement should be prepared and presented to Council for approval within 120 days of the close of the fiscal year.

Internal Controls

The Chief Financial Officer is responsible for the development of citywide written guidelines on purchasing, cash handling, internal controls, and other financial matters. The Chief Financial Officer will assist department managers as needed in tailoring these guidelines into detailed written procedures to fit each department's specific requirements. Each department manager is responsible to ensure that good internal controls are followed throughout his or her department, that all finance department guidelines on purchase and internal controls are implemented, and that all independent auditor control recommendations are addressed.

Budget & Tax Calendar

City of Fulshear		
FISCAL YEAR 2021 BUDGET & TAX CALENDAR		
Date	Activity	Responsible Party
February 14	City Council Retreat	City Manager
February - March	Base budget is developed (removing one-time expenditures, takes personnel snapshot) and begins developing budget line items)	Finance
February 24	CIP Budget Kickoff Meeting	Project Manager/ Dept. Heads
March 23	Departmental CIP requests submitted to the Project Manager	Project Mgr/ Dept. Heads
March 30	Budget Kickoff Meeting. Budget Calendar, Budget templates for Narratives including Objectives, Performance Indicators and Activity Measures are distributed to Department Directors/Heads.	CFO
April 10	Finance closes March monthly financials for preparation of six(6) month year-end estimate and prepare Preliminary General Fund Revenue projections for current and next fiscal year	Finance
May 4	Budget Instructions and budget worksheets including YTD expenditures, estimated YE expenditures and preliminary FY21 budget amounts distributed to Department Heads	Finance
May 11	CIP Overview Meeting coordinated by the Project Manager with the City Manager, CFO, and others as needed.	Project Manager
May 29	Operating and capital outlay budget requests, narrative budget objectives and activity measures are due to Finance	All Departments
May 29	Project Manager presents proposed CIP to the City Council (per charter).	Project Manager
June 1-June 26	Finance compiles budget requests. City Manager and Chief Financial Officer review requests and set meetings with Department Heads	CFO
July 6 - July 10	Department Heads meet with City Manager and Chief Financial Officer for review of budget requests, goals and performance measures.	Dept. Heads
July 12- July 31	Development of proposed budget using input from City Council, Department Head requests and City Manager	CFO
July 25	Tax Roll Certification from Chief Appraiser	Chief Appraiser
July 31 72 hour notice for meeting to discuss tax rate proposal	Calculation of No New Revenue Tax Rate and Voter Approval Tax Rates	Tax Assessor/ Collector

Budget & Tax Calendar

City of Fulshear FISCAL YEAR 2021 BUDGET & TAX CALENDAR		
Date	Activity	Responsible Party
August 1	Bylaws for each of the Economic Development Sales Tax Corporations (City of Fulshear Development Corporation & Fulshear Development Corporation) require the boards to adopt a proposed annual budget by August 1; publish notice of proposed projects, starting 60 day clock; set public hearings for August EDC meetings	Economic Development Director
August 3	Proposed FY2021 Budget to City Secretary (must be available for public inspection for at least 30 days before City Council will make tax levy)	CFO
August 4	Special City Council Meeting with City Manager and Department Directors to review preliminary budget highlights. Open meeting to discuss tax rate (if proposed tax rate will exceed lower No New Revenue tax rate or Voter Approval rate, take record vote on specified rate and schedule one public hearing.)	City Staff
August 7	"Notice of Public Hearing on Tax Increase" is first quarter-page notice in newspaper and on City Website (must be published at least 7 days before first public hearing; website posting must remain until second hearing on tax increase is concluded.)	C.F.O./County Tax Assessor
August 7	First day that general budget summary and notice of public hearing on proposed budget may be posted at City Hall (posting must take place not less than 15 days before public hearing)	City Secretary
August 7	Publish proposed budget on City Website	City Secretary
August 14	Post 72 hour notice for first public hearing on tax increase if applicable	City Secretary
August 18	Regular City Council Meeting - Budget review and discussion	City Secretary
August 18	Regular City Council Meeting - Consideration of Resolutions on two separate readings (for each EDC) approving projects and all expenditures > \$10,000 for upcoming FY	Economic Development Director
August 28	Deadline to publish general budget summary and notice of public hearing on proposed budget in newspaper (must be published not earlier than 30 days or later than 10 days before public hearing). If proposed budget will raise more property tax revenues than previous year, include mandatory statement specified by law.	City Secretary
September 4	Post 72 hour notice for public hearing on tax increase and public hearing on FY21 Budget***	City Secretary
September 7	Labor Day (City Holiday)	
September 8	Special Meeting: Public Hearing on FY21 Proposed Budget;	City Council
September 11	Post 72-hour notice for meeting at which City Council will adopt budget and tax rate.	City Secretary
September 15	Regular Meeting: Adopt FY21 Budget Ordinance. Public Hearing and Adoption of Tax Rate Ordinance	City Council

Budget Message to Mayor, City Council & Citizens



September 15, 2020

To: Honorable Mayor, City Council Members and Citizens of Fulshear

In accordance with the City's Charter provisions, it is my pleasure to present the City of Fulshear's Fiscal Year 2019-2021 (FY2019) Operating Budget and Capital Improvement Program Budget. This budget provides for various activities in the following amounts:

	FY 20 (FY2018-2020) <u>ADOPTED BUDGET</u>	FY 21 (FY2020-FY2021) <u>ADOPTED BUDGET</u>
General Fund	\$13,960,695	\$13,756,833
Vehicle/Equip Replacement Fund	122,000	164,000
Regional Park Fund	1,056,250	212,500
County Assistance District Fund	376,000	360,250
Capital Projects Fund-Gen. Gov't	5,225,000	4,121,000
Debt Service Fund	959,628	1,169,224
W/WW Utility Fund	6,096,817	7,318,986
Capital Projects Fund-COF W/WW	3,200,000	4,098,320
CCR Reserve	1,350,000	383,750
Community Impact Fee Fund	-0-	1,553,864
Type A-Development Corp	1,016,863	636,471
Capital Projects Fund-Type A Corp	745,274	544,174
Type B-Development Corp	1,024,588	639,596
Capital Projects Fund-Type B Corp	745,274	635,299
Court Technology Fund	22,000	22,000
Court Building Security Fund	30,000	30,000
Judicial Efficiency Fund	2,000	2,000
Child Safety Fund	1,500	1,500
Police Donation Fund	8,000	8,000
Federal Seizure Fund	20,000	20,000
State Seizure Fund	3,000	3,000
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Total	\$35,963,889	\$35,680,766

Overall, the total budget remained about the same as last year's total budget.

The FY21 General Fund Operating Budget equals \$11,301,583 which compares to FY20 General Fund Operating Budget of \$10,593,915 (\$14,298,915 less \$3,705,000 Capital Transfers) or a \$708k (7%) increase. This increase is due partially to new personnel in Human Resources, Public Works and Communications, equipment for patrol units, workspace for facilities and parks operations, laser sign printer, school zone clocks and a four percent (4%) cost of living increase for all personnel.

This budget continues to maintain the service levels to the entire Fulshear community while lowering the property tax rate compared to FY 2020. The total tax rate of \$0.20707 cents per \$100 of assessed value with the General Fund is a decrease of \$0.01144 cent from last year's \$0.21851 cent tax rate.

The total tax rate consists of:

\$0.207070/\$100 valuation with
\$0.152855/\$100 valuation as the Maintenance & Operations Rate and
\$0.054215/\$100 valuation as the Interest & Sinking Rate

SUMMARY OF RESOURCES FOR THE GENERAL FUND

The primary financial resources for the City of Fulshear are ad-valorem taxes, sales taxes, permits & plan review fees and franchise fees. The underlying basis for estimation of resource collection is historical trend analysis combined with a conservative approach to forecasting.

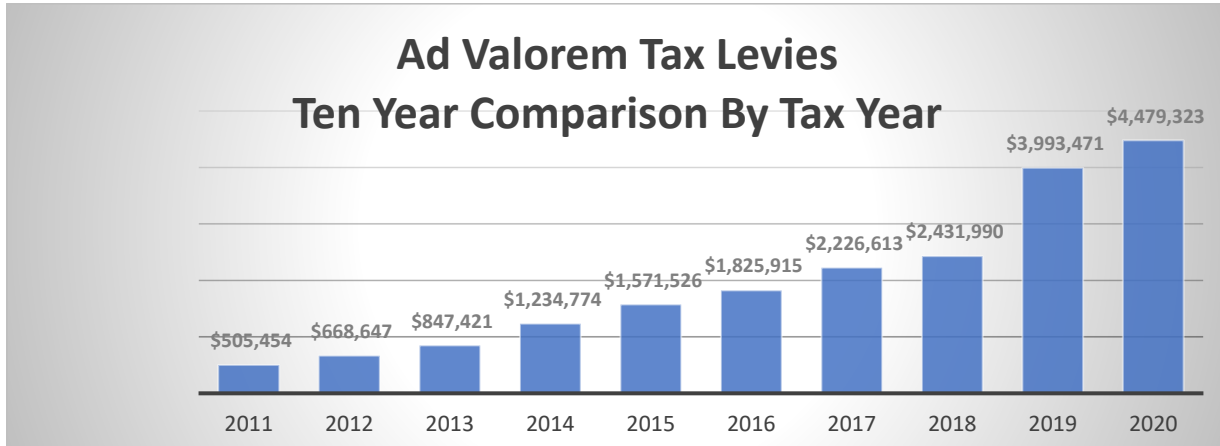
Resources Derived through Taxation

Ad Valorem property tax revenue makes up 28% of the City's overall resources, sales tax 12%, and franchise fees 6%. It is anticipated that as the City attracts more retail establishments that increase our sales tax collections, the percentage of property tax to total revenue will decrease. It should be noted that during the COVID-19 experience the city's sales tax did not decrease but we have made a conservative projection for FY21 based on 80% of our FY20 collections.

The Fort Bend County Appraisal District (FBCAD) performs the appraisal of property within the City and the Fort Bend County Tax Office then collects City property taxes. FBCAD is required under the Property Code to appraise all property within the county based on 100% of its market value. The value of real property must be reviewed at least every three years; however, the City may, at its own expense, require annual reviews of appraised values.

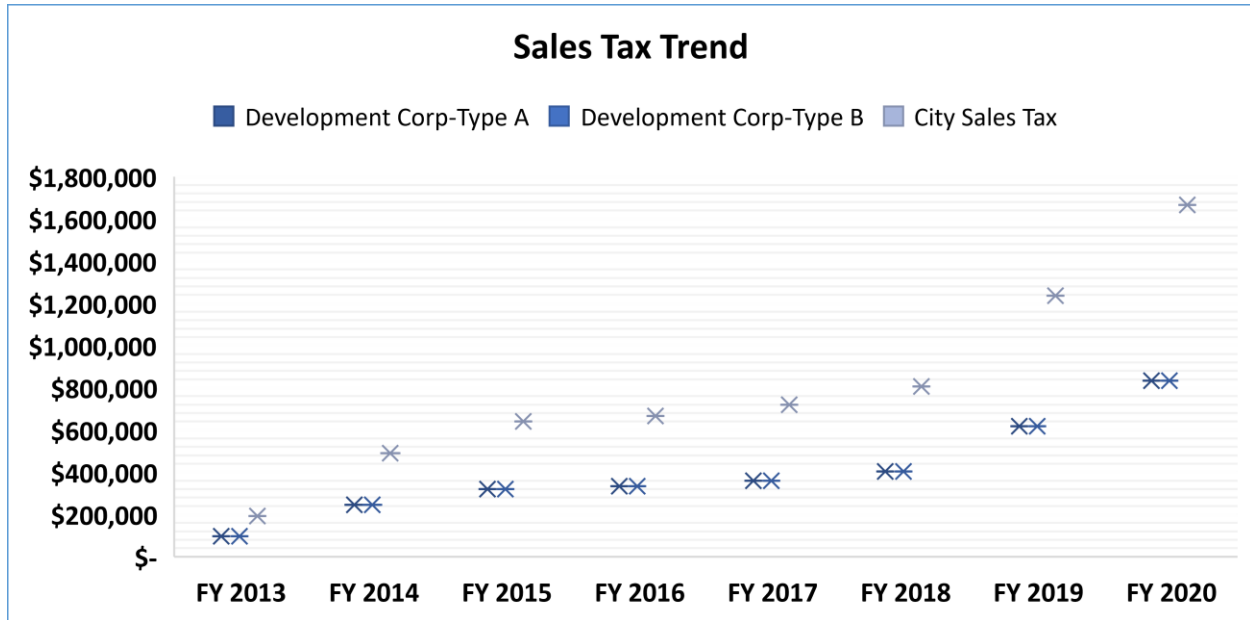
As authorized by state law, the City Council has approved certain tax exemptions to its citizens. An exemption of 14% or \$5,000 whichever is greater of the appraised value of the residence homestead or \$15,000 for disabled persons or senior citizens 65 years of age and older.

In FY2021, the City expects to collect \$3,356,769 through the Ad Valorem tax process based on the tax rate of \$0.20707/\$100 valuation. The graph below portrays the actual levy amounts for the last 12 tax years.



Sales tax revenues are generated when goods are sold in the City. The State of Texas is the collecting agency for these taxes and remits the amount due to the City. The current sales tax rate in our jurisdiction is 8.25%, which is comprised of 6.25% for the State, 1% for the City, ½ % for the Fulshear Development Corporation-Type A and ½ % for the Fulshear Community Development Corporation-Type B. The City estimates the amount it expects to receive from sales taxes based on historical trends and known changes within business units.

During FY2019, the City experienced a growth rate of near 16% for sales tax receipts over the previous year. Based upon this increase but acknowledging the uncertainty of the future and the impact of newly opened businesses, this budget estimates the collection of \$1,433,662 for the City’s General Fund and \$716,831 each for the Fulshear Development Corporations for FY2021.

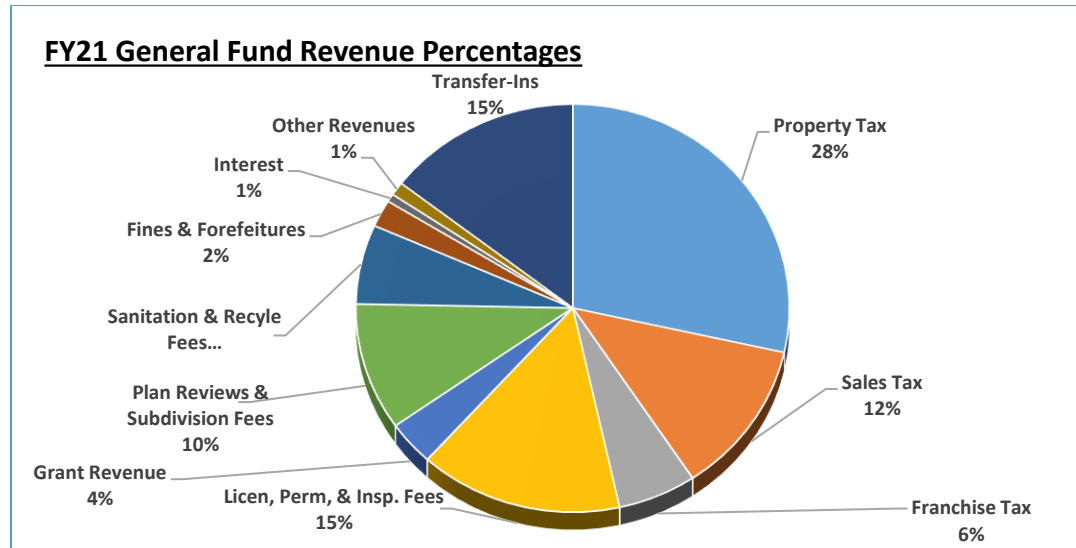


Revenues Derived Through Licenses & Permits and Franchise Fees

The City provides many services to its Citizens. Some are required for the basic health and safety of the individual while others improve the quality of life. The total projection for these revenues in FY2021 is \$3.9 million. Listed below are major sources of revenues received from services and fees.

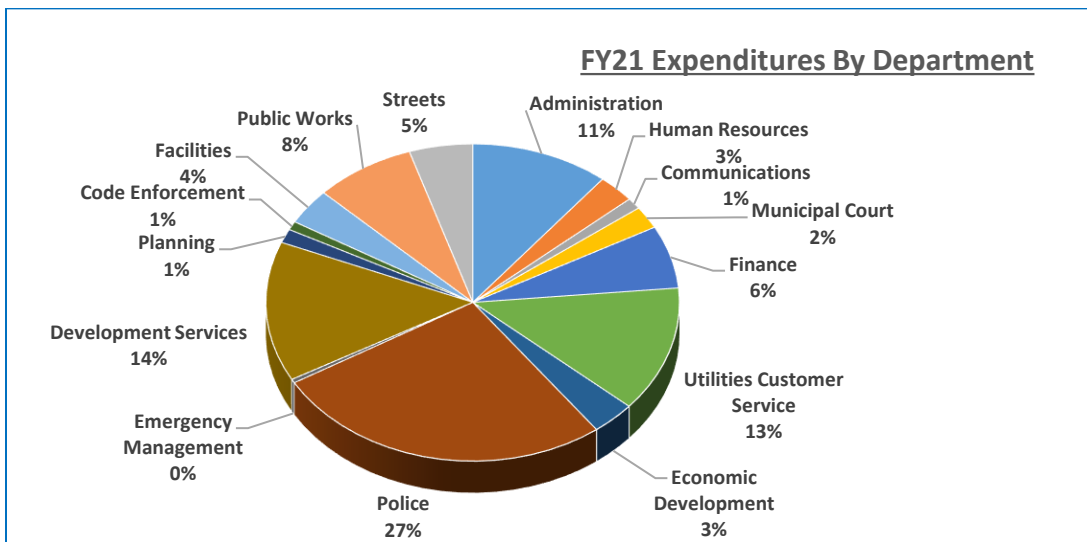
The FY2021 revenue estimates are based on linear trends and other economic indicators such as employment rates, housing starts, and general overall consumer confidence.

<u>Fees</u>	<u>Projected FY2021 Resources</u>
Franchise Fees	\$ 690,000
License, Permit& Inspection Fees	\$ 1,786,081
Plan Reviews/Subdivision Fees	\$ 1,190,000
Court Fines & Fees	\$ 253,800



SUMMARY OF EXPENDITURES

The expenditures of the City of Fulshear are grouped into ten departments shown in the chart below:



WATER/WASTEWATER UTILITY FUND OPERATIONS

The water/wastewater enterprise operations had been divided into two separate funds to meet the requirements of a development agreement. In FY2019 the developer agreement was amended and provided for the combining of the two funds into one city system.

New service connections have increased over the last four (4) years as estimated below at:

	<u>Annual Connections</u>	<u>Cumulative Connections</u>
FY 2016	569	2,555
FY 2017	688	3,243
FY 2018	753	3,996
FY 2019	981	4,398
FY 2020	1,000	5,398 est.

Current development agreements require the City to utilize a contract maintenance service until such time that a minimum number of connections are established. Based on estimated service connections, the City is planning to assume responsibilities for internally managing all the water and wastewater infrastructure in the City in FY21. The City is working under a contract designed to provide for beginning of this transition in FY21 and beyond. The City will also continue its efforts to streamline utility maintenance activities by establishing and maintaining a GIS-based inventory of utility infrastructure and maintenance/replacement schedules.

Implementation of the Water and Wastewater Master Plan will begin once funding sources and the final scope have been determined. Implementation of this Master Plan will allow the City to proactively plan to meet future needs for regulatory, growth, and system-wide service level requirements.

CAPITAL AND NEW PROGRAM BUDGETS

Capital items include the purchase of one new Patrol vehicle and two Replacement Fund patrol vehicles, electronic radar sign and trailer for Police Department.

New programs include:

- Human Resources with one (1) new HR Generalist (beginning in January)
- Public Works with a City Engineer/Project Manager, a Traffic Control Maintenance Technician (TCMT), a vehicle for the TCMT, a remote office building for Parks & facilities, a laser printer for sign making and twelve (12) school zone clocks
- Wastewater Operations with one (1) Wastewater Treatment Plant Operator, one (1) Superintendent, one (1) Operator in Training, some contract mowing for 13.3 acres at the facilities, preventive maintenance including drum screen roller, 6 blowers and generator, four (4) vehicles for the Utility Operation staff and a portable building for on-site office space

Capital Improvement Projects in the Regional Park Fund include funds for Parks & Pathway Development.

Projects in the Gen Gov't Capital Projects Fund include:

- Master Drainage Plan; Drainage System Management Program
- Pavement Management Program
- Downtown E. Side Storm Sewer Project
- Citywide Traffic Control Improvement
- Facilities & Parks Management Program
- City Hall & PW Facility Assessment
- Livable Centers Study Implementation
- FM 1093 Widening Cost Participation
- Huggins/Katy Road Participation Project
- Texas Heritage Parkway Participation Project
- Redbird Lane Improvement Project
- Downtown W. Side Storm Sewer

In the Capital Improvement Projects Fund for the Water/Wastewater Utility Fund projects proposed are:

- Annual Water System Management Program
- Annual Wastewater System Management Program
- Elev. Storage Tank – 1.0 MG
- Regional WW Treatment Plant
- West Fulshear & James Ln Waterline Loop
- Water Plan Update
- Water Plant No. 2
- 12/16 -inch FM 359 Phase II
- 24/27/30/36-inch FM 359-Phase II
- City of Fulshear AMI improvements
- West Fulshear Lift Station Upgrades
- Wastewater Master Plan Update
- WW System Expansion WWTP/Lift Station
- CCR-Wastewater Treatment Plant Sludge Waste Valves
- CCR-Wastewater Treatment Plant Driveway Improvements
- CCR WWTP Odor Control
- CCR Water AMI Improvements

These investments have been identified as part of the utility master plan and will provide for reduced maintenance costs and needed infrastructure for continued growth of the city.

Total capital expenditures in the General Fund amount to \$54,800, in the Vehicle & Equipment Replacement Fund they amount to \$164,000, \$162,000 in the Utility Fund, in the Regional Park Fund they amount to \$200,000, in the General Government Project Fund capital expenditures

amount to \$4,121,000 and in the Water & Wastewater Utility Projects Fund projects amount to \$4,098,320. The total amount of all capital expenditures equal \$8,800,120 which is funded by reserves.

LONG RANGE STRATEGIC PLANS

The City has a formal Comprehensive Plan which guides the City's strategic plans. The City's Vision Statement is:

“Fulshear is a community, where residents, businesses and civic leaders are committed partners in service to build a city of excellence.”

Financial Planning going forward will see the city's revenue projections be guided by the continued building permit activity and development plans presented to City Council and Staff. The growth of residential and commercial construction is a true indicator of the steady climb of the city's sales tax and property tax for the years to come. National, State and Local economic indicators preview a chance for a slowing of the economy and therefore our estimations for FY2021 and thereafter will certainly be tailored with those conditions.

EXPECTED DEVELOPMENT & GROWTH

As we begin the new fiscal year, the City looks forward to continued growth and development throughout the City. Residential construction continues to grow with five different subdivisions constantly opening sections, Marcel Town Center was completed, a new senior apartment community has been approved and should be constructed in FY21. More buildouts are expected in the Rogers Road warehouse/office building complex, Academix Village project on Fulshear Bend Drive as well as another new major apartment community along FM 1093. The City is poised for business growth in 2021 to come our way with the Fulshear Marketplace project at Syms and FM1093. The City's sales tax continues to grow even during the global pandemic however we have budgeted at only 80% of our FY20 collections.

DEBT MANAGEMENT

Currently the City's long-term debt consists of contract payments for debt obligations to five Municipal Utility Districts.

Respectfully submitted,

Jack Harper
City Manager

Wes Vela
Chief Financial Officer

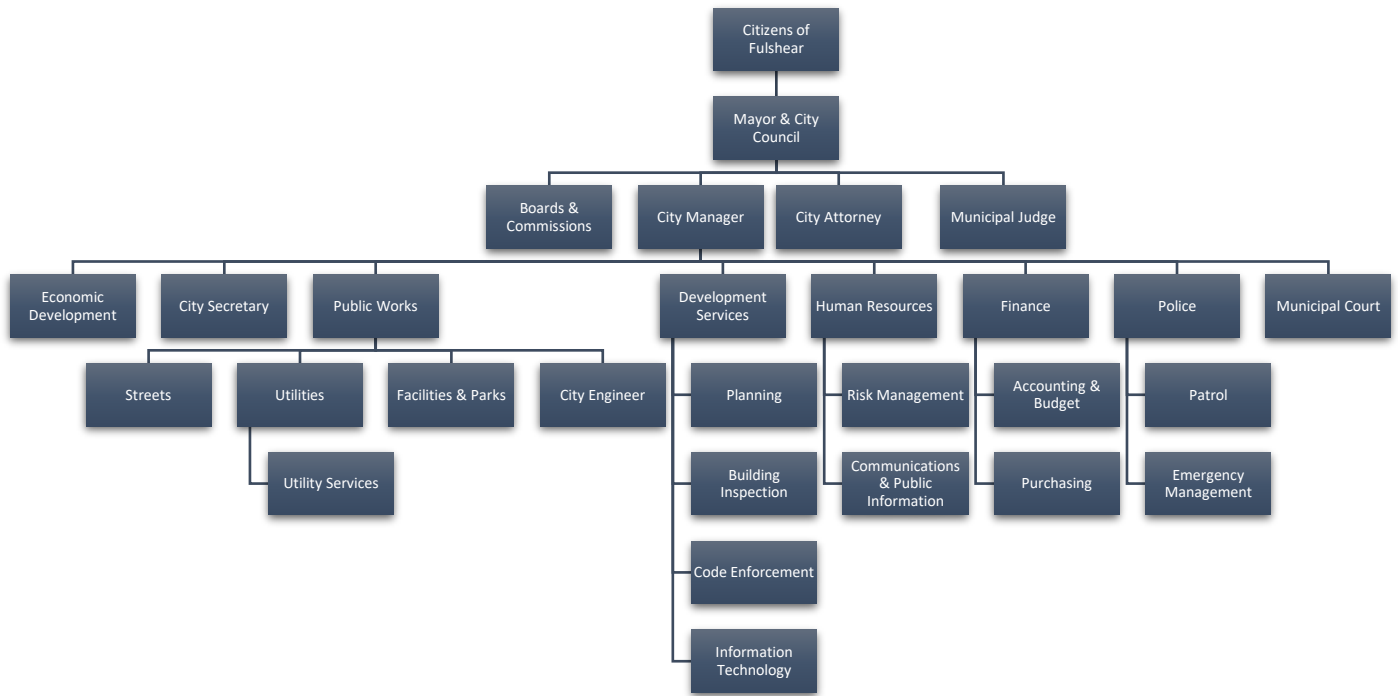
Calculation & Distribution of Property Tax Assessment

		FY2019 Actual	FY2020 Budget	FY2020 Estimate	FY2021 Adopted Budget
TAXABLE VALUE					
	\$	1,502,608,566	\$ 1,827,591,967	\$ 1,764,033,826	\$ 2,163,192,557
	Collection Percentage	100%	100%	100%	100%
LEVY					
	General Fund Levy	\$ 2,441,889	\$ 3,005,694	\$ 2,901,165	\$ 3,305,769
	Debt Service Levy	\$ -	\$ 987,777	\$ 953,425	\$ 1,173,554
	Total Levy	\$ 2,441,889	\$ 3,993,471	\$ 3,854,590	\$ 4,479,323
TAX RATE SUMMARY					
	General Fund	\$ 0.162510	\$ 0.164462	\$ 0.164462	\$ 0.152819
	Debt Service Fund	\$ -	\$ 0.054048	\$ 0.054048	\$ 0.054251
	Total	\$ 0.162510	\$ 0.218510	\$ 0.218510	\$ 0.207070

Organizational Chart/Personnel Table



**City of Fulshear Organizational Chart
FY2021**



Emergency Fire & Rescue Services provided by Fort Bend County ESD #4

Budgeted Positions by Department

PERSONNEL		FY2019	FY2020	FY2020	FY2021
		Actual	Budget	Estimated	Adopted
		<u>Budget</u>			
General Fund					
Administration		7	6	6	6
Human Resources		0	1	1	2
Municipal Court		2	2	2	2
Finance		3	4	4	4
Utilities/Customer Service		2.5	3	3	3
Economic Development		2	2	2	2
Police		23.5	26	26	26
Development Services		10	10	10	11
Code Enforcement		1	1	1	1
Public Works		5	4	4	5
	Total	<u>56</u>	<u>59</u>	<u>59</u>	<u>62</u>
Utility Fund					
Water/Wastewater		0	3	3	6
	Total	<u>0</u>	<u>3</u>	<u>3</u>	<u>6</u>

All Funds Summary

Fund#/Fund Description	Beginning Fund Balance	Revenues	Expenditures	Transfer Outs	Net Revenue Over(Under) Expenditures	Ending Fund Balance	Percentage Change in Fund Balance	Note
GENERAL FUND	5,730,314	11,779,748	11,301,583	2,455,250	(1,977,085)	3,753,229	-35%	
150-Vehicle/Equip Replacement	259,698	156,125	164,000		(7,875)	251,823	-3%	
200-REGIONAL PARK FUND	22,020	201,250	212,500	12,500	(23,750)	(1,730)	-108%	#1
250-County District # 7	405,716	205,000		360,250	(155,250)	250,466	-38%	
300-General Capital Projects	479,868	3,685,500	4,121,000		(435,500)	44,368	-91%	#2
400-Debt Service Fund	1,500	1,169,724	1,169,224		500	2,000	33%	
500-Fulshear Utility Fund	1,100,866	7,426,152	5,714,262	1,604,724	107,166	1,208,032	10%	
501-Utility - Capital Projects	1,181,354	2,918,864	4,098,320		(1,179,456)	1,898	-100%	#3
551-CCR Reserve	3,185,405	20,000	383,750		(363,750)	2,821,655	-11%	
575-Community Impact Fee Fund	-	1,951,000		1,553,864	397,136	397,136	N/A	
600- Type A Operating Fund	1,638,928	738,831	14,225	622,246	102,360	1,741,288	6%	
601- Type A Projects Fund	200,365	377,174	318,924	225,250	(167,000)	33,365	-83%	#4
700- Type B Operating Fund	1,810,824	738,831	17,350	622,246	99,235	1,910,059	5%	
701 - Type B Projects Fund	287,975	375,824	410,049	225,250	(259,475)	28,500	-90%	#5
900-Court Technology Fund	59,305	4,400	22,000		(17,600)	41,705	-30%	
901-Court Building Security	40,122	3,500	30,000		(26,500)	13,622	-66%	#6
902-Judicial Efficiency Fund	4,056	150	2,000		(1,850)	2,206	-46%	#7
950-Child Safety Fund	11,177	2,600	1,500		1,100	12,277	10%	
951-Police Donation Fund	6,810	2,200	8,000		(5,800)	1,010	-85%	#8
952-Federal Seizure Fund	109,654	1,500	20,000		(18,500)	91,154	-17%	
953-State Seizure Fund	122,015	100	3,000		(2,900)	119,115	-2%	
Totals	16,657,972	31,758,473	28,011,686	7,681,580	(3,934,793)	12,723,179		

Note: All funds included in audited financials are appropriated through the budget process

Related notes for selected fund balance changes:

- | | |
|---|--|
| #1 51% decrease due to capital project funding | #5 90% decrease due to capital project funding |
| #2 91% decrease due to capital project funding | #6 66% decrease due to program spending |
| #3 100% decrease due to capital project funding | #7 46% decrease due to program spending |
| #4 83% decrease due to capital project funding | #8 85% decrease due to program spending |

General Fund

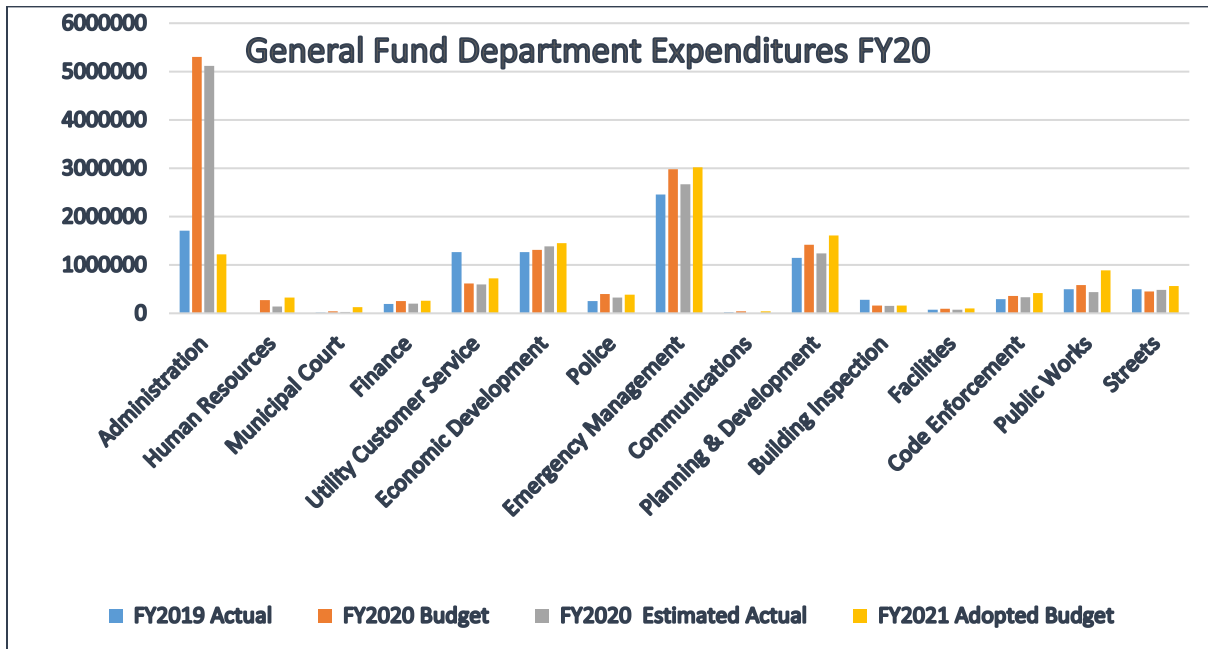
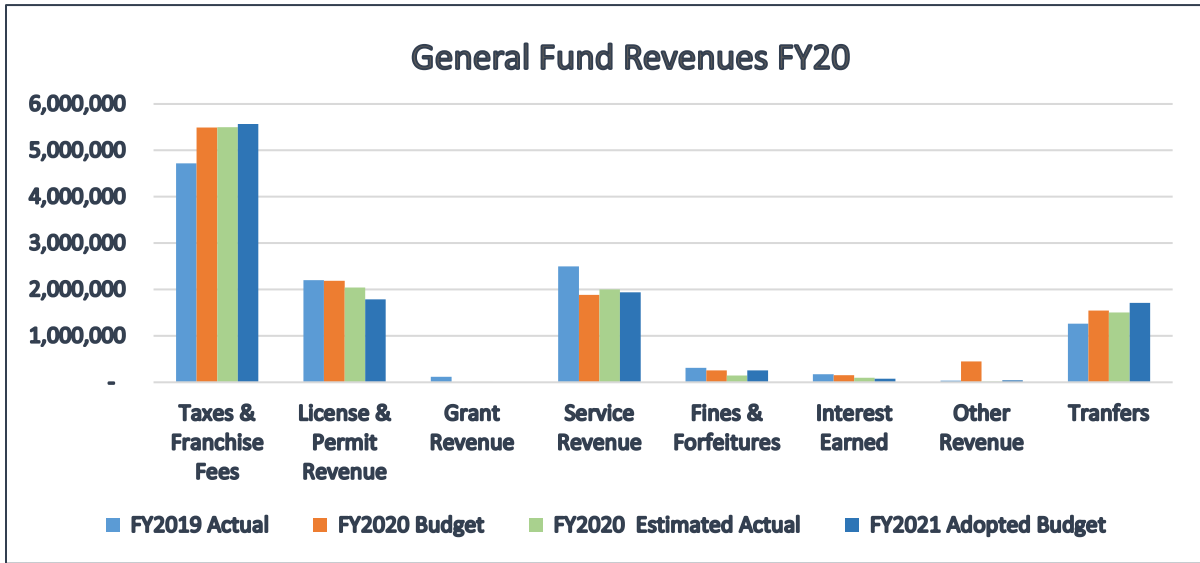
The General Fund accounts for resources traditionally associated with governments which are not required to be accounted for in another fund. During the budget process, it is the General Fund that receives the most attention from City staff, the council, and the public. The attention is well deserved because it is this fund that reflects most of the critical issues affecting the community, from establishing a tax rate to determining employee staffing and benefits.

Descriptions, goals and personnel staffing are included in each departmental section.

FY2021 General Fund Summary

GENERAL FUND	FY2019 ACTUAL	FY2020 CURRENT BUDGET	FY2020 PROJECTED YEAR END	FY2021 PROPOSED BUDGET
Beginning Fund Balance	\$ 6,252,502	\$ 7,603,698	\$ 7,603,698	\$ 5,730,314
Revenues				
Tax & Franchise Fees	4,718,231	5,495,742	5,501,879	5,565,431
License-Permits Revenue	2,201,607	2,186,081	2,043,455	1,786,081
Grant Revenue	116,631	-	732	-
Service Revenue	2,496,335	1,881,719	2,001,594	1,938,736
Fines-Forefeiture Revenue	308,974	254,700	143,300	253,800
Interest Earned	172,803	150,006	100,004	75,002
Other Revenue	35,468	449,000	13,033	449,000
Transfers	1,260,971	1,543,285	1,502,475	1,711,698
Total Revenue	\$ 11,311,020	\$ 11,960,533	\$ 11,306,472	\$ 11,779,748
Expenditures				
Administration	1,709,826	5,306,064	5,120,674	1,222,228
Human Resources	-	273,110	140,796	326,715
Communications	16,249	44,200	29,325	129,319
Municipal Court	194,504	252,879	197,301	258,625
Finance	1,263,349	619,149	600,144	724,250
Utilities Customer Service	1,267,171	1,312,398	1,383,127	1,449,249
Economic Development	250,518	398,710	324,371	386,974
Police	2,455,376	2,978,569	2,671,779	3,022,598
Emergency Management	19,713	44,680	2,050	43,750
Development Services	1,145,793	1,420,507	1,237,351	1,610,693
Planning	280,922	160,700	150,755	160,700
Code Enforcement	72,104	95,849	72,264	99,360
Facilities	291,478	359,630	332,161	416,308
Public Works	497,641	582,970	436,058	889,513
Streets	495,180	449,500	481,700	561,300
Total Expenditures	\$ 9,959,824	\$ 14,298,915	\$ 13,179,856	\$ 11,301,583
Revenues Over(Under) Expenditures	\$ 1,351,196	\$ (2,338,382)	\$ (1,873,384)	\$ 478,165
Other Uses				
Transfers	0	0	0	2,455,250
Ending Fund Balance	\$ 7,603,698	\$ 5,265,316	\$ 5,730,314	\$ 3,753,229
Percentage of Fund Balance to Expenditures	79%	50%	60%	33%

General Fund Revenue & Expenditure Charts



General Fund Revenue Detail

ACCOUNT NUMBER / DESCRIPTION	FY2019 ACTUAL	FY2020 CURRENT BUDGET	FY2020 ESTIMATED ACTUAL	FY2021 PROPOSED BUDGET
100-GENERAL FUND				
BEGINNING FUND BALANCE	6,252,502	7,603,698	7,603,698	5,730,314
REVENUES				
TAX & FRANCHISE FEES				
100-41101 Property Tax - Current Year	2,425,000	3,005,694	2,905,801	3,305,769
100-41102 Property Tax - Delinquent	52,216	40,000	35,000	40,000
100-41103 Property Tax - Penlty & Intrst	17,066	11,000	12,000	11,000
100-41301 Sales & Use Tax Revenue	1,469,699	1,665,248	1,792,078	1,433,662
100-41302 Mixed Beverage Tax	18,382	19,800	12,000	15,000
100-41501 Franchise Revenue - Electrical	478,194	450,000	425,000	450,000
100-41503 Franchise Revenue - Telecomm	63,533	42,000	100,000	100,000
100-41504 Franchise Revenue - Cable TV	35,873	100,000	50,000	50,000
100-41505 PEG Fees	2	-	-	-
100-41506 Franchise Revenue - Gas	39,394	56,000	45,000	45,000
100-41507 Credit Card Fees	76,873	66,000	80,000	70,000
100-41508 Franchise Revenue -Solid Waste	41,999	40,000	45,000	45,000
TOTAL TAX & FRANCHISE FEES	4,718,231	5,495,742	5,501,879	5,565,431
LICENSE-PERMIT REVENUE				
100-42001 Registration - Electrician	600	-	-	-
100-42002 Registration - HVAC	6,600	8,755	9,600	8,755
100-42003 Registration - Bldg Contractor	40,800	52,000	54,000	52,000
100-42004 Registration - Irrigation	551	1,236	2,000	1,236
100-42201 Permit - Electrical	420	-	100	-
100-42202 Permit - HVAC	60,465	44,290	65,000	44,290
100-42203 Permit - Bldg Contractor	1,200,408	1,200,000	860,000	800,000
100-42204 Permit - Plumbing	81,320	72,000	80,000	72,000
100-42205 Permit - Solicitation	765	100	85	100
100-42207 Permit - Moving & Demolition	100	100	170	100
100-42208 Permit - Sign	5,395	4,000	3,000	4,000
100-42209 Permit - Banner	2,420	1,600	1,640	1,600
100-42210 Permit - Alarm	46,115	51,000	35,000	51,000
100-42300 Liquor License	588	1,000	840	1,000
100-42700 Inspection Fees	755,060	750,000	932,020	750,000
TOTAL LICENSE-PERMIT REVENUE	2,201,607	2,186,081	2,043,455	1,786,081
GRANT REVENUE				
100-43101 GRANTS - POLICE	2,879	-	732	-
100-43102 DEA Overtime Reimbursement	-	-	-	-
100-43103 FEMA Reimbursement - Harvey	113,752	-	-	-
TOTAL GRANT REVENUE	116,631	-	732	-
SERVICE REVENUE				
100-44000 Refund Revenue	-	175	-	175
100-44001 NSF Fees	1,225	100	600	100
100-44010 Plat Review Fees	46,989	-	60,000	55,000
100-44011 Plan Review Fees	753,129	685,000	800,575	685,000
100-44100 Subdivision - Plat Fees	22,796	30,000	-	-
100-44101 Subdiv. Infrastructure 1% Fee	519,551	575,000	394,358	450,000
100-44103 Commercial Plat Fees	3,545	6,500	-	-
100-44250 Open Records Fees	1,001	500	300	500
100-44251 Fingerprinting Fees	629	500	400	500
100-44500 Penalties	7,754	6,500	4,400	6,500
100-44503 Sanitation Revenue	923,905	367,444	448,578	448,578
100-44504 Recycle Revenue	215,811	210,000	292,382	292,382
TOTAL SERVICE REVENUE	2,496,335	1,881,719	2,001,594	1,938,736

General Fund Revenue Detail

ACCOUNT NUMBER / DESCRIPTION	FY2019 ACTUAL	FY2020 CURRENT BUDGET	FY2020 ESTIMATED ACTUAL	FY2021 PROPOSED BUDGET
FINES-FORFIETURES REVENUE				
100-45001 Court Fines & Forfeitures	108,810	80,000	52,000	80,000
100-45002 Court Fees	114,156	100,000	50,000	100,000
100-45003 Court Deferred Dispositions	83,436	72,500	40,000	72,500
100-45004 Court Building Security Fund	21	-	-	-
100-45005 Court Technology Fund	28	-	-	-
100-45007 Court Time Payment Fees Local	1,063	1,000	800	800
100-45011 Court-City Justice Fee	1,460	1,200	500	500
TOTAL FINES-FORFIETURES REVENUE	308,974	254,700	143,300	253,800
INTEREST EARNED				
100-46000 Interest Revenue	172,796	150,000	100,000	75,000
100-46001 PEG ACCT. INTEREST	7	6	4	2
TOTAL INTEREST EARNED	172,803	150,006	100,004	75,002
OTHER REVENUE				
100-47100 Candidate Filing Fee	100	200	125	200
100-47102 TXGLO Grant Funds-D20E	-	415,000	-	415,000
100-47103 Suspense - Bank Corrections	(7,511)	-	-	-
100-47150 Sale of Assets	-	-	168	-
100-47200 Miscellaneous Revenue	5,972	-	-	-
100-47201 Insurance Claims	-	-	-	-
100-47215 Cash Long-Short	(1)	-	-	-
100-47600 Disaster Relief Donations	-	-	-	-
100-47601 Community Event Fees	-	-	-	-
100-47700 Comm Center -FTB Seniors	1,066	800	600	800
100-47701 Community Center - Rental	34,432	30,000	12,000	30,000
100-47702 Community Center - Security	1,410	2,000	140	2,000
100-47704 Community Center - Cleaning	-	1,000	-	1,000
TOTAL OTHER REVENUE	35,468	449,000	13,033	449,000
TRANSFERS				
100-49550 Xfer In - COF Utility Fund 500	131,600	1,034,359	1,034,359	1,179,724
100-49555 Xfer In - CCR Utility Fund 550	745,765	-	-	-
100-49560 Xfer In - 4/A EDC Fund 600-Reimb	154,303	216,963	196,558	180,737
100-49562 Xfer In - 4/A Comm Events-Reimb	37,500	37,500	37,500	37,500
100-49563 Xfer In - 4/A Shared Services Fee	-	-	-	35,000
100-49565 Xfer In - Fund 601 Promotional Reimb	154,303	216,963	196,558	12,750
100-49570 Xfer In - 4/B EDC Fund 700-Reimb	37,500	37,500	37,500	180,737
100-49572 Xfer In - 4/B Comm Events-Reimb	-	-	-	37,500
100-49573 Xfer In - 4/B Shared Services Fee	-	-	-	35,000
100-49575 Xfer In - Fund 701 Promotional Reimb	-	-	-	12,750
TOTAL TRANSFERS	1,260,971	1,543,285	1,502,475	1,711,698
TOTAL REVENUES	11,311,020	11,960,533	11,306,472	11,779,748

Administration

VISION STATEMENT

“The City of Fulshear is a place where community, businesses and civic leaders are partners in building a city that strives to preserve and enhance our history, small town character and natural environment while providing opportunities for growth in population and employment”

- City Manager
- City Secretary
- Deputy City Secretary
- Customer Service Representative

FY2020 Department Accomplishments

City Manager

- Worked to ensure City operational initiatives were completed as required
- Worked with other departments to continue operations for all areas of responsibility
- Coordinated projects relating to the following:
 - Capital Improvement Program
 - GIS/Technology Management
 - Facility Improvements
 - Planning Initiatives
 - Various Operational Initiatives & Management Programs
- Negotiated new amendment with several MUD’s that is mutually beneficial to all parties
- Assisted with multiple Development Agreement negotiations with multiple developers and stakeholders

City Secretary

- Completed the transition of a new Assistant City Secretary
- Streamlined the agenda and open records processes and procedures
- Facilitated the City election process and the appointment of members serving on various City boards & commissions
- Established record retention schedules and requirements

DEPARTMENT: **ADMINISTRATION**FUNDING SOURCE: **GENERAL FUND****Department Description**

Administration provides overall direction and administration of the City organization and is led by the City Manager. The City Manager is appointed by City Council and serves as Chief Executive Officer (CEO) and head of City Administration. The City Manager is responsible for making recommendations to City Council, filing the annual budget and financial report, and providing leadership and direction to City staff. On a day-to-day basis, the City Manager oversees the supervision of all departments, ensures that state laws and City ordinances are effectively enforced; governing the organization through the appointment and removal of employees, and performs other such duties as may be required by Council goals and objectives or the City Charter.

The Customer Service Representative performs a variety of routine clerical functions in support of general operations; performs data entry and is responsible for coordinating excellent customer service for the City of Fulshear. Responsible for all incoming calls for the city; meeting and greeting front office. Responsible for researching and responding to customer inquiries, concerns, and complaints regarding various departments.

The City Secretary and Assistant City Secretary are responsible for preparing agendas for council meetings including gathering documentation to accompany agenda items, attending meetings of the council, and preparing official minutes of the proceedings. The City Secretary's Office also provides certification of resolutions, ordinances and other official documents, prepares legal advertisements and notices of public meetings and hearings, prepares letters and other correspondence relating to business conducted by the council, maintains official City records and files, answers and fulfills open records requests. The City Secretary's Office is responsible for coordination and staff support to ensure the integrity of the City election process in partnership with Fort Bend County.

DEPARTMENT: **ADMINISTRATION**FUNDING SOURCE: **GENERAL FUND****Department Goals & Objectives**City Manager

- Provide administrative direction of the City organization.
- Foster a family-oriented environment for Staff, Council and the community.
- Expand growth opportunities for Staff through delegation and training.
- Strengthen communication with the Community, Staff and Council.
- Implement a budget based on prioritized Strategic Implementation Plan.
- Provide information to Council to facilitate informed decision making.
- Encourage and facilitate innovation in Department Heads to ensure high level performance and continuous improvement in City function.
- Develop the organization to meet the needs of the expansion of the City.
- Develop departmental strategic plans that accomplish the comprehensive goals of the City.

City Secretary

- Respond to City Council, Staff, and Citizen inquiries.
- Coordinate with county officials and provide staff support to ensure the integrity of the City election process and its efficiency.
- Respond to and fulfill open records requests within 10 days or earlier.
- Maintain record retention schedules and requirements.
- Post notices of meetings and administer minutes of Council and Planning & Zoning Commission meetings.
- Maintain the Agenda Management program.

DEPARTMENT: **ADMINISTRATION**

FUNDING SOURCE: **GENERAL FUND**

Personnel Schedule

	FY2019 Actual	FY2020 Budget	FY2020 Estimate	FY2021 Budget
City Manager	1	1	1	1
Assistant City Manager	1	1	0	0
Human Resource Director	1	0	0	0
Executive Assistant	1	1	0	0
City Secretary	1	1	1	1
Deputy City Secretary	1	1	1	1
Receptionist	1	1	1	1
Total Full Time Equivalents	7	6	4	4

DEPARTMENT: ADMINISTRATION

FUNDING SOURCE: GENERAL FUND

Expenditure-Detail

ACCOUNT #/DESCRIPTION	FY2019 ACTUAL	FY2020 CURRENT BUDGET	FY2020 ESTIMATED ACTUAL	FY2021 PROPOSED BUDGET
EXPENDITURES				
ADMINISTRATION				
PERSONNEL COSTS				
100-120-5210-00 Salaries & Wages	545,184	533,752	416,475	388,700
100-120-5210-02 Overtime	449	1,000	700	500
100-120-5210-03 Auto Allowance	11,216	10,800	7,476	6,000
100-120-5216-01 Mayor Compensation	9,600	9,600	9,600	9,600
100-120-5216-02 Elected Officials Pay	25,200	25,200	25,200	25,200
100-120-5230-00 Payroll Tax Expense	41,032	41,291	34,618	32,857
100-120-5235-00 Employee Health Benefits	50,008	53,143	60,554	50,922
100-120-5238-00 Retirement Contribution	44,375	39,699	39,699	31,816
100-120-5239-00 Worker's Compensation	2,987	1,316	1,707	824
100-120-5240-00 Unemployment	-	-	-	-
TOTAL PERSONNEL COSTS	730,051	715,801	596,029	546,418
SUPPLIES				
100-120-5311-00 Supplies	7,640	15,000	7,500	12,500
100-120-5314-00 Publications/Ref Material	25	2,500	500	2,080
100-120-5315-00 Postage	5,900	8,000	1,500	6,500
100-120-5316-00 Minor Tools & Equipment	85	7,500	1,500	6,000
100-120-5317-00 Commemoratives	178	2,500	500	2,500
100-120-5326-00 Uniforms/Shirts	825	1,115	500	930
100-120-5381-00 Meeting Expenses	2,223	5,000	3,500	5,000
100-120-5382-00 Grants - Economic Developmen	-	278,348	278,348	-
TOTAL SUPPLIES	16,876	319,963	293,848	35,510
CONTRACTUAL SERVICES				
100-120-5411-00 Prof. Services - Legal	436,591	350,000	384,635	430,000
100-120-5411-10 Prof. Services - Consulting	42,450	50,000	40,000	50,000
100-120-5414-02 Keep Fulshear Beautiful	9,094	12,000	10,000	12,000
100-120-5414-03 Community Events	78,030	75,000	54,062	75,000
100-120-5424-00 Elections	73	5,000	200	5,000
100-120-5434-00 Telecommunications	8,121	7,000	6,500	7,000
100-120-5461-04 Codification	3,944	6,500	2,500	6,500
100-120-5467-00 Drug Screenings/Evaluations	1,038	-	-	-
100-120-5468-01 Railroad Pipeline Rental	536	600	-	600
100-120-5469-01 Equipment Rental	7,835	7,300	7,300	7,300
TOTAL CONTRACTUAL SERVICES	587,712	513,400	505,197	593,400
OTHER CHARGES				
100-120-5520-00 Printing	59	650	-	650
100-120-5526-00 Public Notices	3,393	5,000	4,000	5,000
100-120-5526-01 County Recording Fees	246	3,500	100	3,500
100-120-5526-05 Open Records Expenses	-	4,250	-	4,250
100-120-5527-00 Dues & Memberships	8,189	8,500	8,500	8,500
100-120-5528-00 Travel & Training	29,285	30,000	8,000	25,000
100-120-5529-00 Miscellaneous Expenses	175	-	-	-
100-120-5531-01 Tuition Assistance Program	1,340	-	-	-
100-120-5540-02 Software Maintenance	7,500	-	-	-
TOTAL OTHER CHARGES	50,187	51,900	20,600	46,900
TOTAL Administration	1,384,826	1,601,064	1,415,674	1,222,228



Human Resources

VISION STATEMENT

“The City of Fulshear is a place where community, businesses and civic leaders are partners in building a city that strives to preserve and enhance our history, small town character and natural environment while providing opportunities for growth in population and employment”

HUMAN RESOURCES
<ul style="list-style-type: none">▪ Recruitment▪ Retention▪ Training▪ Compliance

FY2020 ACCOMPLISHMENTS

- Reviewed and revised City Personnel Policies, Administrative Directives and Job Descriptions
- Began implementation of online employment application software
- Successfully completed recruitment of all budgeted positions for fiscal year
- Negotiated and implemented new employee health care benefits package
- Created and converted employee records to electronic management format
- Hired consulting firm and began Employee Compensation Study

DEPARTMENT: **HUMAN RESOURCES**FUNDING SOURCE: **GENERAL FUND****DEPARTMENTAL DESCRIPTION**

The Human Resources Department is responsible for recruiting and hiring qualified personnel, compliance of federal and state laws, maintaining a safe and drug free working environment, and ensuring fair and equitable human resource management system is in place to balance the needs of employees of the City.

DEPARTMENTAL OPERATIONS

The Human Resources Department provides oversight of programs and systems that shape the framework for the work culture of the city. These programs affect how employees perform as a workforce, as well as what is perceived as valued by the organization. The department is responsible for a variety of services including talent management, organizational development, salary and benefits management, health and wellness, workers compensation program, and organizational support.

DEPARTMENTAL GOALS

- Recruit, and retain a skilled, diverse workforce
- Promote work-life balance and wellness
- Deliver competitive services
- Promote learning and growth
- Maintain a positive employee culture

DEPARTMENTAL OBJECTIVES

- Evaluate and revise administrative policies
- Complete and implement a compensation and benefit analysis
- Develop training programs for employee enhancement
- Create a wellness program to promote healthy lifestyles
- Implement a Learning Management System

DEPARTMENT: **HUMAN RESOURCES**

FUNDING SOURCE: **GENERAL FUND**

ACTIVITY MEASURES

	FY2019 Actual	FY2020 Budget	FY2020 Estimate	FY2021 Budget
Human Resource Director	0	1	1	1
Human Resource Generalist	0	0	0	1
Total Full Time Equivalents	0	1	1	2

PERSONNEL

	FY2019 Actual	FY2020 Budget	FY2020 Estimate	FY2021 Budget
Number of Budgeted Employees	56	62	60	68
City Employee Turnover	4%	4%	5%	4%
Number of new hire orientation sessions	13	6	8	8

DEPARTMENT: **HUMAN RESOURCES**FUNDING SOURCE: **GENERAL FUND**

Expenditure Detail

ACCOUNT #/DESCRIPTION	FY2019 ACTUAL	FY2020 CURRENT BUDGET	FY2020 ESTIMATED ACTUAL	FY2021 PROPOSED BUDGET
HUMAN RESOURCES				
PERSONNEL COSTS				
100-130-5210-00 Salaries & Wages	-	95,592	95,591	135,795
100-130-5210-02 Overtime				500
100-130-5230-00 Payroll Tax Expense	-	7,313	6,773	10,388
100-130-5235-00 Employee Health Benefits	-	8,857	9,312	17,822
100-130-5238-00 Retirement Contribution	-	7,031	7,684	10,040
100-130-5239-00 Worker's Compensation	-	242	484	244
100-130-5240-00 Unemployment	-	11,000	-	11,000
TOTAL PERSONNEL COSTS	-	130,035	119,844	185,790
SUPPLIES				
100-130-5311-00 Supplies	-	2,500	325	2,500
100-130-5314-00 Publications/Ref Material	-	500	200	500
100-130-5316-00 Minor Tools and Equipment	-	14,000	15	14,000
100-130-5326-00 Uniforms/Shirts	-	75	-	125
100-130-5381-05 Staff Relations	-	15,000	5,000	15,000
100-130-5381-06 Staff Development Program	-	6,000	-	6,000
TOTAL SUPPLIES	-	38,075	5,540	38,125
CONTRACTUAL SERVICES				
100-130-5411-00 Prof. Services - Legal	-	50,000	6,000	50,000
100-130-5411-10 Prof. Services - Consulting	-	30,000	4,000	25,000
100-130-5411-16 EAP Services	-	1,000	300	1,000
100-130-5434-00 Telecommunications	-	1,000	-	1,000
100-130-5467-00 Testing/Backgrounds/Support Services	-	6,500	-	3,000
TOTAL CONTRACTUAL SERVICES	-	88,500	10,300	80,000
OTHER CHARGES				
100-130-5515-00 Advertising	-	1,000	-	1,000
100-130-5520-00 Printing	-	500	-	500
100-130-5527-00 Dues & Memberships	-	1,500	600	1,500
100-130-5528-00 Travel & Training	-	3,500	3,258	3,500
100-130-5531-01 Tuition Assistance Program	-	10,000	1,254	10,000
100-130-5540-02 Software Maintenance	-	-	-	6,300
TOTAL OTHER CHARGES	-	16,500	5,112	22,800
TOTAL Human Resources	-	273,110	140,796	326,715

DEPARTMENT: **HUMAN RESOURCES**

FUNDING SOURCE: **GENERAL FUND**

Expenditure Detail

COMMUNICATIONS				
PERSONNEL COSTS				
100-185-5210-00 Salaries	-	-	-	65,000
100-185-5230-00 Payroll Tax Expense	-	-	-	4,973
100-185-5235-00 Employee Health Benefits	-	-	-	10,184
100-185-5238-00 Retirement Contribution	-	-	-	4,815
100-185-5239-00 Workers Compensation	-	-	-	147
TOTAL PERSONNEL COSTS	-	-	-	85,119
SUPPLIES				
100-185-5311-00 Supplies	479	500	125	500
100-185-5316-00 Minor Tools & Equipment	-	5,000	-	5,000
TOTAL SUPPLIES	479	5,500	125	5,500
OTHER CHARGES				
100-185-5527-00 Dues & Memberships	170	500	-	500
100-185-5527-02 Annual Subscription Services	-	6,000	-	6,000
100-185-5528-00 Travel & Training	-	3,000	-	3,000
100-185-5530-00 Technology Maintenance	15,600	28,000	28,000	28,000
100-185-5540-02 Software Maintenance	-	1,200	1,200	1,200
TOTAL OTHER CHARGES	15,770	38,700	29,200	38,700
TOTAL Communications	16,249	44,200	29,325	129,319

Municipal Court

VISION STATEMENT

“The City of Fulshear is a place where community, businesses and civic leaders are partners in building a city that strives to preserve and enhance our history, small town character and natural environment while providing opportunities for growth in population and employment”

MUNICIPAL COURT
<ul style="list-style-type: none"> ▪ Municipal Court

FY2020 Department Accomplishments

- Electronic records for all closed case files were established and maintained for fiscal year 2019/2020.
- Participated in the 2020 Warrant Round Up, clearing over 100 warrants in 2 months.
- Implemented phone payments program.

Department Description

The Fulshear Municipal Court handles Class-C fine only criminal misdemeanor and city ordinance violations. The Fulshear Municipal Court has a Presiding Judge, Alternate Judge, Court Administrator and Deputy Court Clerk.

Department: **MUNICIPAL COURT**

FUNDING SOURCE: General Fund

Departmental Goals

- Court staff will continue to attend yearly court educational seminars to maintain active court certification.
- Continue to participate in Warrant Round Up and Warrant Resolution Programs.
- Continue to work toward the complete creation of all electronic court records.
- Continue efforts to work toward compliance and adjudication of cases.
- Continuing to improve technology and electronic court records in the court department.

Departmental Objectives

- Maintain closed court records electronically.
- Work toward the inclusion of additional phone payment options.
- Work toward the inclusion of additional online options.
- Work toward participation in other local warrant programs for warrant resolution.
- Work toward higher court clerk certification for all court staff.

Description of Operations

Functions or duties of the Court Clerks include: processing of citations; accepting and preparing complaints; scheduling cases; preparing dockets; notifying defendants of hearings scheduled; preparing all case documentation, maintaining all court records, preparing state reports and preparing affidavits, appeals and sworn statements. The clerks record and properly disburse funds for fines collected. The clerks maintain the failure to appear reporting program under a contract with DPS, the City and Omnibase. They also prepare jury summons and subpoenas, complaints and other associated duties for trial preparation. The clerks maintain the collection agency program under a contract with Linebarger, Goggan, Blair and Sampson, LLP and the City.

The court staff work closely with other City departments, i.e. the Police Department, Legal, Code Enforcement, Administration and Finance to ensure the vision of the municipal court is carried out effectively, efficiently and impartially.

Department: **MUNICIPAL COURT**

FUNDING SOURCE: General Fund

Activity Measures

	FY2019 Actual	FY2020 Budget	FY2020 Estimate	FY2021 Budget
Citations filed	3492	3454	2623	3473
Cases heard on docket	2352	2332	2084	2342
Cases adjudicated	3315	3066	2202	3190
Warrants issued	694	520	534	607
Warrants cleared	401	696	247	549
All Court Collections	\$ 511,751	\$ 483,960	\$ 364,650	\$ 497,856
*these include state court costs				

Personnel Schedule

	FY2019 Actual	FY2020 Budget	FY2020 Estimate	FY2021 Budget
Municipal Court Administrator	1	1	1	1
Deputy Court Clerk	1	1	1	1
Total Full Time Equivalents	2	2	2	2

Department: **MUNICIPAL COURT**

FUNDING SOURCE: General Fund

Expenditure Detail

ACCOUNT #/DESCRIPTION	FY2019 ACTUAL	FY2020 CURRENT BUDGET	FY2020 ESTIMATED ACTUAL	FY2021 PROPOSED BUDGET
MUNICIPAL COURT				
PERSONNEL COSTS				
100-140-5210-00 Salaries	106,445	105,761	102,806	108,484
100-140-5210-01 Wages	-	-	-	-
100-140-5210-02 Overtime	91	1,000	7,824	1,000
100-140-5230-00 Payroll Tax Expense	7,059	8,091	7,222	8,299
100-140-5235-00 Employee Health Benefits	12,792	17,714	8,049	20,369
100-140-5238-00 Retirement Contribution	8,109	7,779	-	7,932
100-140-5239-00 Workers Compensation	750	334	-	341
TOTAL PERSONNEL COSTS	135,246	140,679	125,901	146,425
SUPPLIES				
100-140-5311-00 Supplies	3,118	3,000	2,500	3,000
100-140-5314-00 Publications/Ref Material	-	400	-	400
100-140-5316-00 Minor Tools & Equipment	1,454	1,500	1,200	1,500
TOTAL SUPPLIES	4,572	4,900	3,700	4,900
CONTRACTUAL SERVICES				
100-140-5411-00 Prof. Services - Legal	19,119	40,000	25,000	40,000
100-140-5411-03 Prof. Services - Judge	22,463	35,000	25,000	35,000
100-140-5411-06 Building Security - Bailiff	-	10,000	2,000	10,000
100-140-5411-07 Prof. Services - Juror Fees	-	500	-	500
100-140-5411-08 Prof. Services - Interpreter	-	1,000	-	1,000
100-140-5434-00 Telecommunications	595	900	600	900
TOTAL CONTRACTUAL SERVICES	42,177	87,400	52,600	87,400
OTHER CHARGES				
100-140-5520-00 Printing	128	400	600	400
100-140-5527-00 Dues & Memberships	277	1,000	-	1,000
100-140-5528-00 Travel & Training	3,731	5,000	1,000	5,000
100-140-5540-02 Software Maintenance	8,373	13,500	13,500	13,500
TOTAL OTHER CHARGES	12,509	19,900	15,100	19,900
TOTAL Municipal Court	194,504	252,879	197,301	258,625

Finance

FINANCE
<ul style="list-style-type: none">▪ Finance Administration▪ Accounting & Budget▪ Purchasing & Risk Management

VISION STATEMENT

“The City of Fulshear is a place where community, businesses and civic leaders are partners in building a city that strives to preserve and enhance our history, small town character and natural environment while providing opportunities for growth in population and employment”

FY2020 Departmental Accomplishments

- Completed the Annual Financial Report within 180-day window and submitted for Government Finance Officers Association Award for Excellence in Government in Financial Reporting.
- Developed and completed required elements needed to achieve the Traditional Finance Star Award under the Comptroller’s Transparency Star Award Program.
- Received Distinguished Budget Achievement Award from GFOA.
- Began implementation of Incode Conversion 10 for Financials.

DEPARTMENT: **FINANCE**FUNDING SOURCE: **GENERAL FUND****Departmental Description**

The Finance Department has general responsibility for the financial administration of the City. The Department is responsible for recording and documenting all financial transactions, idle fund investment, debt management, budget preparation and coordination, risk management, recording of all revenue, accounts receivable, contract management, purchasing goods and services for the City, and payment of all invoices.

Departmental Operations

The Finance Department maintains the books and records for the city financial activities. It is responsible for protecting the assets of the City and managing the risk of its operations. Purchases of goods and services are monitored by this department in accordance with state law. Contracts and invoices are processed, and checks are prepared accordingly. Payroll timesheets are checked for quality control and bi-weekly payroll is performed in this department. Investment of available funds is also performed by the Chief Financial Officer.

Department Goals

- Prepare and submit the Annual Budget for the GFOA Distinguished Budget Reporting award.
- Continue to organize accounting records in a proper retrievable manner.
- Investigate and implement where possible the utilization of credit card processing for procurement of fees and services.
- Prepare the annual financial statements in the format of a Comprehensive Annual Financial Report and submit to the GFOA for meeting the Excellence in Reporting designation.
- Achieve Texas Comptroller's Transparency Award Program.
- Provide stewardship of financial resources balancing the City's short and long-term needs
- Manage the City's Investment Portfolio to achieve the stated strategy.

DEPARTMENT: **FINANCE**

UNDING SOURCE: **GENERAL FUND**

Department Objectives

- Increase the use of the City’s new purchasing card program by making more purchases with the card and investigate other purchasing card programs if necessary.
- Increase department’s use of accounting information via sending monthly financial reports.
- Audit various systems and processes for internal control procedures.
- Manage the use of purchase orders in accordance with the city purchasing policy.
- Maintain general fund balance at a benchmark of 25%.
- Increase participation in diversified investments to enhance the City’s Investment Portfolio.

Activity Measures

	FY2019 Actual	FY2020 Budget	FY2020 Estimate	FY2021 Budget
Number of checks issued	1200	1200	1021	950
Number of bank drafts	366	500	316	350
Number journal entries completed	376	400	351	300
Number of Electronic Funds Transfers (EFTs)	200	250	344	400

Personnel Schedule

	FY2019 Actual	FY2020 Budget	FY2020 Estimate	FY2021 Budget
Chief Financial Officer	1	1	1	1
Finance Manager	1	1	1	1
Accountant	0	1	1	1
Purchasing Coordinator	-	-	1	1
Part-Time Financial Specialist	0.5	-	0.5	0.5
Total Full Time Equivalent	2.5	3	4.5	4.5

City of Fulshear

FY 2021 Budget

Department: **Finance**

FUNDING SOURCE: General Fund

Expenditure Detail

ACCOUNT #/DESCRIPTION	FY2019	FY2020 CURRENT	FY2020 ESTIMATED	FY2021 PROPOSED
FINANCE				
PERSONNEL COSTS				
100-160-5210-00 Salaries	219,051	308,831	308,507	363,403
100-160-5210-02 Overtime	-	1,000	4,800	1,000
100-160-5210-03 Auto Allowance	4,985	4,800	23,078	4,800
100-160-5230-00 Payroll Tax Expense	14,191	23,626	31,898	27,800
100-160-5235-00 Employee Health Benefits	22,550	35,429	25,450	40,738
100-160-5238-00 Retirement Contribution	17,281	22,715	2,453	26,920
100-160-5239-00 Worker's Compensation	454	2,453	-	577
100-160-5240-00 Unemployment	4,169	-	-	-
100-160-5250-00 Vacation Pay Out	2,050	10,000	-	10,000
TOTAL PERSONNEL COSTS	284,731	408,854	396,186	475,237
SUPPLIES				
100-160-5311-00 Supplies	3,123	3,000	2,000	3,000
100-160-5314-00 Publications/Ref Materials	460	700	1,158	700
100-160-5316-00 Minor Tools & Equipment	271	4,300	200	4,300
100-160-5326-00 Uniforms/Shirts	-	300	300	300
TOTAL SUPPLIES	3,854	8,300	3,658	8,300
CONTRACTUAL SERVICES				
100-160-5411-09 Prof. Services - Audit	36,927	40,000	40,000	40,000
100-160-5411-13 Technology	-	7,500	7,500	7,500
100-160-5421-00 Insurance - Real & Personal Prop	-	-	-	19,296
100-160-5421-01 Insurance - General Liability	6,255	9,800	7,860	13,623
100-160-5421-02 Insurance - Auto Liability	10,000	7,500	7,500	22,382
100-160-5421-03 Insurance W/C Contribution	2,500	-	-	-
100-160-5421-04 Errors & Omissions	1,000	8,000	8,000	4,612
100-160-5421-05 Insurance - Bonding	1,066	1,200	1,066	1,200
100-160-5425-00 Merchant Service Fees	61,296	50,000	65,000	50,000
100-160-5426-00 Tax Assessor/Collector Fees	17,289	23,595	26,351	26,500
100-160-5475-00 Bank Charges	17,051	25,000	15,023	25,000
100-160-5475-01 Credit Card Fees	(110)	600	1,600	1,600
100-160-5481-97 MUD 1 Property Tax Rebate	77,269	-	-	-
100-160-5481-98 CCR MUDs Prop Tax Rebate	726,824	-	-	-
TOTAL CONTRACTUAL SERVICES	957,367	173,195	179,900	211,713
OTHER CHARGES				
100-160-5527-00 Dues & Memberships	1,133	1,400	1,400	1,800
100-160-5528-00 Travel & Training	4,819	11,200	4,500	11,200
100-160-5531-01 Tuition Assistance Program	627	-	-	-
100-160-5540-02 Software Maintenance	10,818	16,200	14,500	16,000
TOTAL OTHER CHARGES	17,397	28,800	20,400	29,000
TOTAL Finance	1,263,349	619,149	600,144	724,250

Utilities/Customer Service

VISION STATEMENT

“The City of Fulshear is a place where community, businesses and civic leaders are partners in building a city that strives to preserve and enhance our history, small town character and natural environment while providing opportunities for growth in population and employment”

Utilities/Customer Service
<ul style="list-style-type: none">▪ Utility Service▪ Customer Service

FY 2020 Accomplishments

- Implemented Interactive Voice Response (IVR) – ability to take payments over the phone
- Implemented Autopay online for customers giving them the ability to set a date for drafting.
- Implemented Utilities Notifications for Billing process
- Implemented Tyler Content Manager – giving staff the ability to scan proper documents to customers’ accounts.

DEPARTMENT: UTILITIES/CUSTOMER SERVICEFUNDING SOURCE: **GENERAL FUND****Departmental Description**

The Utilities / Customer Service Department has the responsibility for accurately processing and maintaining water / wastewater and solid waste utility accounts. All account transactions; including issuing, completes and maintains records of maintenance and work orders. Accesses utility billing and computer database for customer billing records and processing daily payment transactions. The department is also responsible for maintaining customer portal for payments and consumption viewing. At all times uphold and maintain quality customer service.

Departmental Operations

The Utilities/Customer Service is responsible for accurately processing and maintaining water/waste and solid waste utility accounts. The department issues, completes and maintains records of maintenance and work orders, accesses the utility billing and computer database for customer billing records and processes daily payment transactions. Additionally, the department maintains the customer portal for payments and consumption viewing. At all times, the department continues to provide a high quality of customer service.

Department Goals

- Continue to educate customers through customer portal on account consumption
- Update city ordinances that apply to water / wastewater and solid waste services
- Implement annual meter maintenance by testing larger commercial meter for accuracy
- Public relations training for staff

DEPARTMENT: UTILITIES/CUSTOMER SERVICE

FUNDING SOURCE: GENERAL FUND

Department Objectives

- Implement a bad debt management program
- Perform preventive maintenance on the AMI System
- Develop a meter maintenance program
- Provide public outreach for the community
- Publish a quarterly newsletter for all customers
- Complete a staff training schedule

Activity Measures

	FY2019 Actual	FY2020 Budget	FY2020 Estimate	FY2021 Budget
Number of total connections	4398	5383	5398	6898
Number of occupant change	3064	4049	1288	1300
Number of disconnects	226	168	221	200
Number of rereads	50	110	12,000	10,000

DEPARTMENT: UTILITIES/CUSTOMER SERVICE

FUNDING SOURCE: GENERAL FUND

Personnel Schedule

	FY2019 Actual	FY2020 Budget	FY2020 Estimate	FY2021 Budget
Utility Customer Service Supervisor	1	1	1	1
Utility Customer Service Representative	1	1	2	2
Part-Time Utility Representative	0.5	0.5	0	0
Part-Time Utility Representative	0	0.5	0	0
	2.5	3	3	3

DEPARTMENT: UTILITIES/CUSTOMER SERVICE

FUNDING SOURCE: GENERAL FUND

Expenditure Detail

ACCOUNT #/DESCRIPTION	FY2019 ACTUAL	FY2020 CURRENT BUDGET	FY2020 ESTIMATED ACTUAL	FY2021 PROPOSED BUDGET
UTILITY CUSTOMER SERVICES				
PERSONNEL COSTS				
100-170-5210-00 Salaries	117,841	139,403	121,490	140,910
100-170-5210-02 Overtime	617	1,000	456	1,000
100-170-5230-00 Payroll Tax Expense	8,056	10,664	8,806	10,780
100-170-5235-00 Employee Health Benefits	16,504	17,714	18,764	20,369
100-170-5238-00 Retirement Contribution	9,104	10,253	9,955	10,438
100-170-5239-00 Workers Compensation	339	339	339	222
TOTAL PERSONNEL COSTS	152,461	179,373	159,810	183,718
SUPPLIES				
100-170-5311-00 Supplies	1,564	2,500	2,400	2,500
100-170-5314-00 Publications/Ref Material	53	2,000	200	2,000
100-170-5315-00 Postage	21,310	27,000	19,000	27,000
100-170-5316-00 Minor Tools & Equipment	7,330	11,500	10,000	11,500
100-170-5326-00 Uniforms/Shirts	-	225	225	225
100-170-5380-00 Public Relations	-	2,500	-	2,500
TOTAL SUPPLIES	30,257	45,725	31,825	45,725
CONTRACTUAL SERVICES				
100-170-5411-10 Prof. Services - Consulting	-	2,500	-	2,500
100-170-5434-00 Telecommunications	595	1,000	600	1,000
100-170-5461-02 Contract - Sanitation Servic	1,022,961	1,020,000	1,146,506	1,146,506
100-170-5469-01 Equipment Rental	4,511	4,500	4,300	4,500
TOTAL CONTRACTUAL SERVICES	1,028,067	1,028,000	1,151,406	1,154,506
OTHER CHARGES				
100-170-5515-00 Advertising	719	750	100	750
100-170-5520-00 Printing	7,226	15,000	8,486	15,000
100-170-5527-00 Dues & Memberships	-	550	-	550
100-170-5528-00 Travel & Training	129	3,000	1,500	3,000
100-170-5535-00 Equipment Maintenance	40,429	23,000	13,000	23,000
100-170-5540-02 Software Maintenance	7,883	17,000	17,000	23,000
TOTAL OTHER CHARGES	56,386	59,300	40,086	65,300
TOTAL Utility Services	1,267,171	1,312,398	1,383,127	1,449,249

Economic Development

**FULSHEAR ECONOMIC DEVELOPMENT VISION
FROM 2019 ECONOMIC DEVELOPMENT
STRATEGY:**

“Fulshear is a top destination for talent and business in the Greater Houston region, maintaining a small-town feel and a strong connection to nature balanced with high-quality, well-planned, and diversified development.”

ECONOMIC DEVELOPMENT
<ul style="list-style-type: none"> ▪ Economic Development Department ▪ City of Fulshear Development Corporation Type “A” Economic Development Sales Tax Corporation ▪ Fulshear Development Corporation Type “B” Economic Development Sales Tax Corp.

FY2020 Departmental Accomplishments

- Began implementation of City’s Economic Development Strategy
 - Workshop on City Council and EDC roles relative to Strategy implementation
 - Begin joint board meetings and board overlapping appointments
 - Provide enhanced screening/application questions relative to EDC board appointment paperwork based on Strategy and Council’s wishes relative to EDC board service
 - Customer Relationship Management (CRM) tool procurement
 - Facilitate consideration and adoption of best fit industries and opportunity areas
- Completed 2020 population and demographic report/update and residential development map update
- COVID-19 related programs/outreach
 - Provide regular resource updates and regular outreach to Fulshear businesses specific to COVID-19 assistance and implications
 - Develop and administer City Chapter 380 COVID-19 Small Business Grant Programs
- Broadband Discovery Project including Market Assessment, Community Engagement, Public Sector Needs Assessment, and Policy Review and Recommendations
- Fort Bend Transit Fulshear Transit Feasibility Study

DEPARTMENT: **ECONOMIC DEVELOPMENT**FUNDING SOURCE: **GENERAL FUND****Department Description**

“Economic Development” as defined by the Economic Development Strategy (Strategy) “involves the strategic use of public resources to stimulate private investment in a manner that benefits the City as a whole in the long term in alignment with values and priorities expressed by the community and incorporated into the strategic plan.”

Though each of the City’s departments contribute to economic development in both tangible and intangible ways, the Economic Development Department is responsible for delivering the suite of economic development services and serves as the primary point of contact and clearinghouse for potential economic development projects.

An “economic development project” as defined by the Strategy is “a project that requires a higher level of city engagement and investment and promotes the City’s economic development vision. An economic development project could be a business seeking relocation or expansion support from the City in the form of incentives or a developer seeking public participation in a large-scale, transformational project. In other words, it is a project that is requesting that the City or EDC invest or assume a portion of the risk associated with the project for it to materialize. Transformative projects are also considered economic development projects. Projects that are primarily residential developments or market-driven retail would not be considered economic development projects.”

The Economic Development Department consists of two staff positions – the Economic Development Director and the Economic Development Coordinator. The Department’s operations (Fund 100) are reimbursed to the City’s General Fund via Administrative Services Agreements with both of the City’s EDCs (Type A and Type B). The EDCs split the operational costs of the department 50/50, and in return the City provides the necessary infrastructure (office space, telecom, etc.) and support services (city management, finance, etc.) for the EDCs’ operations.

DEPARTMENT: **ECONOMIC DEVELOPMENT**FUNDING SOURCE: **GENERAL FUND****Description of Operations**

Department operations support business growth and tax-base diversification in Fulshear with a suite of economic development services by 1) developing a toolbox to support economic development efforts; 2) serving as primary point of contact and project manager for high impact projects; 3) forging strong partnerships to create a support network for current and future businesses in Fulshear; 4) keeping a pulse on the new and existing business community; and 5) selectively recruiting new businesses to Fulshear.

Department staff also assists with facilitating the implementation of the Strategy respective to the roles outlined therein, and related to its three additional primary goals: strategic investment, transformative projects, and organizational alignment.

Departmental Goals

Five-year economic development goals established by the City's Strategy (late 2019):

- **Business Development:** Support business growth and tax-base diversification in Fulshear with a suite of economic development services.
- **Strategic Investment:** Encourage the development of opportunity areas through the investment of the City's and EDCs' resources.
- **Transformative Projects:** Preserve and enhance Fulshear's character and quality of place through catalytic projects.
- **Organizational Alignment:** Structure the City of Fulshear's economic development tools, resources, and oversight for efficient service delivery and investment management.

Department Objectives

- Continue implementation of priorities identified in the Strategy
- Facilitate creation and development of incentive programs specific to identified strategic goals and opportunity areas such as downtown
- Develop policy, procedure, and process to guide City's use of economic development incentives
- Continue planning and implementation relative to broadband improvement strategy for Fulshear

DEPARTMENT: **ECONOMIC DEVELOPMENT**

FUNDING SOURCE: **GENERAL FUND**

- Continue planning and implementation relative to developing an innovation hub or entrepreneurial ecosystem in Fulshear
- Complete implementation and begin utilization of customer relationship management (CRM) tool
- Continue formal business retention and expansion and business support programs, tracking data, contacts, and trends in CRM tool
 - Formalize processes & procedures for business visits and develop standardized questionnaires, etc.
 - Procure & roll-out online business development resource for local small businesses
- Procure and develop economic development-specific website focused on strategic goals identified in the Strategy
 - Procure & implement available site listing resource
 - Procure & implement email/subscription management resource
- Assist with research and preparation related to potential EDC combination election

Personnel Schedule

	FY2019 Actual	FY2020 Budget	FY2020 Estimate	FY2021 Budget
Economic Development Director	1	1	1	1
Economic Development Coordinator	0	1	1	1
Economic Development Communications Coordinator	1	0	0	0
Total Full Time Equivalents	2	2	2	2

DEPARTMENT: **ECONOMIC DEVELOPMENT**FUNDING SOURCE: **GENERAL FUND**

Expenditure Detail

ACCOUNT #/DESCRIPTION	FY2019 ACTUAL	FY2020 CURRENT BUDGET	FY2020 ESTIMATED ACTUAL	FY2021 PROPOSED BUDGET
ECONOMIC DEVELOPMENT				
PERSONNEL COSTS				
100-180-5210-00 Salaries	154,469	167,199	160,768	173,888
100-180-5210-03 Auto Allowance	4,985	4,800	4,800	4,800
100-180-5230-00 Payroll Tax Expense	10,925	12,791	13,138	13,302
100-180-5235-00 Employee Health Benefits	14,927	17,714	16,929	20,369
100-180-5238-00 Retirement Contribution	12,233	12,298	13,554	12,881
100-180-5239-00 Workers Compensation	381	403	403	279
TOTAL PERSONNEL COSTS	197,920	215,205	209,592	225,519
SUPPLIES				
100-180-5311-00 Supplies	1,142	2,500	150	2,500
100-180-5314-00 Publications/Ref Material	420	730	40	730
100-180-5316-00 Minor Tools & Equipment	53	2,000	-	2,000
100-180-5326-00 Uniforms/Shirts	-	-	-	150
100-180-5381-00 Meeting Expenses	1,271	2,000	50	2,000
TOTAL SUPPLIES	2,886	7,230	240	7,380
CONTRACTUAL SERVICES				
100-180-5411-10 Prof. Services - Consulting	12,906	25,000	25,000	25,000
100-180-5411-14 Prof. Service Legal & Engineering	3,158	20,000	20,000	30,000
100-180-5434-00 Telecommunications	1,933	2,200	2,200	2,000
100-180-5440-00 Marketing	3,820	32,500	32,500	25,500
100-180-5472-00 Business Devlpmnt & Retention	-	7,500	7,500	12,500
TOTAL CONTRACTUAL SERVICES	21,817	87,200	87,200	95,000
OTHER CHARGES				
100-180-5520-00 Printing	129	2,500	-	500
100-180-5527-00 Dues & Memberships	1,568	2,325	2,300	2,325
100-180-5527-01 Dues & Memberships - Org.	13,280	17,250	17,250	17,250
100-180-5528-00 Travel & Training	11,286	14,500	7,300	12,500
100-180-5530-00 Technology Maintenance	1,203	51,000	-	25,000
100-180-5531-00 Mileage	429	1,500	489	1,500
TOTAL OTHER CHARGES	27,895	89,075	27,339	59,075
TOTAL Economic Development	250,518	398,710	324,371	386,974

Police

VISION STATEMENT

“The City of Fulshear is a place where community, businesses and civic leaders are partners in building a city that strives to preserve and enhance our history, small town character and natural environment while providing opportunities for growth in population and employment

- | POLICE |
|--|
| <ul style="list-style-type: none">▪ Administration▪ Patrol▪ Records▪ Investigations▪ Community Relations |

MISSION STATEMENT

The mission of the Fulshear Police Department is to effectively and efficiently provide for the protection of lives and property, preserve the public peace, and provide needed community services with the highest level of professionalism and ethical standards. We are committed to excellence in service through innovative and progressive policing methods. We value the trust of our citizens and are committed to carrying out our duties with honor, integrity, and pride. Through partnerships and collaborative efforts, we will strive to enhance the safety and security in our community.

We are held to the highest standards of official conduct and are expected to respect the rights of all citizens. Our adherence to these standards, motivated by a moral and professional obligation to perform our job to the best of our ability, is the ultimate objective of our agency.

DEPARTMENT: **POLICE**FUNDING SOURCE: **GENERAL FUND****FY2020 Departmental Accomplishments**

- Received Re-Recognition from Texas Police Chiefs Association
- Maintained all crime awareness programs
- All officers meet all TCOLE requirements for training cycle 19/20
- Maintained a zero-complaint ratio (No sustained complaints)
- All officers and staff are up to date on required NIMS training
- Passed both TCOLE and TLETS audits
- All officers met the Department's physical fitness standard
- Introduced mobile LPR (FLOCK) program
- Established Crime Victim Liaison

Departmental Description

The Fulshear Police Department is staffed with twenty-four (24) full-time sworn officers, one (1) reserve officer, one (1) full-time executive assistant and one (1) full-time clerical assistant. The department patrols over 212 miles that makes up the twelve square miles of incorporated City. The Police Department currently responds to approximately 11,000 calls for service and makes collectively approximately 10,000 traffic contacts annually. To continue to enhance the relationship with the community, the Police Department takes part in, and provides, numerous community events and programs throughout the year.

The Police Department has a general responsibility for the safety and well-being of the citizens of Fulshear and all who travel through the City. The Police Department is responsible for patrolling the City and enforcing state laws and ordinances of the City. The Police Department is also responsible for responding to calls for service, investigating crimes and traffic related incidents. The department operates 24 hours a day, 7 days a week. The Police Department assists Fort Bend County Sheriff's Office (FBCSO), Precinct #3 Constable's Office, Katy ISD Police, and Rosenberg Police Department with mutual aid and call assist inside and outside jurisdictional bounds. The Department utilizes the FBCSO Communications for dispatching services.

DEPARTMENT: **POLICE**FUNDING SOURCE: **GENERAL FUND****Department Goals**

- Continue planning for construction of new police department facility and additional support personnel
- Maintain acceptable quality of life standards for the community
- Maintain Texas Police Chief's Association "Best Practices" policies and procedures
- Continue to grow our partnership with the community through highly visible social media presence
- Maintain and enhance training for all officers and staff to reduce liability on the City
- Replace patrol units and equipment that exceed warranty and functionality
- Maintain all existing community programs and introduce new programs
- Evaluate comprehensive records management system
- Evaluate and plan implementation of a communication and software to be more responsive to the service needs of Fulshear
- Add one additional canine team to Department K-9 program

Department Objectives

- Maintain adequate police service standards
- Increase clearance rates of criminal investigations
- Maintain aggressive law enforcement presence in high profile areas to minimize traffic accidents and theft incidents
- Provide continual education and training to minimize "officer complaints" and raise officer standards within the department
- Continue crime prevention education to promote community awareness
- Maintain department physical fitness standard
- Re-evaluate all policies and procedures

DEPARTMENT: **POLICE**

FUNDING SOURCE: **GENERAL FUND**

Activity Measures

	FY2019 Actual	FY2020 Budget	FY2020 Estimate*	FY2021 Budget
Calls for service	8,378	14,611	9,616	10,481
Traffic contacts	10,866	11,796	10,474	11,417
Crashes investigated	158	103	126	137
Investigations	520	995	642	700
Office walk-ins (M-F 8am-5pm)	2,236	2,988	2,156	2,350
Open records requests	193	383	178	194
Community oriented events	79	187	66	72
Fingerprinting	50	176	36	39
<i>*Due to the COVID19 pandemic statistics may not accurately reflect true projections</i>				

Personnel Schedule

	FY2019	FY2020	FY2020	FY2021
Police Chief	1	1	1	1
Captain	1	1	1	1
Lieutenant	1	1	1	1
Sergeant	5.5	6	6	6
Investigator	1	1	1	1
Patrol Officer	13	15	15	15
Executive Assistant	1	1	1	1
Clerical Assitant	1	1	1	1
Total Full Time Equivalents	24.5	27	27	27
Unpaid Positions	2	2	2	2
	2	1	1	1
	4	3	3	3

DEPARTMENT: **POLICE**

FUNDING SOURCE: **GENERAL FUND**

Expenditure-Detail

ACCOUNT #/DESCRIPTION	FY2019 ACTUAL	FY2020 CURRENT BUDGET	FY2020 ESTIMATED ACTUAL	FY2021 PROPOSED BUDGET
POLICE DEPARTMENT				
PERSONNEL COSTS				
100-210-5210-00 Salaries	1,511,636	1,736,701	1,632,307	1,766,872
100-210-5210-01 Wages	-	-	-	-
100-210-5210-02 Overtime	19,104	20,590	2,400	20,596
100-210-5210-03 Auto Allowance	2,031	2,400	2,400	2,400
100-210-5210-04 Overtime - DEA Funded	-	-	-	-
100-210-5210-05 Holiday Worked - Wage	9,955	98,064	45,000	45,958
100-210-5210-06 Overtime - Grant Funded	462	5,000	-	-
100-210-5210-07 TXDOT Step Grant	-	-	3,800	-
100-210-5230-00 Payroll Tax Expense	101,314	141,003	128,744	139,931
100-210-5235-00 Employee Health Benefits	165,978	234,716	202,130	254,610
100-210-5238-00 Retirement Contribution	118,125	127,737	137,461	130,883
100-210-5239-00 Workers Compensation	30,154	44,104	47,517	41,794
TOTAL PERSONNEL COSTS	1,958,759	2,410,315	2,201,759	2,403,044
SUPPLIES				
100-210-5311-00 Supplies	2,213	4,200	3,500	4,200
100-210-5311-05 Supplies - Police Duty	19,923	29,100	15,000	29,100
100-210-5314-00 Publications/Ref Material	-	500	-	500
100-210-5316-00 Minor Tools & Equipment	63,759	118,600	67,906	110,920
100-210-5317-00 Commemoratives	-	500	-	500
100-210-5326-00 Uniforms/Shirts	21,621	26,000	33,628	24,600
100-210-5363-00 Fuel/Oil Expense	53,083	58,885	39,628	58,885
100-210-5363-01 Auto Repair/Maintenance	45,784	50,000	35,000	61,000
100-210-5364-00 Investigations	50	6,000	-	6,000
100-210-5380-00 Public Relations	783	1,200	300	1,200
TOTAL SUPPLIES	207,216	294,985	194,962	296,905
CONTRACTUAL SERVICES				
100-210-5411-10 Professional Services-Consulting	-	-	-	12,000
100-210-5421-01 Insurance General Liability	14,000	12,000	13,847	-
100-210-5421-02 Insurance - Auto Liability	15,132	15,000	18,242	-
100-210-5430-00 Telecommunications-Web	-	3,700	3,700	3,700
100-210-5434-00 Telecommunications	16,666	18,700	17,000	18,700
100-210-5467-00 Testing & Support Services	3,027	5,000	5,000	6,965
100-210-5469-01 Equipment Rental	12,513	13,000	13,000	13,000
TOTAL CONTRACTUAL SERVICES	61,338	67,400	70,789	54,365
OTHER CHARGES				
100-210-5520-00 Printing	1,336	1,500	1,000	1,500
100-210-5527-00 Dues & Memberships	1,310	2,300	1,200	2,300
100-210-5528-00 Travel & Training	12,213	18,000	18,000	18,000
100-210-5530-00 Technology Maintenance	24,665	42,438	42,438	99,900
100-210-5531-01 Tuition Assistance Program	1,318	6,000	6,000	6,000
100-210-5599-00 Vehicle Replacement Fee	97,675	95,831	95,831	106,584
TOTAL OTHER CHARGES	138,517	166,069	164,469	234,284
CAPITAL OUTLAY				
100-210-5600-00 Capital Outlay-Equipment	89,546	39,800	39,800	-
100-210-5600-02 Capital Outlay-Vehicle	-	-	-	34,000
TOTAL CAPITAL OUTLAY	89,546	39,800	39,800	34,000
TOTAL Police Dept	2,455,376	2,978,569	2,671,779	3,022,598

ACCOUNT #/DESCRIPTION	FY2019 ACTUAL	FY2020 CURRENT BUDGET	FY2020 ESTIMATED ACTUAL	FY2021 PROPOSED BUDGET
EMERGENCY MANAGEMENT				
PERSONNEL COSTS				
100-230-5210-02 Overtime	4,800	5,500	-	-
100-230-5230-00 Payroll Tax Expense	-	421	-	-
100-230-5238-00 Retirement Contribution	-	409	-	-
TOTAL PERSONNEL COSTS	4,800	6,330	-	-
SUPPLIES				
100-230-5311-00 Supplies	646	4,500	100	4,500
100-230-5311-01 Occupation Supplies	2,203	3,500	100	3,500
100-230-5314-00 Publications/Ref Material	-	500	100	500
100-230-5316-00 Minor Tools & Equipment	6,863	9,700	150	9,700
100-230-5317-00 Commemoratives	-	1,200	-	1,200
100-230-5363-00 Fuel/Oil Expense	3,666	5,000	-	10,400
100-230-5363-01 Auto Repair/Maintenance	-	5,000	-	5,000
100-230-5381-00 Meeting Expenses	438	2,700	-	2,700
TOTAL SUPPLIES	13,816	32,100	450	37,500
CONTRACTUAL SERVICES				
100-230-5411-13 Prof. Services I.T.	-	500	-	500
100-230-5434-00 Telecommunications	633	2,000	600	2,000
100-230-5469-01 Equipment Rental	400	1,000	-	1,000
TOTAL CONTRACTUAL SERVICES	1,033	3,500	600	3,500
OTHER CHARGES				
100-230-5500-01 COVID-19	-	-	1,000	-
100-230-5520-00 Printing	64	300	-	300
100-230-5527-00 Dues & Memberships	-	450	-	450
100-230-5528-00 Travel & Training	-	2,000	-	2,000
TOTAL OTHER CHARGES	64	2,750	1,000	2,750
TOTAL Emergency Management	19,713	44,680	2,050	43,750

Development Services

VISION STATEMENT

“The City of Fulshear is a place where community, businesses and civic leaders are partners in building a city that strives to preserve and enhance our history, small town character and natural environment while providing opportunities for growth in population and employment”

- | DEVELOPMENT SERVICES |
|--|
| <ul style="list-style-type: none"> ▪ Building Inspection ▪ Capital Improvement Program ▪ City Planning ▪ Code Enforcement ▪ Engineering ▪ Facilities ▪ Information Systems & Technology ▪ Parks & Recreation |

FY2020 Accomplishments

- Created GIS base maps corresponding to available infrastructure records
- Continued work for the management of public infrastructure assets through inventory data collection and condition assessments
- Began the process of an overhaul of the internal policies and procedures for construction and development activities
- Conducted preliminary facility condition assessments to identify immediate maintenance needs and opportunities for near-term improvements
- Completed the first stage of an effort to provide enhanced customer service options for reporting and managing requests from the public via the City’s website
- Worked to update the City’s Major Thoroughfare Plan, Comprehensive Plan and Parks and Pathways Master Plan
- Worked to complete the Coordinated Development Ordinance
- Began the process of implementing the Livable Centers Study

DEPARTMENT: **DEVELOPMENT SERVICES**FUNDING SOURCE: **GENERAL FUND**

Description of Operations

The Development Services group has general responsibility for oversight of various departments and functions within the City. The group as a whole is responsible for the plan review and inspection of the City's public infrastructure and facilities. In addition, the group is also charged with facilitating private development activities in accordance with established City codes and other adopted standards. These functions are a large part of the City's overall approach to ensuring the safety and quality of life expectations of the public.

The Development Department also oversees the enforcement of the codes and ordinances of the city and the laws of the state, by performing services that include permit issuance, plans examination, and inspections. The Development Department is also responsible for major City planning initiatives and works with other departments to plan for new developments.

Departmental Goals

- Continue to facilitate planning options for future facility and infrastructure improvements.
- Coordinate implementation of projects approved in the Capital Improvement Program.
- Continue progress regarding the City's GIS and Asset Management systems.
- Focus on improvements to operational processes and procedures to realize enhanced efficiency and customer service benefits.
- Complete the Comprehensive Plan update.
- Continue implementation of the City's Livable Centers Study.

DEPARTMENT: **DEVELOPMENT SERVICES**

FUNDING SOURCE: **GENERAL FUND**

Activity Measures

	FY2019 Actual	FY2020 Budget	FY2020 Estimate	FY2021 Budget
Permit Numbers	2800	1800	2900	2500
Inspections	15000	13000	18800	15000
Plan Reviews	1500	1400	1700	1500
Incidental Permits	6300	6500	5800	5700

Personnel Schedule

	FY2019 Actual	FY2020 Budget	FY2020 Estimate	FY2021 Budget
Director of Development Services	1	1	1	1
Building Official	1	1	1	1
Plans Examiner	1	2	2	2
Inspector	3	4	4	4
Permit Clerk	2	2	2	2
Code Enforcement Officer	1	1	1	1
Total Full Time Equivalents	9	11	11	11

DEPARTMENT: **DEVELOPMENT SERVICES**

FUNDING SOURCE: **GENERAL FUND**

Expenditure-Detail

ACCOUNT #/DESCRIPTION	FY2019 ACTUAL	FY2020 CURRENT BUDGET	FY2020 ESTIMATED ACTUAL	FY2021 PROPOSED BUDGET
DEVELOPMENT SERVICES				
PERSONNEL COSTS				
100-450-5210-00 Salaries	440,058	597,851	602,405	723,529
100-450-5210-02 Overtime	1,935	5,500	260	5,500
100-450-5210-03 Auto Allowance	-	4,800	4,800	8,400
100-450-5230-00 Payroll Tax Expense	29,372	45,736	47,857	55,350
100-450-5235-00 Employee Health Benefits	62,101	88,572	87,098	112,028
100-450-5238-00 Retirement Contribution	33,826	43,973	49,680	53,596
100-450-5239-00 Workers Compensation	2,048	3,325	3,325	1,540
TOTAL PERSONNEL COSTS	569,340	789,757	795,425	959,943
SUPPLIES				
100-450-5311-00 Supplies	5,610	6,000	4,800	6,000
100-450-5314-00 Publications/Ref Material	332	1,500	1,000	3,000
100-450-5316-00 Minor Tools & Equipment	1,628	5,500	1,500	5,500
100-450-5316-02 Minor Equipment - Citywide	57,033	103,000	103,000	103,000
100-450-5326-00 Uniforms/Shirts	350	5,000	4,176	5,000
100-450-5363-00 Fuel/Oil Expense	6,029	9,500	4,500	9,500
100-450-5363-01 Auto Repair/Maintenance	1,535	7,500	2,500	7,500
100-450-5380-00 Public Relations	148	1,500	-	-
TOTAL SUPPLIES	72,665	139,500	121,476	139,500
CONTRACTUAL SERVICES				
100-450-5411-10 Prof. Services - Consulting	221,094	25,000	12,000	25,000
100-450-5411-11 Prof. Services - Engineering	-	1,500	-	1,500
100-450-5411-12 Prof. Serv-Infrastructure	-	250,000	116,000	250,000
100-450-5434-00 Telecommunications	2,499	7,500	2,200	7,500
100-450-5469-01 Equipment Rental	6,827	6,000	8,400	6,000
100-450-5411-13 Prof. Services I.T.-Citywide	54,644	60,000	60,000	60,000
100-450-5430-00 Telecommunications Web	11,902	7,500	-	7,500
100-450-5434-01 Telecommunications-Citywide	75,185	45,000	45,000	60,000
TOTAL CONTRACTUAL SERVICES	372,151	402,500	243,600	417,500
OTHER CHARGES				
100-450-5520-00 Printing	3,527	6,000	3,000	6,000
100-450-5527-00 Dues & Memberships	505	1,500	1,100	1,500
100-450-5528-00 Travel & Training	5,719	11,500	3,000	11,500
100-450-5540-02 Software Maintenance	4,887	10,000	10,000	15,000
100-450-5540-02 Software Maintenance-Citywide	43,354	50,000	50,000	50,000
100-450-5599-00 Vehicle Replacement Fee	12,875	9,750	9,750	9,750
TOTAL OTHER CHARGES	70,867	88,750	76,850	93,750
CAPITAL OUTLAY				
100-450-5600-01 Capital Outlay - Technology	60,770	-	-	-
TOTAL CAPITAL OUTLAY	60,770	-	-	-
TOTAL Builder Services	1,145,793	1,420,507	1,237,351	1,610,693

DEPARTMENT: **DEVELOPMENT SERVICES**FUNDING SOURCE: **GENERAL FUND**

Expenditure-Detail

ACCOUNT #/DESCRIPTION	FY2019 ACTUAL	FY2020 CURRENT BUDGET	FY2020 ESTIMATED ACTUAL	FY2021 PROPOSED BUDGET
PLANNING SERVICES				
PERSONNEL COSTS				
100-400-5210-00 Salaries	60,154	-	-	-
100-400-5230-00 Payroll Tax Expense	4,230	-	-	-
100-400-5235-00 Employee Health Benefits	4,769	-	-	-
100-400-5238-00 Retirement Contribution	4,769	-	-	-
100-400-5239-00 Workers Compensation	223	-	-	-
TOTAL PERSONNEL COSTS	76,888	-	-	-
SUPPLIES				
100-400-5311-00 Supplies	302	3,500	2,500	3,500
100-400-5314-00 Publications/Ref Material	96	1,200	600	1,200
100-400-5316-00 Minor Tools & Equipment	-	2,500	500	2,500
TOTAL SUPPLIES	398	7,200	3,600	7,200
CONTRACTUAL SERVICES				
100-400-5411-10 Prof. Services - Consulting	83,224	140,000	140,000	140,000
100-400-5411-11 Prof. Services - Engineering	70,279	-	6,000	-
100-400-5434-00 Telecommunications	823	1,000	500	1,000
100-400-5469-01 Equipment Rental	-	1,000	200	1,000
TOTAL CONTRACTUAL SERVICES	154,326	142,000	146,700	142,000
OTHER CHARGES				
100-400-5527-00 Dues & Memberships	2,460	1,500	-	1,500
100-400-5528-00 Travel & Training	525	10,000	-	10,000
100-400-5529-00 Miscellaneous Expense	-	-	-	-
100-400-5540-02 Software Maintenance	46,325	-	455	-
TOTAL OTHER CHARGES	49,310	11,500	455	11,500
TOTAL Planning Services	280,922	160,700	150,755	160,700

DEPARTMENT: **DEVELOPMENT SERVICES**FUNDING SOURCE: **GENERAL FUND**

Expenditure-Detail

ACCOUNT #/DESCRIPTION	FY2019 ACTUAL	FY2020 CURRENT BUDGET	FY2020 ESTIMATED ACTUAL	FY2021 PROPOSED BUDGET
CODE ENFORCEMENT				
PERSONNEL COSTS				
100-250-5210-00 Salaries & Wages	46,954	47,019	47,019	48,899
100-250-5210-01 Wages	-		-	-
100-250-5210-02 Overtime	334	5,000	800	5,000
100-250-5230-00 Payroll Tax Expense	3,250	3,597	3,892	3,741
100-250-5235-00 Employee Health Benefits	8,084	8,857	8,661	10,184
100-250-5238-00 Retirement Contribution	3,631	3,458	4,014	3,622
100-250-5239-00 Workers' Compensation	-	263	263	259
TOTAL PERSONNEL COSTS	62,253	68,194	64,649	71,705
SUPPLIES				
100-250-5311-00 Supplies	44	200	-	200
100-250-5314-00 Publications/Ref Material	-	300	-	300
100-250-5316-00 Minor Tools & Equipment	989	7,100	1,000	7,100
100-250-5326-00 Uniforms/Shirts	295	350	-	350
100-250-5363-00 Fuel/Oil Expense	1,629	3,400	1,500	3,400
100-250-5363-01 Auto Repair/Maintenance	1,992	3,840	100	3,840
TOTAL SUPPLIES	4,949	15,190	2,600	15,190
CONTRACTUAL SERVICES				
100-250-5434-00 Telecommunications	487	1,200	450	1,200
100-250-5461-00 Pro Serv.- Demo-/Prop Upkeep	470	5,500	500	5,500
TOTAL CONTRACTUAL SERVICES	957	6,700	950	6,700
OTHER CHARGES				
100-250-5527-00 Dues & Memberships	75	200	-	200
100-250-5528-00 Travel & Training	280	2,000	500	2,000
100-250-5530-00 Technology Maintenance	465	440	440	440
100-250-5599-00 Vehicle Replacement Fee	3,125	3,125	3,125	3,125
TOTAL OTHER CHARGES	3,945	5,765	4,065	5,765
TOTAL Code Enforcement	72,104	95,849	72,264	99,360

Facilities

VISION STATEMENT

“The City of Fulshear is a place where community, businesses and civic leaders are partners in building a city that strives to preserve and enhance our history, small town character and natural environment while providing opportunities for growth in population and employment”

FACILITIES
<ul style="list-style-type: none">▪ Building Maintenance▪ Building Operations▪ Parks Maintenance

MISSION STATEMENT

Efforts related to the maintenance and operation of City facilities and parks are designed to support services provided to the City and the public. These facilities are intended to enhance the quality of life for Fulshear residents and stakeholders. City Staff is committed to continual improvement concerning the construction and maintenance of quality public infrastructure, facilitating the responsible growth of the City, and providing excellent customer service to all served in a manner that is indicative of an efficient and transparent utilization of City resources.

DEPARTMENT: **FACILITIES**FUNDING SOURCE: **GENERAL FUND**

FY 2020 Departmental Accomplishments

- Completed construction of Phase 1 of Primrose Park
- Completed additional improvements to City Hall, Frances Smart Park, and the Irene Stern Community Center/Park.
- Continue planning for future facility solutions as proposed in the CIP.
- Coordinated outside contractor activities for technical needs and planning.
- Completed the GIS/Work Order Implementation.
- Completed an update to the Parks and Pathways Master Plan
- Completed Phase I – Preliminary review of the Fort Bend County Library footprint to begin planning for the remodel that will house City staff in an interim City Hall setting.
- Negotiated an additional 12-acre Regional Park in West Fulshear.
- Became a participant in the Rails To Trails Local Government Corporation.

Department Description

City Staff is responsible for maintaining and operating the City's facilities. Contributing departments including Administration, Public Works, and Development Services, are accountable for identifying and assisting with facility needs to include coordinating repairs and maintenance as needed.

Description of Operations

- Coordinate repair and maintenance activities for parks and City facilities.
- Track repair, maintenance, and improvement activities and associated costs relative to the annual budget and CIP.
- Assess immediate and future needs for parks and facilities.
- Develop and manage systematic approaches to infrastructure asset management and maintenance for operations of parks and facilities.
- Provide excellent customer service to both internal and external customers.

DEPARTMENT: **FACILITIES**

FUNDING SOURCE: **GENERAL FUND**

Operational Goals & Objectives

- Develop a systematic approach for tracking and prioritizing the normal maintenance and operations of City facilities and parks.
- Support the continued development of the City’s Asset Management & GIS efforts.
- Assist departments with planning and resolving issues for Facility items.
- Implement and plan CIP projects related to Parks, Facilities, and Technology.
- Work with various departments and consultants to address the day-to-day technical and asset management needs of the City.

Activity Measures

	FY2019 Actual	FY2020 Budget	FY2020 Estimate	FY2021 Budget
Number of Interlocal Agreements for Operations	2	2	2	2
Number of Parks Maintained	3	3	3	3
Number of City Facilities Maintained	5	5	5	6
Number of "Request for Services"	185	200	186	250
Number of acres mowed/maintained	26	26	26	26
Number of Improvement Projects	5	3	3	5

DEPARTMENT: **FACILITIES**FUNDING SOURCE: **GENERAL FUND**

Expenditures-Detail

ACCOUNT #/DESCRIPTION	FY2019 ACTUAL	FY2020 CURRENT BUDGET	FY2020 ESTIMATED ACTUAL	FY2021 PROPOSED BUDGET
GENERAL FACILITIES				
SUPPLIES				
100-490-5311-00 Supplies	14,308	10,000	10,000	10,000
100-490-5316-00 Minor Tools & Equipment	12,752	20,000	20,000	25,000
TOTAL SUPPLIES	27,060	30,000	30,000	35,000
CONTRACTUAL SERVICES				
100-490-5420-00 Comm Center Supervisor	160	5,000	-	5,000
100-490-5422-00 Facilities Cleaning	30,538	45,000	26,000	45,000
100-490-5431-00 Electricity	23,847	25,000	25,000	25,000
100-490-5435-00 Pest Control Services	1,672	2,250	2,250	3,000
100-490-5451-00 Security Systems	5,393	9,500	6,000	9,500
100-490-5469-02 Facility Rental	111,187	117,880	117,880	143,808
100-490-5472-00 Contract Services	18,000	25,000	25,000	25,000
TOTAL CONTRACTUAL SERVICES	190,797	229,630	202,130	256,308
OTHER CHARGES				
100-490-5570-01 Facilities Maintenance	49,152	50,000	50,000	50,000
100-490-5570-02 Facility Improvements	14,523	-	31	-
100-490-5571-00 Landscape Maintenance	9,946	50,000	50,000	25,000
TOTAL OTHER CHARGES	73,621	100,000	100,031	75,000
CAPITAL OUTLAY				
100-490-5600-04 Capital Outlay-Improvements	-	-	-	50,000
TOTAL CAPITAL OUTLAY	-	-	-	50,000
TOTAL General Facilities	291,478	359,630	332,161	416,308

Public Works & Streets

VISION STATEMENT

“The City of Fulshear is a place where community, businesses and civic leaders are partners in building a city that strives to preserve and enhance our history, small town character and natural environment while providing opportunities for growth in population and employment”

PUBLIC WORKS
<ul style="list-style-type: none">▪ Public Works & Maintenance▪ Engineering▪ Capital Improvement Projects▪ Streets

Mission Statement

The mission of the Public Works & Streets Departments is to provide to our customers the very best customer service. We should be indispensable to our community and they should view us a team of professionals whom they can count on to deliver outstanding customer service, quality products and services, while ensuring our efforts and services meets or exceeds all mandated and environmental standards and regulations.

DEPARTMENT: **PUBLIC WORKS & STREETS**FUNDING SOURCE: **GENERAL FUND****FY 2019 Department Accomplishments**

- Used a high density, closed cell expanding polymer to raise low areas in 12,792 SF of concrete pavement; locations identified in Pavement Management Assessment
- Replaced 110 regulatory signs for compliance with the Texas Manual of Uniform Traffic Control Devices
- Completed the one-line design of Phase II of the channel maintenance in the Lower Bois D'Arc area on the north/south drainage channel between Flewellen Tributary and Penn Ln.,
- Cooperated with Fort Bend County to schedule minor drainage improvements for 5th Street, 1st St drainage channel, and Shady Lane drainage channel.
- Responded to 102 requests for services within 24 hours.
- Completed installation of Driver Feedback Signs on FMs 1093 at James Ln & FM 359 at Wallis
- Began negotiations for right of way acquisition for the Katy/Fulshear and Huggins Road Project improvements.
- Completed and Council adopted the Livable Centers Study for Downtown Fulshear and the areas within a 1.5-mile radius.
- Completed FEMA and GLO documents for consideration of reconstruction of Red Bird Lane to repair damaged pavement and for drainage improvements to the Lower Bois D'Arc area roadside ditches. Initiated request to Fort Bend County Road and Bridge to consider reconstruction of Redbird Ln.
- Assisted in the planting of 36 donated trees in the Harris Street right of way and at the Irene Stern Community Center Park
- Completed facility improvements at City Hall for ADA landings and ramps and an access drive from the north parking lot to the east parking lot
- Completed mowing equipment relocation to the City of Fulshear Water Plant
- Completed a standard operating procedure for curb repair and small concrete and asphalt repairs.
- Purchased two portable matrix message boards, a ditch bank rotary cutter, and a Gator to facilitate Public Works operations in traffic control, roadside ditch mowing, and general operations.
- Completed emergency repairs on Spanish Moss Bridge – stabilized washouts under bridge resulting for high water levels.
- 4 Public Works Staff completed a 4-session training course on Basic Water Operations.

DEPARTMENT: **PUBLIC WORKS & STREETS**FUNDING SOURCE: **GENERAL FUND**

Department Description

Public Works & Streets is managed by the Director of Public Works who provides support to city staff who maintain the City's public infrastructure, including concrete and asphalt streets, drainage systems and roadside ditches, signs in the public right of way or on public property, pavement markings on public roads, water and wastewater operations. In addition, the public works staff maintain and manage the public right of way for mowing, roadside ditch re-grading for flow line and bank stabilization, herbicide for weed control, and park facilities for mowing, weed control and park/playground maintenance. The Departments also support the Utility Billing Services Department by performing request for service checks, small incidental repairs, and insect/rodent concerns with water meters and manholes. Additional oversight by the Director includes engineering services for various planning functions, traffic control and transportation planning, Capital Improvement planning and implementation, and infrastructure improvement projects.

Description of Operations

Receives general direction from the City Manager; plans, organizes, directs and coordinates activities and implements policies and procedures.

- Street Maintenance, Sidewalk Maintenance, Sign Maintenance
- Right of Way Maintenance, Parks Maintenance
- Support for Facilities Maintenance
- Support for Utilities Maintenance & Billing Services
- Oversight of the Operations Utility Systems
- Oversight of the Engineering Services for City Projects and Operations
- Oversight of CIP Projects Planning and Implementation, Construction & Inspection
- Oversight of MUD/Developer Project Development & Construction of Public Infrastructure

These efforts are focused on the sole objective of providing innovative solutions and exceptional service to all our customers with an engaged, empowered team of professionals.

DEPARTMENT: **PUBLIC WORKS & STREETS**FUNDING SOURCE: **GENERAL FUND****Department Goals**

- Goal 1: Provide for the maintenance and operations of the City's Public Infrastructure to ensure current levels of condition and services are maintained at a level identified as acceptable resulting from the most recent/current condition assessment.
- Goal 2: Identify and prioritize Capital Improvement Projects for future Capital Improvement Program.
- Goal 2: Identify additional opportunities to leverage funding to provide for and/or assist in funding operational and capital projects
- Goal 3: Provide for opportunities for staff to improve skills and abilities and/or increase knowledge of Public Works operations.
- Goal 4: Provide assistance and/or support to other Departments for maintaining City facilities, and parks.

Department Objectives

- Mow 5,000 LF of roadside ditch at least twice a month by September 30, 2021
- Provide for the repair of 75% of the pavement identified as having a condition rating below 60 by September 30, 2021.
- Scope and secure a Project Agreement with Fort Bend County for the asphalt pavement rehabilitation of the parking lots for Francis Smart and Irene Stern by September 30, 2019.
- Prepare an updated standard of Infrastructure construction details to incorporate into the proposed Consolidated Development Ordinance by March 31, 2021
- Review asset management conditions for signs, small pavement repair and minor curb repair to determine priority of repair and costs to make repairs by March 31, 2021.
- Identify training needs for at least two staff, provide training sessions by September 30, 2021
- Prepare a lay down pad/yard for Public Work equipment and materials at a Public Works facility by March 30, 2021
- Prepare mowing and maintenance maps using GIS for roadside ditches, drainage channel right of ways, parks, and public spaces by September 1, 2021.

DEPARTMENT: **PUBLIC WORKS & STREETS**

FUNDING SOURCE: **GENERAL FUND**

Activity Measures

	FY2018 Actual	FY2019 Budget	FY2019 Estimate	FY2020 Budget
Number of Interlocal Agreements for Operations	4	4	6	3
Number of Centerline Miles Maintained	100	105	121	135
Linear feet of paving (rehab/reconstruction)	4,585	5,000	4,000	5,280
Linear feet of Pavement Markings	10,280	5,280	7,500	5,280
Number of "Request for Services"	750	100	175	300
Linear feet of roadside ditch maintained	5,300	5,000	5,000	5,000
Linear feet of culverts maintained	1,000	1,000	1,100	1,200
Number of signs replaced	120	100	110	100
Number of Capital Projects	7	9	16	28
Value of Capital Projects	\$ 730,000	\$ 4.5M	\$ 9.5M	\$ 13.5M

Personnel Schedule

	FY2019 Actual	FY2020 Budget	FY2020 Estimate	FY2021 Budget
Public Works Director	1	1	1	1
Maintenance Supervisor	1	1	1	1
Maintenance Worker	3	3	3	2
Total Full Time Equivalent	5	5	5	4

DEPARTMENT: PUBLIC WORKS & STREETS**FUNDING SOURCE: GENERAL FUND****Expenditure-Detail**

ACCOUNT #/DESCRIPTION	FY2019 ACTUAL	FY2020 CURRENT BUDGET	FY2020 ESTIMATED ACTUAL	FY2021 PROPOSED BUDGET
PUBLIC WORKS				
PERSONNEL COSTS				
100-510-5210-00 Salaries	290,602	264,569	258,791	468,469
100-510-5210-02 Overtime	11,202	5,500	5,500	6,000
100-510-5210-03 Auto Allowance	5,608	6,600	5,400	10,200
100-510-5230-00 Payroll Tax Expense	20,127	20,240	21,780	36,205
100-510-5235-00 Employee Health Benefits	41,240	37,976	38,756	81,475
100-510-5238-00 Retirement Contribution	23,614	19,550	23,133	36,952
100-510-5239-00 Workers Compensation	8,231	4,893	6,921	4,744
TOTAL PERSONNEL COSTS	400,624	359,328	360,281	644,046
SUPPLIES				
100-510-5311-00 Supplies	4,739	2,200	2,255	2,200
100-510-5314-00 Publications/Ref Material	479	250	-	700
100-510-5316-00 Minor Tools & Equipment	2,630	9,500	250	17,300
100-510-5326-00 Uniforms/Shirts	610	2,200	1,200	2,100
100-510-5363-00 Fuel/Oil Expense	9,737	11,500	8,000	15,000
100-510-5363-01 Auto Repair/Maintenance	13,465	12,000	7,000	12,000
TOTAL SUPPLIES	31,660	37,650	18,705	49,300
CONTRACTUAL SERVICES				
100-510-5411-10 Prof. Services - Consulting	8,518	20,000	5,000	20,000
100-510-5412-10 Prof Services - Engineering	-	100,000	-	90,000
100-510-5434-00 Telecommunications	2,959	4,200	1,500	4,200
100-510-5469-01 Equipment Rental	448	5,000	-	5,000
TOTAL CONTRACTUAL SERVICES	11,925	129,200	6,500	119,200
OTHER CHARGES				
100-510-5527-00 Dues & Memberships	1,100	1,500	1,280	1,800
100-510-5528-00 Travel & Training	7,040	10,000	4,000	11,500
100-510-5599-00 Vehicle Replacement Fee	45,292	45,292	45,292	33,667
TOTAL OTHER CHARGES	53,432	56,792	50,572	46,967
CAPITAL OUTLAY				
100-510-5600-02 Capital Outlay-Vehicle	-	-	-	30,000
TOTAL CAPITAL OUTLAY	-	-	-	30,000
TOTAL Public Works & Maint	497,641	582,970	436,058	889,513

DEPARTMENT: **PUBLIC WORKS & STREETS**

FUNDING SOURCE: **GENERAL FUND**

Expenditure-Detail

ACCOUNT #/DESCRIPTION	FY2019 ACTUAL	FY2020 CURRENT BUDGET	FY2020 ESTIMATED ACTUAL	FY2021 PROPOSED BUDGET
STREETS				
SUPPLIES				
100-520-5311-00 Supplies	6,461	10,000	3,700	11,000
100-520-5311-02 Supplies - Signage	9,194	10,000	5,000	12,000
100-520-5350-00 Street Maintenance	22,249	25,000	10,000	25,000
TOTAL SUPPLIES	37,904	45,000	18,700	48,000
CONTRACTUAL SERVICES				
100-520-5411-10 Prof. Services - Consulting	-	2,500	-	2,500
100-520-5432-00 Electricity - Street Lights	380,016	270,000	346,000	350,000
100-520-5472-01 Contract Services - Streets	8,250	35,000	35,000	37,000
100-520-5472-02 Contract Services - Markings	6,867	15,000	15,000	15,000
100-520-5472-03 Contract Services - Mowing	-	67,000	67,000	60,000
TOTAL CONTRACTUAL SERVICES	395,133	389,500	463,000	464,500
CAPITAL OUTLAY				
100-520-5600-00 Capital Outlay - Equipment	62,143	15,000	-	48,800
TOTAL CAPITAL OUTLAY	62,143	15,000	-	48,800
TOTAL Streets	495,180	449,500	481,700	561,300

DEPARTMENT: **TRANSFERS OUT & FUND BALANCE**

FUNDING SOURCE: **GENERAL FUND**

Expenditure-Detail

ACCOUNT #/DESCRIPTION	FY2019 ACTUAL	FY2020 CURRENT BUDGET	FY2020 ESTIMATED ACTUAL	FY2021 PROPOSED BUDGET
TOTAL OPERATING EXPENDITURES	9,634,824	10,593,915	9,474,856	11,301,583
TRANSFERS				
100-900-5900-30 Xfer Out- Cap Proj Fd 300	325,000	3,705,000	3,705,000	2,050,250
100-900-5900-51 Xfer Out - Cap Proj 501				405,000
TOTAL TRANSFERS	325,000	3,705,000	3,705,000	2,455,250
TOTAL EXPENDITURES & TRANSFERS	9,959,824	14,298,915	13,179,856	13,756,833
REVENUE OVER/(UNDER) EXPENDITURES	1,351,196	(2,338,382)	(1,873,384)	(1,977,085)
ENDING FUND BALANCE	7,603,698	5,265,316	5,730,314	3,753,229



UTILITY FUND

The Utility Fund is used to account for operations that are operated in a manner similar to private business enterprises (i.e., enterprise funds). This fund is to be financed or recovered primarily through user fees.

The Utility Fund was separated into two distinct areas of the City. One was referenced as the City of Fulshear Utility and the other as Cross Creek Ranch service area. Both were used to account for the provision of water and wastewater services to the citizens of the City of Fulshear. Effective April 1, 2019 the two operations merged and became one operation. Currently the City's water/wastewater system is servicing approximately 6,300 connections. The growth for the next three years is expected to add between 1,000 and 1,200 connections per year.

Water/Wastewater Operations

VISION STATEMENT

“The City of Fulshear is a place where community, businesses and civic leaders are partners in building a city that strives to preserve and enhance our history, small town character and natural environment while providing opportunities for growth in population and employment”

COF WATER/WASTEWATER OPERATIONS
<ul style="list-style-type: none">▪ Water Plant▪ Water Distribution▪ Wastewater Plant▪ Wastewater Collection

MISSION STATEMENT

The mission of the Public Works Water Division is to safely provide clean, superior, high-quality, potable water for all City of Fulshear customers. The mission of the Public Works Wastewater Treatment Division is to efficiently and effectively treat City of Fulshear wastewater to protect the environment as well as public health, safety and welfare, while ensuring the effluent to the receiving stream meets or exceeds all environmental standards and regulations.

DEPARTMENT: **WATER & WASTEWATER OPERATIONS**FUNDING SOURCE: **UTILITY FUND****FY 2020 Department Accomplishments**

- First phase of the Water and Wastewater transition from contract operations was initiated February 2020 by hiring a Utilities Manager and a Utility Maintenance Technician.
- W18K & WW18E FM 359 - Water & Wastewater Master Plan for development and infrastructure completed July 2020.
- Qualified to receive the North Fort Bend Water Authority rebate of .10 per 1,000 gallons of water pumped; Program participation in Larry's Toolbox.
- Flushed and maintained 890 Fire Hydrants.
- Completed Water Loss Audit for calendar year 2019 and determined our system water loss is well below industry standards at 4 % water loss.
- Completed a major rehabilitation of the Drum Screen Roller at the CCR WWTP.
- Completed Manhole Survey for Old Town Fulshear.
- Prepared a maintenance project/plan for manhole repairs and sewer collection system repairs in Old Town Fulshear
- Prepared maintenance project/plan to make repairs identified in the recent valve survey to make the repairs in FY21 CIP.
- Completed data collection on old and new infrastructure to feed into the City's Geographic Information System
- Completed design and specs for blower repairs and improvement. The improvement will include variable speed drives controlled by oxygen probes, much more efficient and will create a reduction in energy use.
- Completed a .500 MGD package plant rehabilitation project package for the Cross Creek Ranch WWTP operations. Entered into a Cost Share Agreement with MUD 169 to implement.
- Utility staff initiated internal data research for the Water and Wastewater Master Plan update in FY21.
- Secured new office space for Public Works/Utilities.
- Improved our AMI system by repairing antenna damaged by lightning with new antenna.
- Strategically studied new locations for more Automated Meter Interface coverage citywide.
- Completed extension of water main along FM1093 for an emergency interconnection at Water Plant # 1 in the Cross Creek Ranch water system.
- Initiated discussions with the Gulf Coast Water Authority and the Gulf Coast Authority to partner in the conceptual design and operations of a Regional Wastewater Treatment Plant off Pumping Plant Road.

DEPARTMENT: **WATER & WASTEWATER OPERATIONS**FUNDING SOURCE: **UTILITY FUND****Department Description**

The City of Fulshear Utility serves Old Town Fulshear, Cross Creek Ranch, Polo Ranch, Fulbrook, Fulshear Run and other districts within the city limits and ETJ and are prepared to handle the demands of the new growth and development. The Utility operates as an enterprise fund, meaning it is not supported with tax dollars but rather totally funded through water, sewer and reuse service revenues and utility capacity fees.

City Utilities staff consists of a Utilities Manager, two Wastewater Operators and one Utility Technician who operate the city's two wastewater treatment plants. City utility staff provides oversight over Utility Contract Operations including maintenance, operations and planning for four water treatment plant and eighteen lift stations, the Utility Division is responsible for providing high quality, safe drinking water and environmentally responsible wastewater service to the community.

The Water System operates under the North Fort Bend Water Authority regulations for groundwater reductions, which requires the City to pay pumpage fees for the amount of water pumped for consumer use. The current groundwater pumpage fee is \$3.95/thousand gallons pumped, which will have a significant impact to the City of Fulshear customer base. The fee is expected to increase to over \$4.00/thousand gallons in January 2021.

Description of Operations

- Administers and provides oversight of the City's utility contractor: Four Water Treatment Plants, eighteen Lift Stations, and the water and sewer distribution and collection lines efficiently and effectively.
- City utility staff operate the City's two Wastewater Treatment Plants – Old Town and Cross Creek Ranch
- Manage and oversee Capital Improvement Projects for Utility Expansion & Upgrades.
- Represent the Utility Department at all regular and special meetings of the City Council and coordinate and present those items requiring action for review for the Divisions within the Utility Department.
- Receive customer request for services; address requests as needed/necessary.

DEPARTMENT: **WATER & WASTEWATER OPERATIONS**FUNDING SOURCE: **UTILITY FUND**

-
- Provide technical assistance regarding City utility improvements.
 - Manage and implement operational projects for utility improvements.
 - Manage and implement a progressive preventative maintenance program for sanitary sewer manholes, fire hydrants, flush valves, and utility plant appurtenances.
 - Prepare and provide compliance documentation and reporting to the Texas Commission on Environmental Quality (TCEQ)
 - Maintain all utility plant site tree/landscape & vegetation, fencing, gates, facilities, and operations to be in compliance with TCEQ guidelines.

Department Goals

It is the goal of the department to provide our residents, customers and the business community clean, safe, high-quality water and environmental stewardship in the treatment and disposal of wastewater while sustaining and enhancing our infrastructure.

- Provide for a review of standard operations for operational efficiency
- Program for the 5-year projects for the wastewater and water production and collection systems expansion as outlined in the Water Wastewater Master Plan, adopted by City Council in FY 17
- Provide avenues for residents and the business community to conserve water – promoting Larry’s Toolbox
- Provide for regionalization of the City’s Water & Wastewater system
- Implement the Impact Fee Study recommendations for Water Wastewater Infrastructure Development
- Utilize the City’s Geographic Information System to effectively manage operations

DEPARTMENT: **WATER & WASTEWATER OPERATIONS**

FUNDING SOURCE: **UTILITY FUND**

Department Objectives

- Transition city staff as wastewater plant operation team in FY 21
- Initiate regional WWTP Phase II – Design and operation structure/planning by September 31, 2021
- Set up 30-day SCADA demo, advertise SCADA project and implement in FY21 at CCR-WWTP and the Water Plants. City WWTP and lift stations will join platform in phases in FY22, FY23.
- Begin asset management program using GIS
- Prepare a Request for Statements of Qualifications for scheduled CIP Water/Wastewater Improvements by the fourth quarter of the FY21
- Provide literature to consumers relating to water conservation and high-water usage to successfully complete the City’s Larry’s Toolbox goal by June 15, 2021.
 - Includes new customer participation events held by city utility staff.
 - Sprinkler education, adjustment training and installation of toilet flapper valves.
- Update the Water and Wastewater Master Plan by September 30, 2021

Activity Measures

	FY2019 Actual	FY2020 Budget	FY2020 Estimate	FY2021 Budget
Number of Fire Hydrants Maintained	877	795	890	910
Number of Fire Hydrants Flushed/Mont	65	65	65	70
Cost/month - Water Line Repairs	9200	9250	9250	9350
Number of Excursions/Year-Sanitary Se	3	1	3	0

DEPARTMENT: **WATER & WASTEWATER OPERATIONS**

FUNDING SOURCE: **UTILITY FUND**

Personnel

	FY2019	FY2020	FY2020	FY2021
	Actual	Budget	Estimate	Budget
Utility Supervisor	0	1	1	1
Utility Maintenance Tech I	0	1	1	1
WW Treatment Plant Operator I	0	0	0	1
Superintendent	0	0	0	1
Operator in Training	0	0	0	1
Utility Maintenance Tech Crew Member	0	1	1	1
Total Full Time Equivalents	0	3	3	6

Expenditure-Detail

ACCOUNT #/DESCRIPTION	FY2019 ACTUAL	FY2020 CURRENT BUDGET	FY2020 ESTIMATED ACTUAL	FY2021 PROPOSED BUDGET
500-Fulshear Utility Fund				
BEGINNING FUND BALANCE	942,110	751,850	751,850	1,100,866
REVENUES				
TAX & FRANCHISE FEES				
500-41507 Credit Card Fees	-	-	200	-
TOTAL TAX & FRANCHISE FEES	-	-	200	-
SERVICE REVENUE				
500-44102 Residential Water	291,039	720,115	900,000	900,000
500-44103 Commercial Water	(9,964)	290,836	500,000	450,000
500-44104 Builder Water	36,411	50,794	28,000	50,794
500-44105 Irrigation Water	13,428	1,056	30,000	1,056
500-44106 Residential Sewer	147,250	720,115	900,000	900,000
500-44107 Commercial Sewer	52,794	290,836	450,000	450,000
500-44300 Water & Sewer Taps	222,558	1,315,000	1,300,000	1,315,000
500-44310 Builder Backcharges	7,274	20,000	25,000	20,000
500-44311 Water/Sewer Infrastructure	-	150,000	-	150,000
500-44500 Penalties	30,456	100,000	125,000	100,000
500-44600 NFBWA Pumpage Fees	482,620	1,580,000	2,400,000	3,024,302
500-44700 Cap. Recovery Fee	-	-	-	-
TOTAL SERVICE REVENUE	1,273,866	5,238,752	6,658,000	7,361,152
INTEREST EARNED				
500-46000 Interest Revenue	11,715	117,000	40,000	40,000
TOTAL INTEREST EARNED	11,715	117,000	40,000	40,000
OTHER REVENUE				
500-47200 Miscellaneous Revenue	19,925	25,000	30,000	25,000
TOTAL OTHER REVENUE	19,925	25,000	30,000	25,000
TOTAL REVENUES	1,305,506	5,380,752	6,728,200	7,426,152

DEPARTMENT: **WATER & WASTEWATER OPERATIONS**FUNDING SOURCE: **UTILITY FUND**

Expenditure-Detail

ACCOUNT #/DESCRIPTION	FY2019 ACTUAL	FY2020 CURRENT BUDGET	FY2020 ESTIMATED ACTUAL	FY2021 PROPOSED BUDGET
EXPENDITURES				
NON-DEPARTMENTAL				
PERSONNEL COSTS				
500-000-5210-00 Salaries	-	165,837	104,911	170,060
500-000-5210-02 Overtime	-	-	200	4,000
500-000-5230-00 Payroll Expense	-	12,993	7,951	13,316
500-000-5235-00 Employee Health Benefits	-	26,571	20,494	30,553
500-000-5238-00 Retirement Contribution	-	12,491	8,300	13,316
500-000-5239-00 Worker's Compensation	-	5,526	-	7,417
TOTAL PERSONNEL COSTS	-	223,418	141,856	238,662
SUPPLIES				
500-000-5311-00 Supplies	71	5,500	5,500	9,000
500-000-5326-00 Uniforms				3,200
500-000-5316-00 Minor Tools & Equipment				20,000
500-000-5363-00 Fuel/Oil				14,100
500-000-5363-01 Auto Repair/Maintenance				12,000
500-000-5354-00 Telecommunications				3,100
500-000-5324-00 Chemicals	8,544	25,900	72,000	90,000
500-000-5381-01 Miscellaneous	-	3,500	-	-
TOTAL SUPPLIES	8,615	34,900	77,500	151,400
CONTRACTUAL SERVICES				
500-000-5411-00 Prof. Services - Legal	-	5,000	5,000	5,000
500-000-5411-10 Prof. Service-Comp Planning	41,212	110,000	25,000	50,000
500-000-5411-11 Prof. Services-Engineering	9,606	40,000	5,000	75,000
500-000-5421-00 Ins Real & Personal Prop	5,000	35,000	30,000	23,262
500-000-5421-01 General Liability	-	1,000	-	10,114
500-000-5421-04 Errors & Omissions	-	1,800	-	5,176
500-000-5425-00 Merchant Service Fees	-	-	25,000	25,000
500-000-5431-01 Electricity- Water Plant	43,405	191,000	150,000	192,000
500-000-5431-02 Electricity- Lift Station	6,320	30,000	30,000	44,000
500-000-5431-03 Electricity - Sewer Plant	26,502	138,000	90,000	118,000
500-000-5434-01 Telecom - Alarm Phones	3,239	9,000	6,000	9,000
500-000-5450-00 Sludge Hauling	16,464	90,000	130,000	101,000
500-000-5463-01 Facilities Lease	172,140	172,140	172,140	172,140
500-000-5465-00 Water Pumpage Fees	458,309	1,580,000	2,126,532	3,024,302
500-000-5472-03 Contract Services-Mowing				50,000
500-000-5466-00 Lab Testing	2,792	2,000	8,500	26,700
500-000-5469-02 Facility Rental	-	17,500	-	26,880
TOTAL CONTRACTUAL SERVICES	784,989	2,422,440	2,803,172	3,957,574

Expenditure-Detail

ACCOUNT #/DESCRIPTION	FY2019 ACTUAL	FY2020 CURRENT BUDGET	FY2020 ESTIMATED ACTUAL	FY2021 PROPOSED BUDGET
OTHER CHARGES				
500-000-5510-01 Base-Contract W/S Operation	110,006	495,320	568,000	172,246
500-000-5510-02 Admin Fees W/S Contract	591	350	1,642	350
500-000-5510-04 Water System Maintenance	120,190	404,000	433,684	190,000
500-000-5510-05 Lift Station Maintenance	41,010	50,000	152,780	25,000
500-000-5510-06 Tapping Fees - W/S Contract	211,428	665,000	784,379	665,000
500-000-5510-07 Sewer System Maintenance	51,841	93,750	46,354	40,000
500-000-5511-00 WWTP Maintenance				60,000
500-000-5512-00 Water Conservation Program	943	5,100	1,235	5,100
500-000-5528-00 Travel & Training				5,000
500-000-5515-02 Permits	4,553	26,750	26,541	26,750
500-000-5560-07 Incode Software Maintenance	-	15,180	15,180	15,180
500-000-5561-00 Depreciation Expense	-	-	-	-
TOTAL OTHER CHARGES	540,562	1,755,450	2,029,795	1,204,626
CAPITAL OUTLAY				
500-000-5600-02 Vehicle				112,000
500-000-5600-04 Building				50,000
TOTAL CAPITAL OUTLAY				162,000
TOTAL EXPENSES	1,334,166	4,436,208	5,052,323	5,714,262
REVENUES OVER(UNDER) EXPENDITURES	(28,660)	944,544	1,675,877	1,711,890
TRANSFERS				
500-900-5900-10 Xfer Out - Gen Fund 100	131,600	1,034,359	1,034,359	1,179,724
500-900-5900-30 Xfer Out - Fund #300	-	43,750	43,750	125,000
500-900-5900-51 Xfer Out - COF CapProj Fd #501	30,000	248,752	248,752	300,000
500-900-5900-55 Xfer Out - CCR C/P Fund #551	-	-	-	-
TOTAL TRANSFERS	161,600	1,326,861	1,326,861	1,604,724
TOTAL EXPENDITURES & TRANSFERS	1,495,766	5,763,069	6,379,184	7,318,986
REVENUE OVER/(UNDER) EXPENDITURES	(190,260)	(382,317)	349,016	107,166
ENDING FUND BALANCE	751,850	369,533	1,100,866	1,208,032

Other Funds

Vehicle/Equipment Replacement Fund

Regional Park Fund

Debt Service Fund

Community Impact Fee Fund

Type A - Economic Development Corporation

Type B - Economic Development Corporation

Court Technology Fund

Court Building Security Fund

Judicial Efficiency Fund

Child Safety Fund

Police Donation Fund

Federal Seizure Fund

State Seizure Fund

Vehicle/Equipment Replacement Fund

FUND DESCRIPTION: Vehicle/Equipment Replacement Fund provides for the accounting of fees allocated from the various departments for the usage of vehicles and particular equipment. These fees are budgeted within the associated departments and accumulated in this Replacement Fund. The City vehicles/equipment are scheduled over their useful life and updated for price changes over time. As units are scheduled for replacement they are purchased, and the cycle continues. Any new position units that are first approved in a departments Capital Outlay-Vehicle or Equipment line item will be added to this schedule in the year after purchase.

FY2021

Police	3 vehicles @ \$36,000
Code Enforcement	1 vehicle @ \$28,000
Public Works	1 vehicle @ \$28,000

Note: Amounts stated "are not to exceed"

ACCOUNT #/DESCRIPTION	FY2019 ACTUAL	FY2020 CURRENT BUDGET	FY2020 ESTIMATED ACTUAL	FY2021 PROPOSED BUDGET
REVENUES				
BEGINNING FUND BALANCE	98,806	274,948	274,948	259,698
INTEREST EARNED				
150-46000 Interest Revenue	3,825	3,000	-	3,000
TOTAL INTEREST EARNED	3,825	3,000	-	3,000
OTHER REVENUE				
150-47300 Replacement Fee Charges	158,967	164,750	164,750	153,125
150-47301 Insurance Proceeds	-	-	-	-
150-47302 Sale of Assets	13,350	-	-	-
TOTAL OTHER REVENUE	172,317	164,750	164,750	153,125
TOTAL REVENUES	176,142	167,750	164,750	156,125
EXPENDITURES				
POLICE DEPARTMENT				
CAPITAL OUTLAY				
150-210-5600-02 Capital Outlay - Vehicle	-	72,000	180,000	108,000
TOTAL CAPITAL OUTLAY	-	72,000	180,000	108,000
TOTAL Police Department	-	72,000	180,000	108,000
CODE ENFORCEMENT				
CAPITAL OUTLAY				
150-250-5600-02	-	-	-	28,000
TOTAL CAPITAL OUTLAY	-	-	-	28,000
TOTAL Code Enforcement	-	-	-	28,000
PUBLIC WORKS				
CAPITAL OUTLAY				
150-510-5600-00 Capital Outlay - Equipment	-	50,000	-	28,000
TOTAL CAPITAL OUTLAY	-	50,000	-	28,000
TOTAL Public Works	-	50,000	-	28,000
TOTAL EXPENDITURES	-	122,000	180,000	164,000
REVENUE OVER/(UNDER) EXPENDITURES	176,142	45,750	(15,250)	(7,875)
ENDING FUND BALANCE	274,948	320,698	259,698	251,823

Regional Park Fund

FUND DESCRIPTION: Regional Parks Fund provides for the accounting of committed funds for park land and park development. This fund is designated as a Special Revenue Fund.

ACCOUNT #/DESCRIPTION	FY2019 ACTUAL	FY2020 CURRENT BUDGET	FY2020 ESTIMATED ACTUAL	FY2021 PROPOSED BUDGET
200-REGIONAL PARK FUND				
REVENUES				
BEGINNING FUND BALANCE	551,483	989,770	989,770	22,020
INTEREST EARNED				
200-46000 Interest Revenue	17,859	2,500	12,000	1,250
TOTAL INTEREST EARNED	17,859	2,500	12,000	1,250
OTHER REVENUE				
200-47221 Regional Park Contributions	473,150	200,000	45,250	200,000
TOTAL OTHER REVENUE	473,150	200,000	45,250	200,000
TOTAL REVENUES	491,009	202,500	57,250	201,250
EXPENDITURES				
CAPITAL OUTLAY				
200-000-5600-00 Capital Equipment	3,630	-	-	-
200-000-5600-03 Capital Improvements	29,492	100,000	100,000	-
TOTAL CAPITAL OUTLAY	33,122	100,000	100,000	-
PROJECTS				
200-000-5850-00 Parks & Pathway Master Plan	1,600	25,000	25,000	-
200-000-5850-01 Parks & Pathway Development	18,000	900,000	900,000	200,000
TOTAL PROJECTS	19,600	925,000	925,000	200,000
TRANSFERS				
200-900-5900-30 Xfer Out-Gen Govt CIP#300	-	-	-	12,500
TOTAL TRANSFERS	-	-	-	12,500
TOTAL EXPENDITURES	52,722	1,025,000	1,025,000	212,500
REVENUE OVER/(UNDER) EXPENDITURES	438,287	(822,500)	(967,750)	(11,250)
ENDING FUND BALANCE	989,770	167,270	22,020	10,770

County Assistance District #7 Fund

FUND DESCRIPTION: The County Assistance District #7 Fund provides additional sales tax revenues from unincorporated areas of the city's extraterritorial jurisdiction area (ETA). These funds are collected via the State Comptroller and distributed to Fort Bend County and the County remits one-half of the remittance to the City on a quarterly basis. The funds are required to be spent on projects in the area covered by the District #7 or projects that benefit the District #7. This fund is designated as a Special Revenue Fund.

ACCOUNT #/DESCRIPTION	FY2019 ACTUAL	FY2020 CURRENT BUDGET	FY2020 ESTIMATED ACTUAL	FY2021 PROPOSED BUDGET
250-County District # 7				
BEGINNING FUND BALANCE	222,048	503,216	503,216	405,716
REVENUES				
TAX & FRANCHISE FEES				
250-41301 Sales Tax Revenue	274,232	250,000	270,000	200,000
TOTAL TAX & FRANCHISE FEES	274,232	250,000	270,000	200,000
INTEREST EARNED				
250-46000 Interest Revenue	6,936	5,000	7,500	5,000
TOTAL INTEREST EARNED	6,936	5,000	7,500	5,000
TOTAL REVENUES	281,168	255,000	277,500	205,000
EXPENDITURES				
TRANSFERS				
250-900-5900-30 Xfer Out - #300-ST20B	-	125,000	125,000	125,000
250-900-5900-51 Xfer Out - #501-W18K	-	50,000	50,000	-
250-900-5901-30 Xfer Out - #300 ST20D	-	50,000	50,000	35,250
250-900-5902-51 Xfer Out - #501-Master Plan	-	-	-	200,000
250-900-5901-51 Xfer Out - #501-WW18F	-	150,000	150,000	-
TOTAL TRANSFERS	-	375,000	375,000	360,250
TOTAL EXPENDITURES	-	375,000	375,000	360,250
REVENUE OVER/(UNDER) EXPENDITURES	281,168	(120,000)	(97,500)	(155,250)
ENDING FUND BALANCE	503,216	383,216	405,716	250,466

Debt Service Fund

The Debt Service Fund is used to account for the payment of principal and interest on General Obligation Bonds, Certificates of Obligations, Tax Notes and Contract Payments to Municipal Utility Districts. As a Home Rule Charter city, the City of Fulshear is not limited by law in the amount of debt it may issue. Under Article XI, Section 5 of the State of Texas Constitution the maximum tax rate for all purposes is \$2.50 per \$100 of assessed valuation. Within the \$2.50 maximum, there is no legal limit upon the amount of taxes which can be levied for debt service. The maximum debt limit in terms of dollars based on the current appraised value would be \$54,079.

Currently the City of Fulshear has only the Contract Payments to M.U.D.s that qualify for debt service.

ACCOUNT #/DESCRIPTION	FY2019 ACTUAL	FY2020 CURRENT BUDGET	FY2020 ESTIMATED ACTUAL	FY2021 PROPOSED BUDGET
BEGINNING FUND BALANCE	-	-	-	1,500
REVENUES				
TAX & FRANCHISE FEES				
400-41101 Property Tax Current Year	-	959,628	959,628	1,169,224
TOTAL TAX & FRANCHISE FEES	-	959,628	959,628	1,169,224
INTEREST EARNED				
400-46000 Interest Revenue	-	2,500	1,500	500
TOTAL INTEREST EARNED	-	2,500	1,500	500
TOTAL REVENUES	-	962,128	961,128	1,169,724
EXPENDITURES				
DEBT SERVICE				
400-000-5700-000 Debt Service	-	959,617	959,628	1,169,224
Total Debt Service	-	959,617	959,628	1,169,224
REVENUE OVER/(UNDER) EXPENDITURES	-	2,511	1,500	500
ENDING FUND BALANCE	-	2,511	1,500	2,000

Community Impact Fee Fund

FUND DESCRIPTION: The Community Impact Fee Fund is to provide for the accounting of fees collected according to the ordinance and rules imposing the impact fee. Impact fees require a developer to pay for a share of city’s cost of providing off-site infrastructure to serve the developing property, something for which the City would otherwise have to use revenue or general obligation bonds.

ACCOUNT #/DESCRIPTION	FY2019 ACTUAL	FY2020 CURRENT BUDGET	FY2020 ESTIMATED ACTUAL	FY2021 PROPOSED BUDGET
575-Community Impact Fee Fund				
BEGINNING FUND BALANE	-	-	-	-
REVENUES				
INTEREST EARNED				
575-46000 Interest Revenue	-	-	-	1,000
TOTAL INTEREST EARNED	-	-	-	1,000
OTHER REVENUE				
575-47570 Community Impract Fee-Water	-	-	-	-
575-47575 Community Impract Fee-Wastewater	-	-	-	1,950,000
TOTAL TRANSFERS	-	-	-	1,950,000
TOTAL REVENUES	-	-	-	1,951,000
EXPENDITURES				
TRANSFERS				
575-900-5900-51 Xfer Out - WW Expan Projects	-	-	-	1,553,864
TOTAL TRANSFERS	-	-	-	1,553,864
TOTAL EXPENDITURES	-	-	-	1,553,864
REVENUE OVER/(UNDER) EXPENDITURES	-	-	-	397,136
ENDING FUND BALANCE	-	-	-	397,136

Type A – Economic Development Corporation Fund

FUND DESCRIPTION: Type A – Economic Development Corporation (EDC) Fund provides for the accounting of local sales tax collected by the Corporation in accordance with state statute governing Type A – EDC’s. The Type A - Capital Projects Fund accounts for the on-going projects of the Corporation. These funds are designated as Special Revenue Funds.

City of Fulshear Development Corporation (CDC Funds 600 and 601):

The City of Fulshear Development Corporation (CDC) is a “Type A” economic development sales tax corporation authorized and governed by Chapter 504 of the Texas Local Government Code and its corporate bylaws. The Corporation was created via referendum in 2007 and is allocated ½ cent (25%) of the City’s sales tax revenue to reinvest in projects that encourage continued growth, development, and diversification of the local tax base in alignment with statute, Corporation Bylaws, and the City’s strategic goals and vision.

Generally speaking, Type A Corporations are authorized to conduct projects that encourage the creation of primary jobs in the community, or jobs that help infuse outside dollars into the local economy. Currently, special legislation allows the CDC to undertake “Type B” projects via a City Council adopted Ordinance as long as Fulshear is under 7,500 in population (according to the

Decennial Census), and the projects meet the statutory requirements for Type B Corporations under the Local Government Code.

The work of the Corporation is administered via an Administrative Services Agreement with the City of Fulshear. This agreement provides for the Corporation to fund 50% of the Economic Development Department’s operational costs allocated as “Administrative Services Fee” line item in the Corporation’s Operating Budget.

The Corporation also funds several items in a projects fund in which remaining balances carry over year-to-year for each line item, including cost-shares in some City CIP projects.

ACCOUNT #/DESCRIPTION	FY2019 ACTUAL	FY2020 CURRENT BUDGET	FY2020 ESTIMATED ACTUAL	FY2021 PROPOSED BUDGET
REVENUES				
TAX & FRANCHISE FEES				
600-41301 Sales & Use Tax Revenue	887,937	832,624	896,039	716,831
TOTAL TAX & FRANCHISE FEES	887,937	832,624	896,039	716,831
INTEREST EARNED				
600-46000 Interest Revenue	36,193	32,000	27,500	22,000
TOTAL INTEREST EARNED	36,193	32,000	27,500	22,000
TOTAL REVENUES	924,130	864,624	923,539	738,831
Administrative				
SUPPLIES				
600-100-5311-00 Supplies	34	250	100	250
TOTAL SUPPLIES	34	250	100	250
CONTRACTUAL SERVICES				
600-100-5411-00 Admin Prof. Serv. - Legal	2,594	5,000	2,000	5,000
600-100-5411-10 Professional Svcs - Consulti	1,920	2,900	1,000	-
600-100-5413-00 Meeting Security	1,035	3,000	1,500	3,000
600-100-5421-04 Admin - Indemnity Insurance	475	475	475	475
TOTAL CONTRACTUAL SERVICES	6,024	11,375	4,975	8,475
OTHER CHARGES				
600-100-5526-00 Admin - Public Notices	177	500	200	500
600-100-5528-00 Travel & Training	1,443	-	2,000	5,000
600-100-5528-05 Continuing Education	1,700	5,000	-	-
TOTAL OTHER CHARGES	3,320	5,500	2,200	5,500
TOTAL EXPENDITURES	9,378	17,125	7,275	14,225
TRANSFERS				
600-900-5900-10 Xfer Out - ASA Reimbursement	154,303	181,963	181,963	180,572
600-900-5900-11 Xfer Out - Community Events	37,500	37,500	37,500	37,500
600-900-5900-61 Xfer Out - 4/A Project Fund 601	411,056	745,275	745,275	369,174
600-900-5901-10 Xfer Out - ASA Shared Service Fee	-	35,000	35,000	35,000
TOTAL TRANSFERS	602,859	999,738	999,738	622,246
TOTAL EXPENDITURES & TRANSFERS	612,237	1,016,863	1,007,013	636,471
REVENUE OVER/(UNDER) EXPENDITURES	311,893	(152,239)	(83,474)	102,360
ENDING FUND BALANCE	1,722,402	1,570,163	1,638,928	1,741,288

ACCOUNT #/DESCRIPTION	FY2019 ACTUAL	FY2020 CURRENT BUDGET	FY2020 ESTIMATED ACTUAL	FY2021 PROPOSED BUDGET
601-4/A - Projects Fund				
BEGINNING FUND BALANCE	389,007	753,170	753,170	200,365
REVENUES				
INTEREST EARNED				
601-46000 Interest Revenue	10,821	8,000	8,000	8,000
TOTAL INTEREST EARNED	10,821	8,000	8,000	8,000
TRANSFERS				
601-49560 Xfer In - 4/A EDC Fund 600	411,056	745,275	745,275	369,174
TOTAL TRANSFERS	411,056	745,275	745,275	369,174
TOTAL REVENUES	421,877	753,275	753,275	377,174
EXPENDITURES				
CONTRACTUAL SERVICES				
601-000-5470-01 Targeted Incentives	-	219,210	219,210	71,683
601-000-5470-02 Promotional Expenses	11,239	185,065	185,065	71,683
601-000-5470-03 Studies expense	46,475	173,180	173,180	-
601-000-5600-12 Eco Dev Strat Plan Implem (EDC)	-	125,000	125,000	-
601-000-5600-08 Capital Outlay - Land	-	-	-	71,683
TOTAL CONTRACTUAL SERVICES	57,714	702,455	702,455	215,049
CAPITAL OUTLAY				
601-000-5600-09 Katy-Fulshear/Huggins Rd-ST20B	-	100,000	100,000	100,000
601-000-5600-10 Texas Heritage Pkwy Proj-ST20C	-	91,125	91,125	3,875
601-000-5600-11 Liva Ctr Implement -FPT19B	-	125,000	-	-
601-000-5600-13 Gateway, Corridor and Placem	-	50,000	-	-
TOTAL CAPITAL OUTLAY	-	366,125	191,125	103,875
TOTAL EXPENDITURES	57,714	1,068,580	893,580	318,924
TRANSFERS				
601-900-5900-30 Xfer Out -#300 ST20D FM1093	-	87,500	87,500	25,250
601-900-5900-51 Xfer Out - #501 WMP-W18K	-	50,000	50,000	-
601-900-5901-30 Xfer Out - #300 FPT19A Parks	-	50,000	50,000	50,000
601-900-5901-51 Xfer Out - #501 D20B-Dntown Dr	-	100,000	100,000	-
601-900-5902-30 Xfer Out - #300 FPT19B Livab	-	50,000	50,000	50,000
601-900-5902-51 Xfer Out - #501 WMP-WW18E	-	75,000	75,000	-
601-900-5903-51 Xfer Out - #501 D20A-West Drainage	-	-	-	100,000
TOTAL TRANSFERS	-	412,500	412,500	225,250
TOTAL EXPENDITURES & TRANSFERS	57,714	1,481,080	1,306,080	544,174
REVENUES OVER(UNDEER) EXPENDITURES	364,163	(727,805)	(552,805)	(167,000)
ENDING FUND BALANCE	753,170	25,365	200,365	33,365

Type B – Economic Development Corporation Fund

FUND DESCRIPTION: Type B – Economic Development Corporation (EDC) Fund provides for the accounting of local sales tax collected by the Corporation in accordance with state statute governing Type B – EDC’s. The Type B - Capital Projects Fund accounts for the on-going projects of the Corporation. These funds are designated as Special Revenue Funds.

Fulshear Development Corporation (FDC Funds 700 and 701):

The Fulshear Development Corporation (FDC) is a “Type B” economic development sales tax corporation authorized and governed by Chapter 505 of the Texas Local Government Code and its corporate bylaws.

The Corporation was created via referendum in 2007 and is allocated ½ cent (25%) of the City’s sales tax revenue to reinvest in projects that encourage continued growth, development, and diversification of the local tax base in alignment with statute, Corporation Bylaws, and the City’s strategic goals and vision. Projects must meet the statutory requirements for Type B Corporations under the Local Government Code.

Generally speaking, Type B Corporations are authorized to conduct a broader range of projects than Type A Corporations. In addition to traditional Type A projects, Type B Corporations may also participate in more community-building/quality of life improvements related to recreational or community facilities such as parks and park facilities, open space improvements, etc.

Additionally, Type B EDCs can participate in affordable housing projects and, because the City is under 20,000 in population (Decennial Census), the FDC can undertake a broader range of projects to “promote new or expanded business development.” Because of this broader range of allowable expenditures, Type B Corporations are subject to more administrative restrictions in the Statute than Type A Corporations.

The Corporation is administered via an Administrative Services Agreement with the City of Fulshear. This agreement provides for the Corporation to fund 50% of the Economic Development Department’s operational costs allocated as “Administrative Services Fee” line item in the Corporation’s Operating Budget. The Corporation also funds several items in a projects fund in which remaining balances carry over year-to-year for each line item, including cost-shares in some City CIP projects.

ACCOUNT #/DESCRIPTION	FY2019 ACTUAL	FY2020 CURRENT BUDGET	FY2020 ESTIMATED ACTUAL	FY2021 PROPOSED BUDGET
BEGINNING FUND BALANCE	1,583,752	1,896,423	1,896,423	1,810,824
REVENUES				
TAX & FRANCHISE FEES				
700-41301 Sales & Use Tax Revenue	887,937	832,624	896,039	716,831
TOTAL TAX & FRANCHISE FEES	887,937	832,624	896,039	716,831
INTEREST EARNED				
700-46000 Interest Revenue	40,165	35,500	25,000	20,000
TOTAL INTEREST EARNED	40,165	35,500	25,000	20,000
TRANSFERS				
700-49571 XFER IN - 4/B Project Fund 701	-	-	-	-
TOTAL TRANSFERS	-	-	-	-
TOTAL REVENUES	928,102	868,124	921,039	736,831
EXPENDITURES				
Administrative				
SUPPLIES				
700-100-5311-00 Supplies	17	250	100	250
TOTAL SUPPLIES	17	250	100	250
CONTRACTUAL SERVICES				
700-100-5411-00 Admin Prof. Service - Legal	2,652	2,500	2,000	5,000
700-100-5413-00 Meeting Security	1,175	3,000	1,500	3,000
700-100-5421-04 Admin - Indemnity Insurance	600	600	600	600
700-100-5469-01 Admin - Administrative Fee	-	-	-	-
TOTAL CONTRACTUAL SERVICES	4,427	6,100	4,100	8,600
OTHER CHARGES				
700-100-5526-00 Public Notices	179	500	200	500
700-100-5528-00 Travel & Training	2,759	8,000	2,500	8,000
700-100-5528-05 Continuing Education	2,190	-	-	-
TOTAL OTHER CHARGES	5,128	8,500	2,700	8,500
TOTAL Administrative	9,572	14,850	6,900	17,350
Community Development				
CONTRACTUAL SERVICES				
700-400-5471-00 Community Grants	3,000	10,000	-	-
TOTAL CONTRACTUAL SERVICES	3,000	10,000	-	-
TOTAL Community Development	3,000	10,000	-	-
TOTAL EXPENDITURES	12,572	24,850	6,900	17,350
TRANSFERS				
700-900-5900-10 Xfer Out - ASA Reimbursement	154,303	181,963	181,963	180,572
700-900-5900-11 Xfer Out - Community Events	37,500	37,500	37,500	37,500
700-900-5901-10 Xfer Out - ASA Shared Service	-	35,000	35,000	35,000
700-900-5901-71 Xfer Out - 4/B Project Fund 701	411,056	745,275	745,275	369,174
TOTAL TRANSFERS	602,859	999,738	999,738	622,246
TOTAL EXPENDITURES & TRANSFERS	615,431	1,024,588	1,006,638	639,596
REVENUE OVER/(UNDER) EXPENDITURES	312,671	(156,464)	(85,599)	97,235
ENDING FUND BALANCE	1,896,423	1,739,959	1,810,824	1,908,059

ACCOUNT #/DESCRIPTION	FY2019 ACTUAL	FY2020 CURRENT BUDGET	FY2020 ESTIMATED ACTUAL	FY2021 PROPOSED BUDGET
701 - Type B Projects Fund				
REVENUES				
BEGINNING FUND BALANCE	343,347	686,985	686,985	287,975
INTEREST EARNED				
701-46000 INTEREST	9,314	6,650	6,650	6,650
TOTAL INTEREST EARNED	9,314	6,650	6,650	6,650
TRANSFERS				
701-49570 Xfer In - 4/B EDC Fund 700	411,056	745,275	745,275	369,174
TOTAL TRANSFERS	411,056	745,275	745,275	369,174
TOTAL REVENUES	420,370	751,925	751,925	375,824
EXPENDITURES				
CONTRACTUAL SERVICES				
701-000-5470-01 Targeted Incentives	-	219,210	219,210	71,683
701-000-5470-02 Promotional Expenses	30,257	121,046	121,046	71,683
701-000-5470-03 Studies expense	46,475	173,179	173,179	-
TOTAL CONTRACTUAL SERVICES	76,732	513,435	513,435	143,366
CAPITAL OUTLAY				
701-000-5600-09 Katy-Fulshear/Huggins Rd-ST20B	-	100,000	100,000	100,000
701-000-5600-11 Livable Center Implement (EDC)	-	125,000	-	-
701-000-5600-12 Ec Dev Strat Plan Implemt(EDC)	-	125,000	125,000	-
701-000-5600-10 Texas Heritage Parkway	-	-	-	95,000
701-000-5600-13 Gateway, Corridor, Placemaki	-	50,000	-	-
701-000-5600-08 Capital Outlay-Land	-	-	-	71,683
TOTAL CAPITAL OUTLAY	-	400,000	225,000	266,683
TOTAL EXPENDITURES	76,732	913,435	738,435	410,049
TRANSFERS				
701-900-5900-30 Xfer Out #300 ST19D FM1093	-	87,500	87,500	25,250
701-900-5900-51 Xfer Out #501 WMP-W18K	-	50,000	50,000	-
701-900-5901-30 Xfer Out #300 FPT19A Parks	-	50,000	50,000	50,000
701-900-5901-51 Xfer Out - #501 WMP-WW18E	-	75,000	75,000	-
701-900-5902-30 Xfer Out-#300 FPT19B Livab	-	50,000	50,000	50,000
701-900-5902-51 Xfer Out #501 D20B Dntwn Dra	-	100,000	100,000	-
701-900-5903-51 Xfer Out-#501 D20A-West Drainage	-	-	-	100,000
TOTAL TRANSFERS	-	412,500	412,500	225,250
TOTAL EXPENDITURES & TRANSFERS	76,732	1,325,935	1,150,935	635,299
REVENUE OVER/(UNDER) EXPENDITURES	343,638	(574,010)	(399,010)	(259,475)
ENDING FUND BALANCE	686,985	112,975	287,975	28,500

Court Technology Fund

FUND DESCRIPTION: Court Technology Fund provides for the accounting of fees collected by the Court in accordance with state statute to purchase technology for the Court. This fund is designated as a Special Revenue Fund.

ACCOUNT #/DESCRIPTION	FY2019 ACTUAL	FY2020 CURRENT BUDGET	FY2020 ESTIMATED ACTUAL	FY2021 PROPOSED BUDGET
BEGINNING FUND BALANCE	43,354	54,105	54,105	59,305
REVENUES				
FINES-FORFIETURES REVENUE				
900-45005 Court Technology	9,626	4,000	4,500	4,000
TOTAL FINES-FORFIETURES REVENUE	9,626	4,000	4,500	4,000
INTEREST EARNED				
900-46001 Interest Revenue - Court Tech	1,125	400	700	400
900-46003 Interest - Judicial Efficiency	-	-	-	-
TOTAL INTEREST EARNED	1,125	400	700	400
TOTAL REVENUES	10,751	4,400	5,200	4,400
EXPENDITURES				
SUPPLIES				
900-000-5311-00 Supplies	-	11,000	-	11,000
TOTAL SUPPLIES	-	11,000	-	11,000
CAPITAL OUTLAY				
900-000-5600-01 Capital Outlay - Technology	-	11,000	-	11,000
TOTAL CAPITAL OUTLAY	-	11,000	-	11,000
TOTAL EXPENDITURES	-	22,000	-	22,000
REVENUE OVER/(UNDER) EXPENDITURES	10,751	(17,600)	5,200	(17,600)
ENDING FUND BALANCE	54,105	36,505	59,305	41,705

Court Building Security Fund

FUND DESCRIPTION: Court Building Security Fund provides for the accounting of fees collected by the Court in accordance with state statute to purchase building security products or services for the Court. This fund is designated as a Special Revenue Fund.

ACCOUNT #/DESCRIPTION	FY2019 ACTUAL	FY2020 CURRENT BUDGET	FY2020 ESTIMATED ACTUAL	FY2021 PROPOSED BUDGET
BEGINNING FUND BALANCE	32,136	40,122	40,122	40,122
REVENUES				
FINES-FORFIETURES REVENUE				
901-45004 Building Security Revenue	7,219	3,200	-	3,200
TOTAL FINES-FORFIETURES REVENUE	7,219	3,200	-	3,200
INTEREST EARNED				
901-46000 Interest Revenue	767	300	-	300
TOTAL INTEREST EARNED	767	300	-	300
TOTAL REVENUES	7,986	3,500	-	3,500
EXPENDITURES				
SUPPLIES				
901-000-5311-00 Supplies	-	15,000	-	15,000
TOTAL SUPPLIES	-	15,000	-	15,000
CAPITAL OUTLAY				
901-000-5600-00 Capital Outlay - Equipment	-	15,000	-	15,000
TOTAL CAPITAL OUTLAY	-	15,000	-	15,000
TOTAL EXPENDITURES	-	30,000	-	30,000
REVENUE OVER/(UNDER) EXPENDITURES	7,986	(26,500)	-	(26,500)
ENDING FUND BALANCE	40,122	13,622	40,122	13,622

Judicial Efficiency Fund

FUND DESCRIPTION: This fund provides for the accounting of fees collected by the court that are to be used for the purpose of improving the efficiency of the administration of justice. This fund is designated as a Special Revenue Fund.

ACCOUNT #/DESCRIPTION	FY2019 ACTUAL	FY2020 CURRENT BUDGET	FY2020 ESTIMATED ACTUAL	FY2021 PROPOSED BUDGET
BEGINNING FUND BALANCE	3,401	3,806	3,806	4,056
REVENUES				
FINES-FORFIETURES REVENUE				
902-45007 Judicial Efficiency Revenue	262	100	200	100
TOTAL FINES-FORFIETURES REVENUE	262	100	200	100
INTEREST EARNED				
902-46000 Interest	143	50	50	50
TOTAL INTEREST EARNED	143	50	50	50
TOTAL REVENUES	405	150	250	150
EXPENDITURES				
SUPPLIES				
902-000-5311-00 Supplies	-	2,000	-	2,000
TOTAL SUPPLIES	-	2,000	-	2,000
TOTAL EXPENDITURES	-	2,000	-	2,000
REVENUE OVER/(UNDER) EXPENDITURES	405	(1,850)	250	(1,850)
ENDING FUND BALANCE	3,806	1,956	4,056	2,206

Child Safety Fund

FUND DESCRIPTION: This fund provides for the accounting of fees collected by the court that are to be used for the purpose of providing child safety. This fund is designated as a Special Revenue Fund.

ACCOUNT #/DESCRIPTION	FY2019 ACTUAL	FY2020 CURRENT BUDGET	FY2020 ESTIMATED ACTUAL	FY2021 PROPOSED BUDGET
BEGINNING FUND BALANCE	3,002	8,577	8,577	11,177
REVENUES				
FINES-FORFIETURES REVENUE				
950-45009 Child Safety	5,426	2,500	2,500	2,500
TOTAL FINES-FORFIETURES REVENUE	5,426	2,500	2,500	2,500
INTEREST EARNED				
950-46000 Interest Revenue	149	-	100	100
TOTAL INTEREST EARNED	149	-	100	100
TOTAL REVENUES	5,575	2,500	2,600	2,600
EXPENDITURES				
SUPPLIES				
950-000-5381-02 Child Safety Expenses	-	1,500	-	1,500
TOTAL SUPPLIES	-	1,500	-	1,500
TOTAL EXPENDITURES	-	1,500	-	1,500
REVENUE OVER/(UNDER) EXPENDITURES	5,575	1,000	2,600	1,100
ENDING FUND BALANCE	8,577	9,577	11,177	12,277

Police Donation Fund

FUND DESCRIPTION: This fund provides for the accounting of donations collected that are to be used for the purpose of providing products and services for police operations. This fund is designated as a Special Revenue Fund.

ACCOUNT #/DESCRIPTION	FY2019 ACTUAL	FY2020 CURRENT BUDGET	FY2020 ESTIMATED ACTUAL	FY2021 PROPOSED BUDGET
BEGINNING FUND BALANCE	6,103	9,160	9,160	6,810
REVENUES				
GRANT REVENUE				
951-43101 Grants - Police	4,500	2,000	-	2,000
TOTAL GRANT REVENUE	4,500	2,000	-	2,000
INTEREST EARNED				
951-46000 Interest Revenue	-	200	150	200
951-46001 Interest Revenue	198	-	-	-
TOTAL INTEREST EARNED	198	200	150	200
TOTAL REVENUES	4,698	2,200	150	2,200
EXPENDITURES				
SUPPLIES				
951-000-5381-00 Miscellaneous	1,641	8,000	2,500	8,000
TOTAL SUPPLIES	1,641	8,000	2,500	8,000
TOTAL EXPENDITURES	1,641	8,000	2,500	8,000
REVENUE OVER/(UNDER) EXPENDITURES	3,057	(5,800)	(2,350)	(5,800)
ENDING FUND BALANCE	9,160	3,360	6,810	1,010

Federal Seizure Fund

FUND DESCRIPTION: This fund provides for the accounting of seizure funds collected that are to be used for the purpose of providing products and services for police activities that do not supplant operating budgets. This fund is designated as a Special Revenue Fund.

ACCOUNT #/DESCRIPTION	FY2019 ACTUAL	FY2020 CURRENT BUDGET	FY2020 ESTIMATED ACTUAL	FY2021 PROPOSED BUDGET
BEGINNING FUND BALANCE	93,460	108,454	108,454	109,654
REVENUES				
TAX & FRANCHISE FEES				
952-41100 Federal Seizure Revenue	32,884	-	-	-
TOTAL TAX & FRANCHISE FEES	32,884	-	-	-
INTEREST EARNED				
952-46000 Interest Revenue	2,110	1,500	1,200	1,500
TOTAL INTEREST EARNED	2,110	1,500	1,200	1,500
TOTAL REVENUES	34,994	1,500	1,200	1,500
EXPENDITURES				
SUPPLIES				
952-5-000-5381-03 Federal Seizure Expenses	20,000	20,000	-	20,000
TOTAL SUPPLIES	20,000	20,000	-	20,000
TOTAL EXPENDITURES	20,000	20,000	-	20,000
REVENUE OVER/(UNDER) EXPENDITURES	14,994	(18,500)	1,200	(18,500)
ENDING FUND BALANCE	108,454	89,954	109,654	91,154

State Seizure Fund

FUND DESCRIPTION: This fund provides for the accounting of seizure of state funds collected that are to be used for the purpose of providing products and services for police activities that do not supplant operating budgets. This fund is designated as a Special Revenue Fund.

ACCOUNT #/DESCRIPTION	FY2019 ACTUAL	FY2020 CURRENT BUDGET	FY2020 ESTIMATED ACTUAL	FY2021 PROPOSED BUDGET
BEGINNING FUND BALANCE	-	7,705	7,705	122,015
REVENUES				
TAX & FRANCHISE FEES				
953-41100 Chapter 59 Revenue	7,591	-	113,110	-
TOTAL TAX & FRANCHISE FEES	7,591	-	113,110	-
INTEREST EARNED				
953-46000 Interest Revenue	-	100	1,200	100
953-46001 Interest Revenue	114	-	-	-
TOTAL INTEREST EARNED	114	100	1,200	100
TOTAL REVENUES	7,705	100	114,310	100
EXPENDITURES				
SUPPLIES				
953-000-5381-03 State Seizure Expenses	-	3,000	-	3,000
TOTAL SUPPLIES	-	3,000	-	3,000
TOTAL EXPENDITURES	-	3,000	-	3,000
REVENUE OVER/(UNDER) EXPENDITURES	7,705	(2,900)	114,310	(2,900)
ENDING FUND BALANCE	7,705	4,805	122,015	119,115

Capital Improvement Program

The City of Fulshear Capital Improvement Program (CIP) is a process by which the City develops a multi-year plan for major capital expenditures that matches available resources and satisfies the City tax rate stabilization objective. At this time projects are included that exceed \$25,000 and have a useful lifespan of ten years or more.

The current CIP is used as a planning tool and provides for a five (5) year program. Projects are ranked by priority and the funded based on the available funding.

Most of the planned projects in the near future involve the purchase of services and land which will not require any future maintenance. Those facility projects that are in the future will require additional utility and maintenance and are not expected to be material.

Capital Improvement Program Total Project Summary

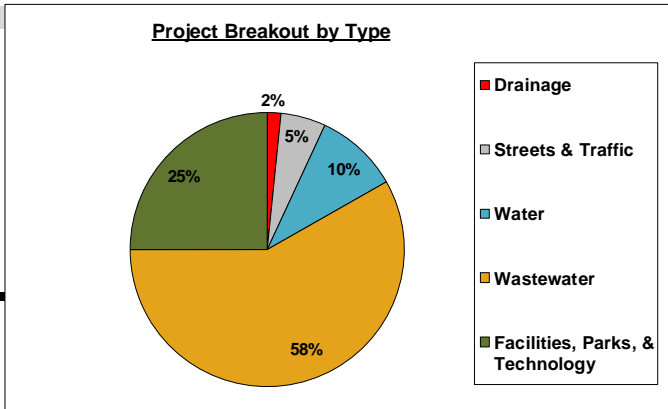


TOTAL PROJECT SUMMARY 5-Year Capital Improvement Plan City of Fulshear, Texas September 15, 2020

Please Note: All figures below are estimates as of 2020 and are in 2020 dollars not adjusted for inflation.

PROJECT CATEGORY	FY21	FY22	FY23	FY24	FY25	Beyond FY25	TOTAL
Drainage	\$ 1,895,000	\$ 1,340,000	\$ 700,000	\$ 100,000	\$ 100,000	\$ -	\$ 4,135,000
Streets & Traffic	\$ 1,291,500	\$ 1,855,712	\$ 1,555,712	\$ 1,630,712	\$ 1,480,712	\$ 5,771,059	\$ 13,585,407
Water	\$ 1,090,770	\$ 5,619,230	\$ 8,063,500	\$ 1,109,075	\$ 4,592,350	\$ 4,803,275	\$ 25,278,200
Wastewater	\$ 3,541,300	\$ 3,080,220	\$ 10,137,280	\$ 22,739,625	\$ 11,494,988	\$ 98,258,288	\$ 149,251,700
Facilities, Parks, & Technology	\$ 975,000	\$ 635,000	\$ 2,125,000	\$ 11,725,000	\$ 17,650,000	\$ 31,000,000	\$ 64,110,000
TOTALS	\$ 8,793,570	\$ 12,530,162	\$ 22,581,492	\$ 37,304,412	\$ 35,318,050	\$ 139,832,622	\$ 256,360,307

FUNDING SUMMARY	
Oper. Funds/CIP Fund Bal	\$ 14,519,701
Regional Parks	\$ 1,712,500
County Assistance District	\$ 1,053,000
Utility Funds	\$ 102,059,730
CCR Utility Capital Projects	\$ 583,750
EDC A&B Requests	\$ 6,754,739
TBD Facility Bonds	\$ 60,800,000
TBD Utility Bonds	\$ 50,888,500
TBD Mobility Bonds	\$ -
Undetermined	\$ 10,170,000
Impact Fees	\$ 9,247,720
TOTAL	\$ 257,789,640



Capital Improvement Program-Project Summaries by Category



TOTAL FUNDING SUMMARY 5-Year Capital Improvement Plan City of Fulshear, Texas September 15, 2020

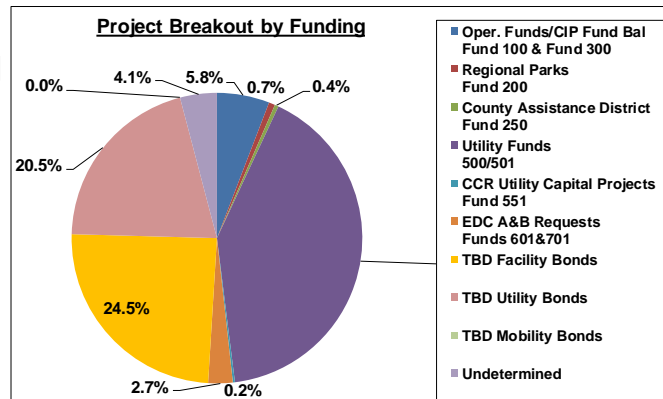
Please Note: All figures below are estimates as of 2020 and are in 2020 dollars not adjusted for inflation.

FUNDING SOURCES	FY21	FY22	FY23	FY24	FY25	Beyond FY25	TOTAL
Oper. Funds/CIP Fund Bal	\$3,263,500	\$3,564,856	\$7,561,306	\$469,856	\$344,856	-\$684,673	\$14,519,701
Regional Parks	\$212,500	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$1,712,500
County Assistance District	\$175,500	\$175,500	\$175,500	\$175,500	\$175,500	\$175,500	\$1,053,000
Utility Funds	\$2,220,300	\$1,879,430	\$1,320,000	\$1,320,000	\$1,320,000	\$94,000,000	\$102,059,730
CCR Utility Capital Projects	\$583,750	\$0	\$0	\$0	\$0	\$0	\$583,750
EDC A&B Requests	\$658,250	\$640,356	\$640,356	\$490,356	\$490,356	\$3,835,065	\$6,754,739
TBD Facility Bonds	\$0	\$0	\$1,600,000	\$11,200,000	\$17,000,000	\$31,000,000	\$60,800,000
TBD Utility Bonds	\$0	\$1,623,020	\$3,167,880	\$22,348,700	\$14,687,338	\$9,061,563	\$50,888,500
TBD Mobility Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Impact Fees	\$1,834,270	\$597,000	\$6,816,450	\$0	\$0	\$0	\$9,247,720
Undetermined	\$0	\$4,600,000	\$1,000,000	\$1,000,000	\$1,000,000	\$2,570,000	\$10,170,000
TOTALS	\$8,948,070	\$13,380,162	\$22,581,492	\$37,304,412	\$35,318,050	\$140,257,455	\$257,789,640

PROJECT SUMMARY	
Drainage	\$ 4,135,000
Streets & Traffic	\$ 13,585,407
Water	\$ 25,278,200
Wastewater	\$ 149,251,700
Facilities, Parks, & Technology	\$ 64,110,000
TOTAL	\$ 256,360,307

Please Note:

Undetermined funding assumes future needs currently assumed as operating funds/fund balances. Sources may include existing fund balances, operational funds, developer participation, EDC participation, etc.





DRAINAGE 5-Year Capital Improvement Plan

City of Fulshear, Texas
September 15, 2020

Project Summary

Project Code	Project Name	Funding Source	Description
D18A	Drainage Master Planning	Oper. Funds/ CIP Fund Bal.	This project represents an ongoing effort to identify a Citywide approach to drainage as well as specific requirements and needs for different drainage areas in the City. FY21 will update current Master Drainage Plans and expand upon drainage needs in the City's southern jurisdiction to include both the current City limits and ETJ. We will work with the county, large area land owners and developers to come up with an approach to identify drainage priorities now and at future build out.
D18B	Drainage Management Program	Oper. Funds/ CIP Fund Bal.	This is an annual heavy maintenance program that will identify specific improvements to the Drainage System. FY21 will include maintenance of existing channels, outfalls and roadside ditches where needed to maintain the flowlines and drainage flows.
D18C	Drainage System Maintenance Equipment	Oper. Funds/ CIP Fund Bal.	This project will be used to acquire heavy equipment necessary for drainage maintenance needs around the City. A Gradall is expected to be considered for purchase in FY 22.
D20A	Downtown West Side Storm Sewer Project	Oper. Funds/ CIP Fund Bal.	Per Project A in the FY19 Downtown Drainage Study findings, this will establish a new drainage outfall in the West portion of the downtown area (5th Street & Wallis Street) to provide for proper drainage flows to the existing drainage way. This addresses the drainage issues on the west side of FM 359 by providing capacity for the 2-year design storm and minimizes the need for on-site detention per current standards and the findings of the Livable Center Study. This project is anticipated to begin in FY21.
D20B	Downtown East Side Storm Sewer Project(s)	Oper. Funds/ CIP Fund Bal.	Per Project B in the FY19 Downtown Drainage Study findings, this work will establish a new storm sewer system in the East portion of the downtown area to provide for proper drainage flows to the existing drainage way. This also allows for the City to abandon storm sewer lines currently run underneath existing structures on private property. This effort will also include portions of Project D as noted in the FY19 Downtown Drainage Study findings. This includes working with area land owners and developers to widen and improve the Fulshear Lake tributary. Phase 1 is expected to begin in FY20 (design), with construction in FY 21 followed by future phases as needed. (FY20 EDC allocated @ \$200k)
D20C	Downtown West Side Ditch Improvements	Oper. Funds/ CIP Fund Bal.	Per Project C in the FY19 Downtown Drainage Study findings, this effort will address drainage issues on the west side of FM 359 by regrading the roadside ditches along Harris Street and Wallis Street along with adding needed storm sewer lines for that area to flow north to proposed infrastructure and south to existing infrastructure. This project is expected to begin in F22. (estimated EDC request - \$200k)
D20D	Development of MS4 Stormwater Program	Oper. Funds/ CIP Fund Bal.	This project will provide for the creation of the City's required MS4 stormwater system permit.
D20E	Lea/Penn Area Drainage Improvements	Oper. Funds/ CIP Fund Bal.	This project will implement a \$415k GLO grant received to reset, the flowlines within the roadside drainage ditches, reset/replace culverts where necessary and related items in this area. This is primarily along the streets of Lea, Penn, Oak, and Terry. This project should reduce impacts to mobility and the potential for structural flooding. An additional component of this project (\$135k) involves improvements to a drainage outfall in this area. Design began in FY 20, construction to follow in FY 21. (Federal Funds will reimburse this project up to a maximum of \$415,000)

Please Note: All figures below are estimates as of 2020 and are in 2020 dollars not adjusted for inflation. Undetermined funding sources may include existing fund balances, operational funds, developer participation, EDC participation, etc.

Project Code	Prior Year Funding	FY21	FY22	FY23	FY24	FY25	Beyond FY25	TOTALS
D18A	\$ 87,406	\$ 75,000	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 237,406
D18B	\$ 164,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ -	\$ 664,000
D18C	\$ -	\$ -	\$ 600,000	\$ 600,000	\$ -	\$ -	\$ -	\$ 1,200,000
D20A	\$ -	\$ 820,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 820,000
D20B	\$ 300,000	\$ 900,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 1,300,000
D20C	\$ -	\$ -	\$ 465,000	\$ -	\$ -	\$ -	\$ -	\$ 465,000
D20D	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000
D20E	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000
TOTALS	\$ 1,101,406	\$ 1,895,000	\$ 1,340,000	\$ 700,000	\$ 100,000	\$ 100,000	\$ -	\$ 5,236,406

Future Annual Operating Costs:							
Project Code	FY21	FY22	FY23	FY24	FY25		
D18A	\$ -	\$ -	\$ -	\$ -	\$ -	no additional costs	
D18B	\$ -	\$ -	\$ -	\$ -	\$ -	no additional costs	
D18C	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	annual maintenance	
D20A	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	annual maintenance	
D20B	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	annual maintenance	
D20C	\$ -	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	annual maintenance	
D20D	\$ -	\$ -	\$ 1,500	\$ 1,500	\$ 1,500	annual maintenance	
D20E	\$ -	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	annual maintenance	
TOTALS	\$ -	\$ 19,000	\$ 25,500	\$ 25,500	\$ 25,500		



City of Fulshear 2021 - 2025 Capital Improvement Program Drainage

Project Name: Drainage Master Planning		Fiscal Year: 2021	
Project Number: D18A		Vicinity Map 	
Detailed Project Description:			
<p>This project represents an ongoing effort to identify a Citywide approach to drainage as well as specific requirements and needs for different drainage areas in the City. FY21 will update current Master Drainage Plans and expand upon drainage needs in the City's southern jurisdiction to include both the current City limits and ETJ. We will work with the county, large area land owners and developers to come up with an approach to identify drainage priorities now and at future build out.</p>			
Detailed Project Drivers:			
<p>Drainage is an ever present concern to the community. City staff need an overall Master Drainage Plan with recommendations for any improvements needed as the City develops/grows to its potential.</p>			

Capital Improvement Cost Estimate*

Opinion of Probable Construction Cost							
Item	Description	Quantity	Unit	Unit Price	Total		
1	Phase I - Southern Drainage Review/Report	1	LS	\$ 75,000	\$ 75,000		
2	Phase II - Southern Drainage Review/Report	1	LS	\$ 55,000	\$ 55,000		
3	Detailed Item #3 Description	1	LS	\$ -	\$ -		
4	Detailed Item #4 Description	1	LS	\$ -	\$ -		
5	Detailed Item #5 Description	1	LS	\$ -	\$ -		
SUBTOTAL:					\$ 130,000		
Contingency					\$ 20,000		
SUBTOTAL:					\$ 150,000		
Eng./Survey					\$ -		
SUBTOTAL:					\$ 150,000		
Estimated Project Total:					\$ 150,000		

	Prior Years Allocation	FY Project Allocation						Total
		FY2021	FY2022	FY2023	FY2024	FY2025		
Project Costs Allocation								
Preliminary Engineering	\$ 75,000	\$ 75,000	\$ -					\$ 150,000
Land/Right of Way								\$ -
Design/Surveying								\$ -
Construction								\$ -
Equipment and Furniture								\$ -
Contingency								\$ -
Total Costs	\$ 75,000	\$ 75,000	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 225,000

	Prior Year Funding	FY Projected Funding Source						Total
		FY2021	FY2022	FY2023	FY2024	FY2025		
Funding Sources								
Utility Bonds								
Operating Funds	\$ 75,000	\$ 75,000	\$ -					\$ 150,000
Connections Fees								
Impact Fees								
EDC								
Total Sources	\$ 75,000	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000

D18



City of Fulshear 2021 - 2025 Capital Improvement Program Drainage



Project Name:	Drainage Management Program		
Project Number:	D18B	Fiscal Year:	2021
Detailed Project Description:	Vicinity Map		
<p>This is an annual heavy maintenance program that will identify specific improvements to the Drainage System. FY21 will include maintenance of existing channels, outfalls and roadside ditches where needed to maintain the flowlines and drainage flows.</p>			
Detailed Project Drivers:			
<p>Regular maintenance activities are necessary to provide for positive flows within roadside ditches and open channels.</p>			


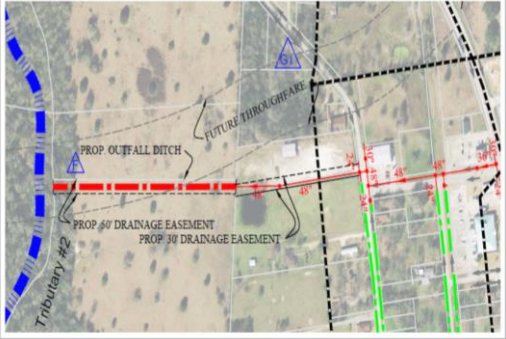
Capital Improvement Cost Estimate*


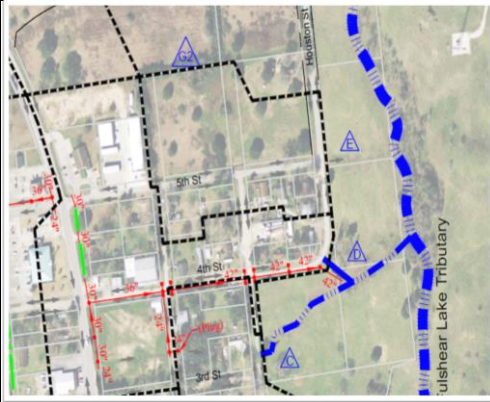
Opinion of Probable Construction Cost						
Item	Description	Quantity	Unit	Unit Price		Total
1	Lower Bois D'Arc area roadside ditches	1	LS	\$ 50,000		\$ 50,000
2	Downtown roadside ditches	1	LS	\$ 30,000		\$ 30,000
3	Open Channel maintenance	1	LS	\$ 20,000		\$ 20,000
SUBTOTAL:						\$ 100,000
				Contingency	30%	
SUBTOTAL:						\$ 100,000
				Eng./Survey	20%	
SUBTOTAL:						\$ 100,000
Estimated Project Total:						\$ 100,000



		Prior Years Allocation	FY Project Allocation					Total
			FY2021	FY2022	FY2023	FY2024	FY2025	
Project Costs Allocation								
Preliminary Engineering								
Land/Right of Way								
Design/Surveying								
Construction	\$ 164,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 264,000	
Equipment and Furniture								
Contingency								
Total Costs	\$ 164,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 664,000	
		Prior Year Funding	FY Projected Funding Source					
Funding Sources								
Utility Bonds								
Operating Funds	\$ 164,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 664,000	
Connections Fees								
Impact Fees								
EDC								
Total Sources	\$ 164,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 664,000	

Notes: Fund 100

 City of Fulshear 2021 - 2025 Capital Improvement Program Drainage								
Project Name:		Drainage System Maintenance Equipment						
Project Number:		D18C		Fiscal Year:		2021		
Detailed Project Description:				Vicinity Map				
This project will be used to acquire heavy equipment necessary for drainage maintenance needs around the City. A Gradall is expected to be considered for purchase in FY 22.								
Detailed Project Drivers:								
Lack of equipment on hand to do work in house. Fort Bend County schedules drive the amount of work that is able to be done each year.								
Capital Improvement Cost Estimate*								
Opinion of Probable Construction Cost								
Item	Description	Quantity	Unit	Unit Price			Total	
1	Gradall	1	LS	\$ 600,000			\$ 600,000	
2		1	LS				\$ -	
3		1	LS	\$ -			\$ -	
4		1	LS	\$ -			\$ -	
5		1	LS	\$ -			\$ -	
				SUBTOTAL:			\$ 600,000	
				Contingency		30%		
				SUBTOTAL:			\$ 600,000	
				Eng./Survey		20%		
				SUBTOTAL:			\$ 600,000	
Estimated Project Total:							\$ 600,000	
		Prior Years Allocation		FY Project Allocation				
Project Costs Allocation			FY2021	FY2022	FY2023	FY2024	FY2025	Total
Preliminary Engineering								
Land/Right of Way								
Design/Surveying								
Construction		\$ -	\$ -	\$ 600,000	\$ 600,000			\$ 1,200,000
Equipment and Furniture								
Contingency								
Total Costs		\$ -	\$ -	\$ 600,000	\$ 600,000	\$ -	\$ -	\$ 1,200,000
		Prior Year Funding		FY Projected Funding Source				
Funding Sources			FY2021	FY2022	FY2023	FY2024	FY2025	Total
Utility Bonds								
Operating Funds		\$ -	\$ -	\$ 600,000	\$ 600,000			\$ 1,200,000
Connections Fees								
Impact Fees								
EDC								
Total Sources		\$ -	\$ -	\$ 600,000	\$ 600,000	\$ -	\$ -	\$ 1,200,000
<i>Notes: Fund 100</i>								

 <div style="text-align: center;"> City of Fulshear 2021 - 2025 Capital Improvement Program Drainage </div>								
Project Name:		Downtown West Side Storm Sewer Project						
Project Number:		D20A		Fiscal Year:		2021		
Detailed Project Description:				Vicinity Map				
Per Project A in the FY19 Downtown Drainage Study findings, this will establish a new drainage outfall in the West portion of the downtown area (5th Street & Wallis Street) to provide for proper drainage flows to the existing drainage way. This addresses the drainage issues on the west side of FM 359 by providing capacity for the 2-year design storm and minimizes the need for on-site detention per current standards and the findings of the Livable Center Study. This project is anticipated to begin in FY21.								
Detailed Project Drivers:								
Facilitation of growth & development in downtown areas; provide for mitigation of detention on smaller parcels.								
Capital Improvement Cost Estimate*								
Opinion of Probable Construction Cost								
Item	Description	Quantity	Unit	Unit Price			Total	
1	Paving and Drainage Improvements	1	LS	\$ 706,000			\$ 706,000	
2		1	LS				\$ -	
3		1	LS	\$ -			\$ -	
4		1	LS	\$ -			\$ -	
5		1	LS	\$ -			\$ -	
						SUBTOTAL:	\$ 706,000	
						Contingency		
						SUBTOTAL:	\$ 706,000	
						Eng./Survey		
						SUBTOTAL:	\$ 114,000	
						SUBTOTAL:	\$ 820,000	
						Estimated Project Total:	\$ 820,000	
		Prior Years Allocation	FY Project Allocation					
Project Costs Allocation			FY2021	FY2022	FY2023	FY2024	FY2025	Total
Preliminary Engineering								
Land/Right of Way			\$ 6,000					\$ 6,000
Design/Surveying			\$ 108,000					\$ 108,000
Construction		\$ -	\$ 706,000					\$ 706,000
Equipment and Furniture								
Contingency								
Total Costs		\$ -	\$ 820,000	\$ -	\$ -	\$ -	\$ -	\$ 820,000
		Prior Year Funding	FY Projected Funding Source					
Funding Sources			FY2021	FY2022	FY2023	FY2024	FY2025	Total
Utility Bonds								
Operating Funds		\$ -	\$ 620,000					\$ 620,000
Connections Fees								
Impact Fees								
EDC			\$ 200,000					\$ 200,000
Total Sources		\$ -	\$ 820,000	\$ -	\$ -	\$ -	\$ -	\$ 820,000
Notes: Fund 100 = Oper Funds								

		City of Fulshear 2021 - 2025 Capital Improvement Program Drainage						
Project Name:		Downtown East Side Storm Sewer Project(s)						
Project Number:		D20B		Fiscal Year:		2021		
Detailed Project Description:		<p>Per Project B in the FY19 Downtown Drainage Study findings, this work will establish a new storm sewer system in the East portion of the downtown area to provide for proper drainage flows to the existing drainage way. This also allows for the City to abandon storm sewer lines currently run underneath existing structures on private property. This effort will also include portions of Project D as noted in the FY19 Downtown Drainage Study findings. This includes working with area land owners and developers to widen and improve the Fulshear Lake tributary. Phase 1 is expected to begin in FY20 (design), with construction in FY 21 followed by future phases as needed. (FY20 EDC allocated @ \$200k)</p>						
Detailed Project Drivers:		Facilitation of growth & development in downtown areas; provide for mitigation of detention on smaller parcels.						
Capital Improvement Cost Estimate*								
Opinion of Probable Construction Cost								
Item	Description	Quantity	Unit	Unit Price	Total			
1	Paving and Drainage Improvements	1	LS	\$ 1,200,900	\$ 893,500			
2	Geotechnical	1	LS	\$ 6,500	\$ 100,000			
					SUBTOTAL:			
					\$ 993,500			
					Contingency			
					SUBTOTAL:			
					\$ 993,500			
					Eng./Survey			
					\$ 200,000			
					SUBTOTAL:			
					\$ 1,193,500			
					Estimated Project Total:			
					\$ 1,193,500			
		Prior Years Allocation		FY Project Allocation				
Project Costs Allocation			FY2021	FY2022	FY2023	FY2024	FY2025	Total
Preliminary Engineering								
Land/Right of Way			\$ 100,000					\$ 100,000
Design/Surveying		\$ 300,000						\$ 300,000
Construction			\$ 800,000	\$ 100,000				\$ 900,000
Equipment and Furniture								
Contingency								
Total Costs		\$ 300,000	\$ 900,000	\$ 100,000	\$ -	\$ -	\$ -	\$ 1,300,000
		Prior Year Funding		FY Projected Funding Source				
Funding Sources			FY2021	FY2022	FY2023	FY2024	FY2025	Total
Utility Bonds								
Operating Funds		\$ 100,000	\$ 900,000	\$ 100,000				\$ 1,100,000
Connections Fees								\$ -
Impact Fees								\$ -
EDC		\$ 200,000						\$ 200,000
Total Sources		\$ 300,000	\$ 900,000	\$ 100,000	\$ -	\$ -	\$ -	\$ 1,300,000
<i>Notes: Fund 100 = Oper Funds</i>								

		City of Fulshear 2021 - 2025 Capital Improvement Program Drainage						
Project Name:		Lea/Penn Area Drainage Improvements						
Project Number:		D20E		Fiscal Year:		2021		
Detailed Project Description:				Vicinity Map				
This project will implement a \$415k GLO grant received to reset, the flowlines within the roadside drainage ditches, reset/replace culverts where necessary and related items in this area. This is primarily along the streets of Lea, Penn, Oak, and Terry. This project should reduce impacts to mobility and the potential for structural flooding. An additional component of this project (\$135k) involves improvements to a drainage outfall in this area. Design began in FY 20, construction to follow in FY 21. (Federal Funds will reimburse this project up to a maximum of \$415,000)								
Detailed Project Drivers:								
Roadside ditches and culvert crossings need flowlines reset; area street flooding in heavy rainfall events.								
Capital Improvement Cost Estimate*								
Opinion of Probable Construction Cost								
Item	Description	Quantity	Unit	Unit Price			Total	
1	Improvements	1	LS	\$ 550,000			\$ 550,000	
							\$ -	
						SUBTOTAL:	\$ 550,000	
						SUBTOTAL:	\$ 550,000	
						SUBTOTAL:	\$ -	
						SUBTOTAL:	\$ 550,000	
						Estimated Project Total:	\$ 550,000	
Project Costs Allocation		Prior Years Allocation	FY Project Allocation					
			FY2021	FY2022	FY2023	FY2024	FY2025	Total
Preliminary Engineering	\$ 33,000							
Land/Right of Way								\$ -
Design/Surveying	\$ 50,000							\$ 50,000
Construction	\$ 417,000							\$ 417,000
Equipment and Furniture								
Contingency								
Total Costs	\$ 500,000		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000
Funding Sources		Prior Year Funding	FY Projected Funding Source					
			FY2021	FY2022	FY2023	FY2024	FY2025	Total
Utility Bonds								
Operating Funds	\$ 85,000							\$ 85,000
Connections Fees								\$ -
Impact Fees								\$ -
EDC	\$ -							\$ -
Grant/Other	\$ 415,000							\$ 415,000
Total Sources	\$ 500,000		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000
Notes: Fund 100 = Oper Funds								



STREETS & TRAFFIC
5-Year Capital Improvement Plan
 City of Fulshear, Texas
 September 15, 2020

Project Summary

Project Code	Project Name	Funding Source	Description
ST18A	Pavement Management Program	Oper. Funds/ CIP Fund Bal.	This is an annual heavy maintenance program that will identify specific improvements for the Street and Traffic Systems.
ST18B	Street System Maintenance Equipment	Oper. Funds/ CIP Fund Bal.	This project will be used to acquire heavy equipment necessary for street and traffic maintenance needs around the City. Expect to consider purchase of an asphalt trailer in FY 22.
ST19A	Biennial Roadway Evaluation	Oper. Funds/ CIP Fund Bal.	An assessment of the City's roadway network will be conducted every 2-3 years to track trends in the condition of the streets in the City's Roadway System. The next assessment is scheduled for FY21.
ST20A	Citywide Traffic Control Improvements	Oper. Funds/ CIP Fund Bal.	This program will provide for traffic studies, design and implementation of necessary improvements. FY21 will include an evaluation of existing major corridor conditions to identify necessary traffic control improvements; implementation of pavement markings; striping and signs
ST20B	*Huggins Drive Road Participation Project	Oper. Funds/ CIP Fund Bal./ CAD Fund/ EDC Requests	This project will track the City's participation in this regional road project with Fort Bend County. The ROW acquisitions, any utility oversizing/conflicts and sidewalks for Huggins Rd. improvements will be funded by this project. The current estimated ROW acquisition costs are approximately \$1.2M; construction costs = \$1.3M. (CURRENT City Participations Cost ESTIMATE \$2.5M for 7 years at 3.51% interest) The budget for FY20 included \$200k EDC and \$325k in funds from Gen Oper, CIP, & CAD funds. The FY 21 budget assumes \$200k from EDCs and \$325k from Gen Oper, CIP & CAD funds)
ST20C	Texas Heritage Parkway Participation Project	Oper. Funds/ CIP Fund Bal./ EDC Requests	For the Texas Heritage Parkway project, this item will track payments (25 year payback at 2.75% interest) made to the County (ILA) for the City's portion of the costs. Construction is slated for FY 20 (managed by the THPID). For FY21, the initial payment is estimated to be \$380,000. Of that amount, \$182,250 was allocated by EDC boards in FY 20; FY21 requests = \$7,750 to the EDCs)
ST20D	FM 1093 Widening Cost Participation	Oper. Funds/ CIP Fund Bal./ CAD Fund/ EDC Requests	Cost sharing for FM 1093 Widening Project - Primarily for Utility Relocations & New Lines (W/WW Master Plan) This assumes financing by Ft. Bend County over 7 years at 3.51%. Other funding options will continue to be explored. In FY20, requests w EDC boards allocated \$175,000. First payment to the County is expected to be made in September 2020. FY 21 thru FY26 budgets will include the yearly payment to pay off the loan by the County.
ST20E	Redbird Lane Improvements Project	Oper. Funds/ CIP Fund Bal.	This project will be used to rehabilitate the existing roadway and provide for intersection improvements to minimize the effects of extreme flooding. This project will not address mobility issues during a major storm event, but should improve the area during more frequent minor events. FY 20/FY 21 will begin the preliminary Engineering phase to determine the best solution to address the mobility concerns/issues. Construction expected in late FY 21.
ST20F	Wallis Street Phase I Extension	Oper. Funds/ CIP Fund Bal.	Within the existing footprint, an asphalt extension will be constructed to FM 1093.
ST20G	Major Thoroughfare Plan Update	Oper. Funds/ CIP Fund Bal.	This project updates the City's Major Thoroughfare Plan in line with recent planning efforts.

Please Note: All figures below are estimates as of 2020 and are in 2020 dollars not adjusted for inflation. Undetermined funding sources may include existing fund balances, operational funds, developer participation, EDC participation, etc.

Project Code	Prior Years Funding	FY21	FY22	FY23	FY24	FY25	Beyond FY25	TOTALS
ST18A	\$ 401,629	\$ 200,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ -	\$ 2,201,629
ST18B	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ 200,000	\$ 200,000	\$ -	\$ 600,000
ST19A	\$ 50,000	\$ -	\$ -	\$ 50,000	\$ -	\$ 75,000	\$ -	\$ 175,000
ST20A	\$ 100,000	\$ 350,000	\$ 350,000	\$ -	\$ 350,000	\$ 0	\$ -	\$ 1,150,000
ST20B	\$ 536,037	\$ 525,000	\$ 525,000	\$ 525,000	\$ 200,000	\$ 200,000	\$ -	\$ 2,511,037
ST20C	\$ -	\$ 380,000	\$ 379,712	\$ 379,712	\$ 379,712	\$ 379,712	\$ 5,694,892	\$ 7,593,740
ST20D	\$ 400,000	\$ 101,000	\$ 101,000	\$ 101,000	\$ 101,000	\$ 101,000	\$ 76,167	\$ 981,167
ST20E	\$ 500,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 700,000
ST20F	\$ -	\$ -	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 1,400,000	\$ 2,800,000
ST20G	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 125,000	\$ -	\$ 200,000
TOTALS	\$ 2,062,666	\$ 1,756,000	\$ 2,205,712	\$ 1,905,712	\$ 1,980,712	\$ 1,830,712	\$ 7,171,059	\$ 18,912,573
Future Annual Operating Costs:								
Project Code	FY21	FY22	FY23	FY24	FY25			
ST18A	\$ -	\$ -	\$ -	\$ -	\$ -	no additional costs		
ST18B	\$ 250	\$ 500	\$ 750	\$ 1,000	\$ 1,250	annual maintenance		
ST19A	\$ -	\$ -	\$ -	\$ -	\$ -	no additional costs		
ST20A	\$ -	\$ 1,000	\$ 2,500	\$ 3,500	\$ 3,500	annual maintenance		
ST20B	\$ -	\$ 5,250	\$ 5,250	\$ 5,250	\$ 5,250	annual maintenance		
ST20C	\$ -	\$ 3,650	\$ 3,650	\$ 3,650	\$ 3,650	annual maintenance		
ST20D	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	annual maintenance		
ST20E	\$ -	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	annual maintenance		
ST20F	\$ -	\$ -	\$ 2,500	\$ 2,500	\$ 2,500	annual maintenance		
ST20G	\$ -	\$ -	\$ -	\$ -	\$ -	no additional costs		
TOTALS	\$ 30,250	\$ 42,900	\$ 47,150	\$ 48,400	\$ 51,150			

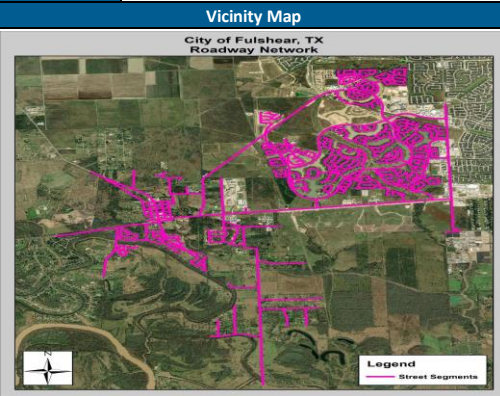


City of Fulshear 2021 - 2025 Capital Improvement Program Streets & Traffic

Project Name:	Pavement Management Program		
Project Number:	ST18A	Fiscal Year:	2021

Detailed Project Description:

This is an annual heavy maintenance program that will identify specific improvements for the Street and Traffic Systems.



Detailed Project Drivers:

Level of acceptable pavement conditions for citywide roadways; level of service for traffic control devices



Capital Improvement Cost Estimate*


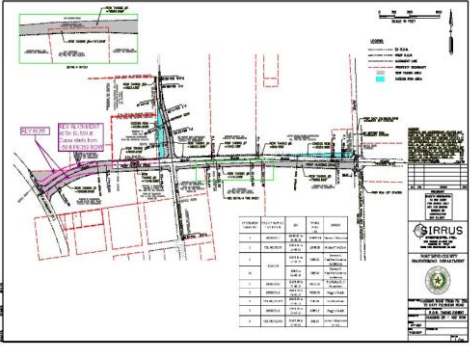
Opinion of Probable Construction Cost						
Item	Description	Quantity	Unit	Unit Price		Total
1	Asphalt and Concrete Rehab/Reconstruction	1	LS	\$ 200,000		\$ 200,000
						\$ -
					SUBTOTAL:	\$ 200,000
					SUBTOTAL:	\$ 200,000
					SUBTOTAL:	\$ -
					SUBTOTAL:	\$ 200,000
					Estimated Project Total:	\$ 200,000

	Prior Years Allocation	FY Project Allocation						Total
		FY2021	FY2022	FY2023	FY2024	FY2025		
Project Costs Allocation								
Preliminary Engineering								
Land/Right of Way								
Design/Surveying								
Construction	\$ 401,629	\$ 200,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 2,201,629	
Equipment and Furniture								
Contingency								
Total Costs	\$ 401,629	\$ 200,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 2,201,629	

	Prior Year Funding	FY Projected Funding Source						Total
		FY2021	FY2022	FY2023	FY2024	FY2025		
Funding Sources								
Utility Bonds								
Operating Funds	\$ 401,629	\$ 200,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 2,201,629	
Connections Fees							\$ -	
Impact Fees							\$ -	
EDC							\$ -	
Grant/Other							\$ -	
Total Sources	\$ 401,629	\$ 200,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 2,201,629	

Notes: Fund 100 = Oper Funds

 <div style="text-align: center;"> City of Fulshear 2021 - 2025 Capital Improvement Program Streets & Traffic </div>								
Project Name:		Citywide Traffic Control Improvements						
Project Number:		ST20A		Fiscal Year:		2021		
Detailed Project Description:				Vicinity Map				
This program will provide for traffic studies, design and implementation of necessary improvements. FY21 will include an evaluation of existing major corridor conditions to identify necessary traffic control improvements; implementation of pavement markings; striping and signs								
Detailed Project Drivers:								
Growth in population; traffic pattern changes; new development; new schools; compliance with Texas Manual of Uniform Traffic Control Devices.								
Capital Improvement Cost Estimate*								
Opinion of Probable Construction Cost								
Item	Description	Quantity	Unit	Unit Price			Total	
1	Traffic Corridor Improvements; Traffic Signal Design	1	LS	\$ 350,000			\$ 350,000	
2		1	LS	\$ -			\$ -	
3		1	LS	\$ -			\$ -	
4		1	LS	\$ -			\$ -	
5		1	LS	\$ -			\$ -	
				SUBTOTAL:			\$ 350,000	
				SUBTOTAL:			\$ 350,000	
				SUBTOTAL:			\$ -	
				SUBTOTAL:			\$ 350,000	
Estimated Project Total:							\$ 350,000	
		Prior Years Allocation		FY Project Allocation				
Project Costs Allocation			FY2021	FY2022	FY2023	FY2024	FY2025	Total
Preliminary Engineering								
Land/Right of Way								
Design/Surveying		\$ 100,000	\$ 75,000	\$ 75,000		\$ 75,000		\$ 325,000
Construction			\$ 275,000	\$ 275,000		\$ 275,000		\$ 825,000
Equipment and Furniture								
Contingency								
Total Costs		\$ 100,000	\$ 350,000	\$ 350,000	\$ -	\$ 350,000	\$ -	\$ 1,150,000
		Prior Year Funding		FY Projected Funding Source				
Funding Sources			FY2021	FY2022	FY2023	FY2024	FY2025	Total
Utility Bonds								
Operating Funds		\$ 100,000	\$ 350,000	\$ 350,000	\$ -	\$ 350,000	\$ -	\$ 1,150,000
Connections Fees								\$ -
Impact Fees								\$ -
EDC								\$ -
Grant/Other								\$ -
Total Sources		\$ 100,000	\$ 350,000	\$ 350,000	\$ -	\$ 350,000	\$ -	\$ 1,150,000
Notes: Fund 100 = Oper Funds								

		City of Fulshear 2021 - 2025 Capital Improvement Program Streets & Traffic						
Project Name:		*Huggins Drive Road Participation Project						
Project Number:		ST20B			Fiscal Year:		2021	
Detailed Project Description:				Vicinity Map				
<p>This project will track the City's participation in this regional road project with Fort Bend County. The ROW acquisitions, any utility oversizing/conflicts and sidewalks for Huggins Rd. improvements will be funded by this project. The current estimated ROW acquisition costs are approximately \$1.2M; construction costs = \$1.3M. (CURRENT City Participations Cost ESTIMATE \$2.5M for 7 years at 3.51% interest) The budget for FY20 included \$200k- EDC and \$325k in funds from Gen Oper, CIP, & CAD funds. The FY 21 budget assumes \$200k from EDCs and \$325k from Gen Oper, CIP & CAD funds)</p>								
Detailed Project Drivers:								
2013 County Mobility Bond Program with City Participation to provide an east west corridor for mobility.								
Capital Improvement Cost Estimate*								
Opinion of Probable Construction Cost								
Item	Description	Quantity	Unit	Unit Price			Total	
1	ROW Acquisition	1	LS	\$ 1,200,000			\$ 1,200,000	
2	Construction Improvements	1	LS	\$ 1,300,000			\$ 1,300,000	
							\$ -	
SUBTOTAL:							\$ 2,500,000	
SUBTOTAL:							\$ 2,500,000	
SUBTOTAL:							\$ -	
SUBTOTAL:							\$ 2,500,000	
Estimated Project Total:							\$ 2,500,000	
Project Costs Allocation		Prior Years Allocation	FY Project Allocation					
			FY2021	FY2022	FY2023	FY2024	FY2025	Total
Preliminary Engineering								
Land/Right of Way	\$ 536,037	\$ 153,545						\$ 689,582
Design/Surveying								\$ -
Construction		\$ 371,455	\$ 525,000	\$ 525,000	\$ 525,000	\$ 200,000	\$ 200,000	\$ 1,821,455
Equipment and Furniture								
Contingency								
Total Costs	\$ 536,037	\$ 525,000	\$ 525,000	\$ 525,000	\$ 525,000	\$ 200,000	\$ 200,000	\$ 2,511,037
Funding Sources		Prior Year Funding	FY Projected Funding Source					
			FY2021	FY2022	FY2023	FY2024	FY2025	Total
Utility Bonds								
Operating Funds	\$ 336,037	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 100,000	\$ 100,000	\$ 1,136,037
Connections Fees								\$ -
Impact Fees								\$ -
EDC	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 100,000	\$ 100,000	\$ 1,000,000
Grant/Other		\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000			\$ 375,000
Total Sources	\$ 536,037	\$ 525,000	\$ 525,000	\$ 525,000	\$ 525,000	\$ 200,000	\$ 200,000	\$ 2,511,037
<i>Notes: Fund 100 = Oper Funds</i>								



City of Fulshear
2021 - 2025 Capital Improvement Program
Streets & Traffic

Project Name:	FM 1093 Widening Cost Participation
Project Number:	ST20D
Fiscal Year:	2021

Detailed Project Description:

Cost sharing for FM 1093 Widening Project - Primarily for Utility Relocations & New Lines (W/WW Master PPlan) This assumes financing by Ft. Bend County over 7 years at 3.51%). Other funding options will continue to be explored. In FY20, requests w EDC boards allocated \$175,000. First payment to the County is expected to be made in September 2020. FY 21 thru FY26 budgets will include the yearly payment to pay off the loan by the County.



Detailed Project Drivers:

County Mobility Bond Program with City Participation to provide a east west major thoroughfare corridor improvement between Cross Creek Ranch Blvd and James Ln

Capital Improvement Cost Estimate*

Opinion of Probable Construction Cost						
Item	Description	Quantity	Unit	Unit Price		Total
1	Roadway Participation Costs	1	LS	\$ 981,167		\$ 981,167
2		1	LS			\$ -
3		1	LS	\$ -		\$ -
4		1	LS	\$ -		\$ -
5		1	LS	\$ -		\$ -
						\$ -
					SUBTOTAL:	\$ 981,167
						\$ -
					SUBTOTAL:	\$ 981,167
						\$ -
					SUBTOTAL:	\$ 981,167
					Estimated Project Total:	\$ 981,167

Project Costs Allocation	Prior Years Allocation	FY Project Allocation						Total
		FY2021	FY2022	FY2023	FY2024	FY2025		
Preliminary Engineering								
Land/Right of Way								
Design/Surveying								
Construction	\$ 400,000	\$ 101,000	\$ 101,000	\$ 101,000	\$ 101,000	\$ 101,000	\$ 905,000	
Equipment and Furniture								
Contingency								
Total Costs	\$ 400,000	\$ 101,000	\$ 101,000	\$ 101,000	\$ 101,000	\$ 101,000	\$ 905,000	

Funding Sources	Prior Year Funding	FY Projected Funding Source						Total
		FY2021	FY2022	FY2023	FY2024	FY2025		
Utility Bonds								
Operating Funds	\$ 225,000						\$ 225,000	
Connections Fees							\$ -	
Impact Fees							\$ -	
EDC	\$ 175,000	\$ 50,500	\$ 50,500	\$ 50,500	\$ 50,500	\$ 50,500	\$ 427,500	
Grant/Other CAD		\$ 50,500	\$ 50,500	\$ 50,500	\$ 50,500	\$ 50,500	\$ 252,500	
Total Sources	\$ 400,000	\$ 101,000	\$ 101,000	\$ 101,000	\$ 101,000	\$ 101,000	\$ 905,000	

Notes: Fund 100 = Oper Funds

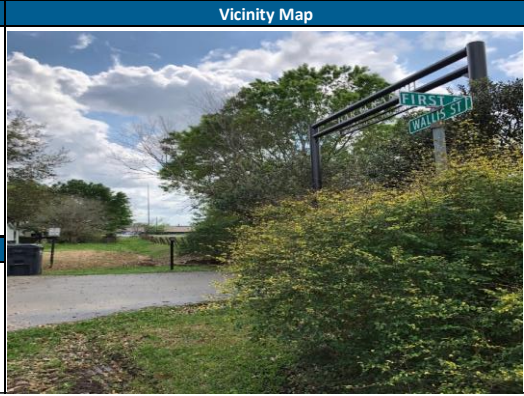


City of Fulshear 2021 - 2025 Capital Improvement Program Streets & Traffic

Project Name:	Wallis Street Phase I Extension		
Project Number:	ST20F	Fiscal Year:	2021

Detailed Project Description:

Wallis Street will be widened to two lanes; City is anticipating an Interlocal Agreement with Fort Bend County to design and construct the widening and extension of Wallis from FM 359 to FM 1093. City's commitment to the project is a 50/50 split with Fort Bend County. Estimated total project is \$5.2 M Project is proposed for the 2020 Fort Bend County Mobility Bond Program



Detailed Project Drivers:

Mobility; prep for one-way pair southbound on Wallis to accommodate the Livable Center's Study Implementation


Capital Improvement Cost Estimate*

Opinion of Probable Construction Cost						
Item	Description	Quantity	Unit	Unit Price		Total
1	Extension of Wallis St 1st St to FM 1093	1	LS	\$ 2,600,000		\$ 2,600,000
						\$ -
					SUBTOTAL:	\$ 2,600,000
						\$ -
					SUBTOTAL:	\$ 2,600,000
						\$ -
					SUBTOTAL:	\$ 2,600,000
					Estimated Project Total:	\$ 2,600,000

		Prior Years Allocation	FY Project Allocation					Total
Project Costs Allocation			FY2021	FY2022	FY2023	FY2024	FY2025	
Preliminary Engineering								\$ -
Land/Right of Way								\$ -
Design/Surveying								\$ -
Construction				\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 1,400,000
Equipment and Furniture								
Contingency								
Total Costs		\$ -	\$ -	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 1,400,000

		Prior Year Funding	FY Projected Funding Source					Total
Funding Sources			FY2021	FY2022	FY2023	FY2024	FY2025	
Utility Bonds								
Operating Funds		\$ -	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 1,400,000
Connections Fees								\$ -
Impact Fees								\$ -
EDC								
Grant/Other	CAD							
Total Sources		\$ -	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 1,400,000

Notes: Fund 100 = Oper Funds



WATER

5-Year Capital Improvement Plan

City of Fulshear, Texas
September 15, 2020

Project Summary

Project Code & Name	Funding Source	Description
W18A	Water System Management Program Oper. Funds/Fund Bal. Utility Funds	This is an annual heavy maintenance program that will identify specific improvements for the Water System.
W18B	Water System Maintenance Equipment Oper. Funds/Fund Bal. Utility Funds	This project will be used to acquire heavy equipment necessary for water system maintenance needs around the City.
W18C	Water Master Plan (Years 1-5) Project 1 Utility Funds/TBD Utility Bonds	16-inch Huggins Transmission Line FY20 implementation will depend on progress made on the Fort Bend County Huggins Drive Extension Project.
W18D	Water Master Plan (Years 1-5) Project 3 Utility Funds/TBD Utility Bonds	16-inch Katy-Fulshear Rd Transmission Line based on timing estimates for the Fort Bend County Katy-Fulshear Widening Project, this project should begin in FY21 or beyond.
W18F	Water Master Plan (Years 1-5) Project 4 Utility Funds/TBD Utility Bonds	16-inch Katy-Fulshear/McKinnon Rd Transmission Line
W18H	Water Master Plan (Years 1-5) Project 5 Utility Oper Funds (incl Cap Rec & Impact Fees)	1.0 MG South Elevated Storage Tank FY20 work will include beginning of design.
W18J	Water Master Plan (Years 1-5) Project 6 Impact Fees/TBD Utility Bonds	12-inch West Fulshear and James Ln Transmission Line Loop
W18K	Water Master Plan (Years 1-5) Project 2 Utility Oper Funds (incl Cap Rec & Impact Fees)/ EDC Requests	12/16-inch FM 359/North Fulshear Transmission Line-Phase 1 <i>Assumes \$100,000 EDC Requests</i>
W20A	CCR Water Plant #1 System CCR Capital Reserves Fund	FY20 project will include rehabilitation of water plant piping and related appurtenances. In addition, this project will provide for upgrades to the existing SCADA system.
W21A	Water Wastewater Master Plan Update Utility Oper Funds (incl Cap Rec & Impact Fees)	Project will update the Master Plan approved in 2017 to reflect the needs for the projected development utilizing the PASA updates in FY 20.
W21B	Water Master Plan (Years 1-5) Utility Oper Funds (incl Cap Rec & Impact Fees)	FY 21 Project will include design of the City of Fulshear's Water Plant No. 2 (west Fulshear area)
W21C	Water Master Plan (Years 1-5) Utility Oper Funds (incl Cap Rec & Impact Fees)	This project consists of the construction of an extension of the existing 12-inch water line along FM 359 across FM 359 near Wallis Rd. to serve additional customers.
W21D	AMI Tower Improvements COF/CCR Utility Oper Funds & CCR Reserve Funds	FY 21 Project will included design and construction of 4 additional towers within the City of Fulshear and CCR water systems. Improvements will provide additional data coverage for automated water meter readings.

Please Note: All figures below are estimates as of 2020 and are in 2020 dollars not adjusted for inflation. Undetermined funding sources may include existing fund balances, operational funds, developer participation, EDC participation, etc.

Project Code	Prior Years funding	FY21	FY22	FY23	FY24	FY25	Beyond FY25	TOTALS
W18A	\$ 86,838	\$ 75,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ -	\$ 561,838
W18B	\$ 200,000	\$ -	\$ 150,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ -	\$ 650,000
W18C	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 604,700	\$ 1,404,700
W18D	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 740,925	\$ 4,198,575	\$ 4,939,500
W18F	\$ -	\$ -	\$ -	\$ -	\$ 609,075	\$ 3,451,425	\$ -	\$ 4,060,500
W18H	\$ 100,000	\$ 290,000	\$ 2,600,000	\$ -	\$ -	\$ -	\$ -	\$ 2,990,000
W18J	\$ -	\$ 233,500	\$ 1,189,800	\$ -	\$ -	\$ -	\$ -	\$ 1,423,300
W18K	\$ 800,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 800,000
W20A	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400,000
W21A	\$ -	\$ 75,000	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ 175,000
W21B	\$ -	\$ 153,270	\$ 1,379,430	\$ 7,663,500	\$ -	\$ -	\$ -	\$ 9,196,200
W21C	\$ -	\$ 126,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 126,500
W21D	\$ -	\$ 137,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 137,500
TOTALS	\$ 1,586,838	\$ 1,090,770	\$ 5,619,230	\$ 8,063,500	\$ 1,109,075	\$ 4,592,350	\$ 4,803,275	\$ 26,865,038

Future Annual Operating Costs:

Project Code	FY21	FY22	FY23	FY24	FY25	Description
W18A	\$ -	\$ -	\$ -	\$ -	\$ -	no additional costs
W18B	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	annual maintenace
W18C	\$ -	\$ -	\$ 2,423	\$ 4,846	\$ 7,269	annual maintenace
W18D	\$ -	\$ -	\$ -	\$ 2,423	\$ 4,846	annual maintenace
W18F	\$ -	\$ -	\$ -	\$ 2,423	\$ 4,846	annual maintenace
W18H	\$ -	\$ -	\$ 7,800	\$ 7,800	\$ 7,800	annual maintenace
W18J	\$ -	\$ -	\$ 2,423	\$ 2,423	\$ 2,423	annual maintenace
W18K	\$ -	\$ 2,423	\$ 2,423	\$ 4,846	\$ 7,269	annual maintenace
W20A	\$ -	\$ -	\$ -	\$ -	\$ 3,500	annual maintenace
W21A	\$ -	\$ -	\$ -	\$ -	\$ -	no additional costs
W21B	\$ -	\$ -	\$ -	\$ 34,752	\$ 34,752	annual maintenace
W21C	\$ -	\$ 2,368	\$ 2,368	\$ 2,368	\$ 2,368	annual maintenace
W21D	\$ -	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	annual maintenace
TOTALS	\$ 6,000	\$ 11,991	\$ 24,637	\$ 69,081	\$ 82,273	





City of Fulshear 2021 - 2025 Capital Improvement Program Water


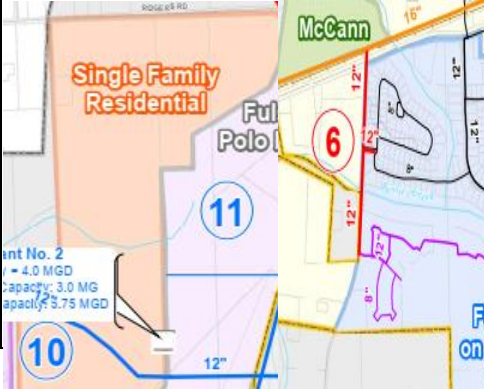
Project Name: W18A Water System Management Program	
Project Number: W18A	Fiscal Year: 2021
Detailed Project Description:	Vicinity Map
<p>This is a heavy maintenance program that will identify specific improvements for the water system, including technology upgrades</p>	
Detailed Project Drivers:	
<p>Maintenance is needed on fire hydrants and City of Fulshear Water Plant 1 needs to be repainted as per Chapter 290 Rules and Regulations set by TCEQ.</p>	

Capital Improvement Cost Estimate*						
Opinion of Probable Construction Cost						
Item	Description	Quantity	Unit	Unit Price		Total
1	Blast/Paint Fire Hydrants by color code	200	EA	\$ 50.00		\$ 10,000
2	Blast/Paint piping at CoF Water Plant 1	1	EA	\$ 57,000		\$ 57,000
3	Scada	1	EA	\$ 8,000		\$ 8,000
					SUBTOTAL:	\$ 75,000
				Contingency	0%	\$ -
					SUBTOTAL:	\$ 75,000
				Eng./Survey	0%	\$ -
					SUBTOTAL:	\$ 75,000
					Estimated Project Total:	\$ 75,000

		Prior Years Allocation	FY Project Allocation					
Project Costs Allocation			FY2021	FY2022	FY2023	FY2024	FY2025	Total
Preliminary Engineering								
Land/Right of Way								
Design/Surveying								
Construction		\$ 86,838	\$ 75,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 561,838
Equipment and Material								
Contingency								
Total Costs		\$ 86,838	\$ 75,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 561,838
		Prior Year Funding	FY Projected Funding Source					
Funding Sources			FY2021	FY2022	FY2023	FY2024	FY2025	Total
Utility Bonds								
CCR Capital Reserves								
Operating Fund		\$ 86,838	\$ 75,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 561,838
Connections Fees								
Impact Fees								
EDC								
Total Sources		\$ 86,838	\$ 75,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 561,838

Notes: Oper Fund = Fund 500; possible that a portion of the funding could be used for work done for the CCR Capital Reserves

 City of Fulshear 2021 - 2025 Capital Improvement Program Water							
Project Name:		Water Master Plan 1.0 MG South Elevated Storage Tank					
Project Number:		W18H			Fiscal Year:		2021
Detailed Project Description:					Vicinity Map		
This project includes the construction of a 1.0 MG elevated storage tank at an approximate location to be determined during engineering design.							
Detailed Project Drivers:							
This project will serve growth in the city and provide elevated storage capacity to meet TCEQ requirement of 100 gallons per connection.							
Capital Improvement Cost Estimate*							
Opinion of Probable Construction Cost							
Item	Description	Quantity	Unit	Unit Price			Total
1	1.0 MG Elevated Storage Tank	1	LS	\$ 2,000,000			\$ 2,000,000
					SUBTOTAL:		\$ 2,000,000
					Contingency	30%	\$ 600,000
					SUBTOTAL:		\$ 2,600,000
					Eng./Survey	15%	\$ 390,000
					SUBTOTAL:		\$ 2,990,000
Estimated Project Total:							\$ 2,990,000
FY Projected Allocation							
Project Costs Allocation	Prior Years Allocation	FY2021	FY2022	FY2023	FY2024	FY 2025	Total Project Costs
Land/Right of Way							
Preliminary Engineering							
Design/Surveying	\$ 100,000	\$ 290,000					\$ 390,000
Construction			\$ 2,600,000				\$ 2,600,000
Equipment and Furniture							\$ -
Contingency							\$ -
Total Costs	\$ 100,000	\$ 290,000	\$ 2,600,000				\$ 2,990,000
FY Projected Funding Sources							
Funding Sources	Prior Years Funding	FY2021	FY2022	FY2023	FY2024	FY 2025	Total Project Funding
Utility Bonds			\$ 2,600,000				\$ 2,600,000
Operating Funds	\$ 100,000						\$ 100,000
Connections Fees							\$ -
Impact Fees		\$ 290,000					\$ 290,000
EDC							\$ -
Total Sources	\$ 100,000	\$ 290,000	\$ 2,600,000				\$ 2,990,000
<i>Notes:</i>							

 City of Fulshear 2021 - 2025 Capital Improvement Program Water							
Project Name:	Water Master Plan West Fulshear Transmission Line Loop						
Project Number:	W18J						
Fiscal Year:	2021						
Detailed Project Description:	<p>This project consists of the construction of a new 12-inch transmission line along a future collector road bisecting the development west of the Polo Ranch development area and will provide a water line along James Ln to Fulbrook on Fulshear Creek.</p>						
Detailed Project Drivers:	<p>This project will complete a loop to deliver water to the western Fulshear developments.</p>						
							
Capital Improvement Cost Estimate*							
Opinion of Probable Construction Cost							
Item	Description	Quantity	Unit	Unit Price	Total		
1	12-inch Water Line & Appurtenances	7,800	LF	\$ 120	\$ 804,000		
2	24-inch Boring and Casing	500	LF	\$ 420	\$ 148,000		
SUBTOTAL:					\$ 952,000		
				Contingency	30%	\$ 285,600	
SUBTOTAL:					\$ 1,237,600		
				Eng./Survey	15%	\$ 185,700	
SUBTOTAL:					\$ 1,423,300		
Estimated Project Total:					\$ 1,423,300		
FY Projected Allocation							
Project Costs Allocation	Prior Years Allocation	FY2021	FY2022	FY2023	FY2024	FY2025	Total Project Costs
Land/Right of Way							
Preliminary Engineering							
Design/Surveying		\$ 233,500					\$ 233,500
Construction			\$ 1,189,800				\$ 1,189,800
Equipment and Furniture							
Contingency							
Total Costs		\$ 233,500	\$ 1,189,800				\$ 1,423,300
FY Projected Funding Sources							
Funding Sources	Prior Years Funding	FY2021	FY2022	FY2023	FY2024	FY2025	Total Project Funding
Utility Bonds			\$ 1,189,800				\$ 1,189,800
Operating Funds 500		\$ 233,500					\$ 233,500
Connections Fees							
Impact Fees							
EDC							
Total Sources		\$ 233,500	\$ 1,189,800				\$ 1,423,300
<i>Notes:</i>							

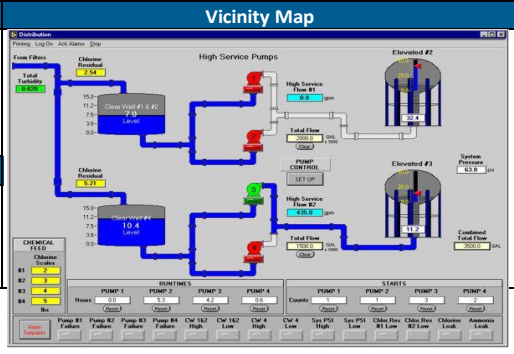


City of Fulshear 2021 - 2025 Capital Improvement Program Water

Project Name:	W20A - CCR Water Plant 1 System Rehabilitation and Upgrades		
Project Number:	W20A	Fiscal Year:	2021

Detailed Project Description:

Blast and re-coat all piping and water plant appertenances at CCR Water Plant 1, Finalize SCADA platform, specifications, purchase and implement.



Detailed Project Drivers:


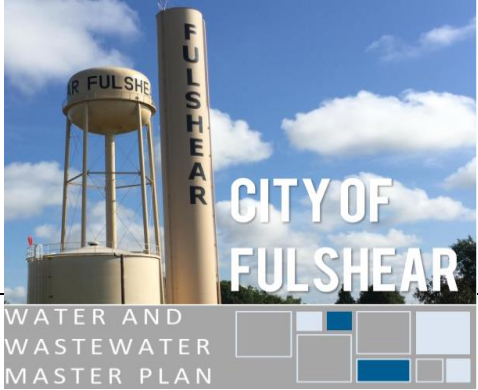
The paint/coating has deteriorated and is allowing rust to form shortening the life expectancy of the metal infrastructure. As per TCEQ rules and regulations, water plants and equipment must be maintained in the best state of repair.


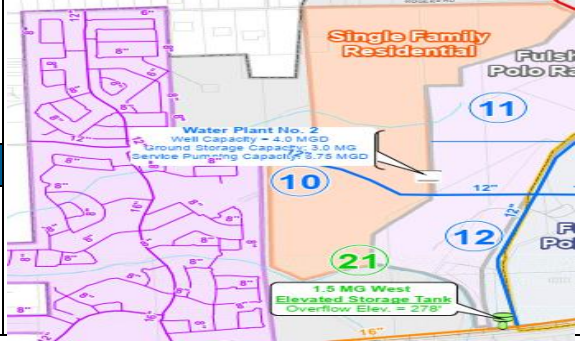
Capital Improvement Cost Estimate*



Opinion of Probable Construction Cost						
Item	Description	Quantity	Unit	Unit Price		Total
1	Prep, Blast and paint all water plant appertenances.	1	LF	\$ 200,000		\$ 200,000
2	Design platform, purchase and install SCADA for water plants.	3	EA	\$ 25,100		\$ 77,700
3						
					SUBTOTAL:	\$ 277,700
				Contingency	20%	\$ 55,600
					SUBTOTAL:	\$ 333,300
				Eng./Survey	20%	\$ 66,700
					SUBTOTAL:	\$ 400,000
					Estimated Project Total:	\$ 400,000

	Prior Years Allocation	FY Project Allocation					
		FY2021	FY2022	FY2023	FY2024	FY2025	Total
Project Costs Allocation							
Preliminary Engineering	\$ 66,700						
Land/Right of Way							
Design/Surveying							
Construction	\$ 200,000						
Equipment and Furniture	\$ 77,700						
Contingency	\$ 55,600						
Total Costs	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400,000
Prior Year Funding		FY Projected Funding Source					
Funding Sources		FY2021	FY2022	FY2023	FY2024	FY2025	Total
Utility Bonds							
CCR Capital Reserve Fund 551	\$ 400,000						
Connections Fees							
Impact Fees							
EDC							
Total Sources	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400,000

Notes:

 <div style="text-align: center;"> City of Fulshear 2021 - 2025 Capital Improvement Program Water </div>							
Project Name:		Water Wastewater Master Plan Update					
Project Number:		W21A		Fiscal Year:		2021	
Detailed Project Description:				Vicinity Map			
Project will update the Master Plan approved in 2017 to reflect the needs for the projected development utilizing the PASA updates in FY 20.							
Detailed Project Drivers:							
Additional growth in the FM 359 corridor, timing of development.							
Capital Improvement Cost Estimate*							
Opinion of Probable Construction Cost							
Item	Description	Quantity	Unit	Unit Price		Total	
1	Review, Analyze and Update Master Plan	1		\$ 75,000		\$ 75,000	
					SUBTOTAL:	\$ 75,000	
				Contingency	30%		
					SUBTOTAL:	\$ 75,000	
				Eng./Survey	15%		
					SUBTOTAL:	\$ 75,000	
					Estimated Project Total:	\$ 75,000	
FY Projected Allocation							
Project Costs Allocation	Prior Years Allocation	FY2021	FY2022	FY2023	FY2024	FY 2025	Total Project Costs
Land/Right of Way							
Preliminary Engineering		\$ 75,000					\$ 75,000
Design/Surveying							
Construction							
Equipment and Furniture							
Contingency							
Total Costs		\$ 75,000					\$ 75,000
FY Projected Funding Sources							
Funding Sources	Prior Years Funding	FY2021	FY2022	FY2023	FY2024	FY 2025	Total Funding
Utility Bonds							
Operating Funds 500		\$ 75,000					\$ 75,000
Connections Fees							
Impact Fees							
EDC							
Total Sources		\$ 75,000					\$ 75,000
<i>Notes:</i>							

 City of Fulshear 2021 - 2025 Capital Improvement Program Water							
Project Name:		Water Master Plan Water Plant No. 2		Fiscal Year:		2021	
Project Number:		W21B		Vicinity Map			
Detailed Project Description:							
This project includes the construction of a new water plant (Water Plant No. 2) on a designated parcel in the West Fulshear area. In order meet TCEQ requirements the groundwater well should be designed to produce approximately 4.0 MGD. The project also includes construction of a 3.0 MG ground storage tank and 5.75 MGD pump station.							
Detailed Project Drivers:							
A parcel has been designated in the a tract adjacent to Rogers Rd. for construction of a water plant (Water Plant No. 2). This project will provide increased water supply to meet city-wide maximum day water demands. Preliminary Design will develop a phased final design and construction plan							
Capital Improvement Cost Estimate*							
Opinion of Probable Construction Cost							
Item	Description	Quantity	Unit	Unit Price	Total		
1	4 MGD Groundwater Well	1	LS	\$ 1,320,000	\$ 1,320,000		
2	Pump Station - New 5.75 MGD	1	LS	\$ 5,750,000	\$ 2,875,000		
3	3 MG Ground Storage Tank	1	LS	\$ 3,000,000	\$ 1,500,000		
4	Water Plant Site Work & Yard Piping	1	LS	\$ 200,000	\$ 200,000		
					SUBTOTAL:		
					\$ 5,895,000		
					Contingency 30%		
					\$ 1,768,500		
					SUBTOTAL:		
					\$ 7,663,500		
					Eng./Survey 20%		
					\$ 1,532,700		
					SUBTOTAL:		
					\$ 9,196,200		
					Estimated Project Total:		
					\$ 9,196,200		
FY Projected Allocation							
Project Costs Allocation	Prior Years Allocation	FY2021	FY2022	FY2023	FY2024	FY 2025	Total Project Costs
Land/Right of Way							
Preliminary Engineering		\$ 153,270					\$ 153,270
Design/Surveying			\$ 1,379,430				\$ 1,379,430
Construction				\$ 7,663,500			\$ 7,663,500
Equipment and Furniture							\$ -
Contingency							\$ -
Total Costs		\$ 153,270	\$ 1,379,430	\$ 7,663,500			\$ 9,196,200
FY Projected Funding Sources							
Funding Sources	Prior Years Funding	FY2021	FY2022	FY2023	FY2024	FY2025	Total Project Funding
Utility Bonds			\$ 1,379,430	\$ 7,663,500			\$ 9,042,930
Operating Funds							
Connections Fees							
Impact Fees		\$ 153,270					\$ 153,270
EDC							
Total Sources		\$ 153,270	\$ 1,379,430	\$ 7,663,500			\$ 9,196,200
<i>Notes:</i>							

 City of Fulshear 2021 - 2025 Capital Improvement Program Water							
Project Name:		Water Master Plan - 12-inch FM 359 Transmission Line - Phase II					
Project Number:		W21C			Fiscal Year:		2021
Detailed Project Description:				Vicinity Map			
<p>This project consists of the construction of an extension of the existing 12-inch water line along FM 359 across FM 359 near Wallis Rd. to serve additional customers.</p>							
Detailed Project Drivers:							
<p>This project will provide additional water service along FM 359 in order to serve growth along the FM 359 corridor</p>							
Capital Improvement Cost Estimate*							
Opinion of Probable Construction Cost							
Item	Description	Quantity	Unit	Unit Price	Total		
1	12-inch Water Line & Appurtenances	50	LF	\$ 120	\$ 6,000		
2	24-inch Boring and Casing	120	LF	\$ 420	\$ 57,100		
3	12-inch Gate Valves	3	EA	\$ 5,000	\$ 15,000		
4	Fire Hydrant Assembly	1	EA	\$ 6,500	\$ 6,500		
					SUBTOTAL:		\$ 84,600
Contingency				30%		\$ 25,400	
					SUBTOTAL:		\$ 110,000
Eng./Survey				15%		\$ 16,500	
					SUBTOTAL:		\$ 126,500
Estimated Project Total:						\$ 126,500	
FY Projected Allocation							
Project Costs Allocation	Prior Years Allocation	FY2021	FY2022	FY2023	FY2024	FY 2025	Total Project Costs
Land/Right of Way							
Preliminary Engineering							
Design/Surveying		\$ 16,500					\$ 16,500
Construction		\$ 110,000					\$ 110,000
Equipment and Furniture							
Contingency							
Total Costs		\$ 126,500					\$ 126,500
FY Projected Funding Sources							
Funding Sources	Prior Years Funding	FY2021	FY2022	FY2023	FY2024	FY 2025	Total Funding
Utility Bonds							
Operating Funds 500		\$ 126,500					\$ 126,500
Connections Fees							
Impact Fees							
EDC							
Total Sources		\$ 126,500					\$ 126,500
Notes:							



City of Fulshear 2021 - 2025 Capital Improvement Program Water

Project Name:	CCR/COF AMI Tower Improvements		
Project Number:	W21D	Fiscal Year	2021
Detailed Project Description:	Exhibit		

Install 4 additional AMI Antennas in strategic locations that will provide coverage of our growing area.



Detailed Project Drivers:
Current Infrastructure = 3 AMI Antennas. Growth within the network area indicates areas within the northern areas of CCR and far south areas of the City of Fulshear systems are not getting included in the data reads.. City staff drives by those addresses that are missed to obtain readings, a process that takes 3-8 hours. The City's original contractor, Neptune, is offering to partner in a project that will provide 4 gateway Antennas at a cost of \$20,000/each if the city will supply the locations and installed poles or other infrastructure.

Capital Improvement Cost Estimate*

Opinion of Probable Construction Cost						
Item	Description	Quantity	Unit	Unit Price		Total
1	120" poles	4	EA	\$ 22,000		\$ 88,000
					SUBTOTAL:	\$ 88,000
					Contingency	\$ 26,400
					SUBTOTAL:	\$ 114,400
					Eng./Survey	\$ 22,900
					SUBTOTAL:	\$ 137,300
					Estimated Project Total:	\$ 137,300


FY Projected Allocation

Project Costs Allocation	Prior Years Allocations	FY2021	FY2022	FY2023	FY2024	FY2025	Total Project Costs
Preliminary Engineering							
Land/Right of Way							
Design/Surveying		\$ 22,900					
Construction		\$ 88,000					
Equipment and Furniture							
Contingency		\$ 26,400					
Total Costs	\$ -	\$ 137,300	\$ -	\$ -	\$ -	\$ -	\$ -

FY Projected Funding Sources

Funding Sources	Prior Year Funding	FY2021	FY2022	FY2023	FY2024	FY2025	Total Project Funding
Utility Bonds							
Operating Funds		\$ 68,750					
CCR Reserve Funds		\$ 68,750					
Connections Fees							
Impact Fees							
EDC							
Total Sources	\$ -	\$ 137,500.00	\$ -	\$ -	\$ -	\$ -	\$ -

Notes: Operating Funds = Fund 100 Utility Billing Services....



WASTEWATER

5-Year Capital Improvement Plan

City of Fulshear, Texas
September 15, 2020

Project Summary



Project Code	Project Name	Funding Source	Description
WW18A	Wastewater System Management Program	Utility Oper Funds/ CCR Capital Reserves Fund	This is an annual heavy maintenance program that will identify specific improvements for the Wastewater System.
WW18B	Wastewater System Maintenance Equipment	Oper. Funds/Fund Bal. Utility Funds	This project will be used to acquire heavy equipment necessary for wastewater system maintenance needs around the City.
WW18C	Wastewater Master Plan (Years 1-5) Project 1	TBD Utility Bonds	3.0 MGD Cross Creek Ranch WWTP Expansion to 4.0 MGD (20% Prof Svcs & 2 yr construction)
WW18D	Wastewater Master Plan (Years 1-5) Project 2	Impact Fees/TBD Utility Bonds	WWTP Diversion Lift Station and Force Main (20% Prof Svcs & 2 yr construction) Component of Regional WWTP Project - GCA ILA
WW18E	Wastewater Master Plan (Years 1-5) Project 3	Utility Oper Funds (incl Cap Rec & Impact Fees)/ EDC Requests	24/27/30/36-inch FM 359 Interceptor - Phase I - FY 20 \$150,000 in EDC Allocation
WW18F	Wastewater Master Plan (Years 1-5) Project 4	Impact Fees/TBD Utility Bonds	30-inch Texas Heritage Parkway Interceptor
WW18H	Wastewater Master Plan (Years 1-5) Project 5	Impact Fees/Utility Funds/TBD Utility Bond	West Fulshear Lift Station
WW18I	Wastewater Master Plan (Years 1-5) Project 6	Impact Fees/Utility Funds/TBD Utility Bond	15/18-inch West Fulshear Interceptor Phase I
WW18J	Wastewater Master Plan (Years 6-10) Project 7 (PER)	Utility Oper Funds (incl Cap Rec & Impact Fees)	This project will begin the efforts to construct a regional WWTP for the City. FY20 work will include evaluation of the project parameters to include budgetary and operational assumptions. FY 21 will include final design of the project system.
WW20A	CCR WWTP Treatment System Rehab	CCR Capital Reserves Fund	FY20 project to include rehabilitation of the existing leased facilities necessary for operation.
WW20B	CCR WWTP Mechanical System Component Upgrades	CCR Capital Reserves Fund	This effort will replace mechanical items (faulty blower) as well as too provide upgrades to the existing SCADA system.
WW21A	Wastewater Master Plan Update	Utility Oper Funds (incl Cap Rec & Impact Fees)	Project will update the Wastewater Master Plan approved in 2017 to reflect the needs for the projected development utilizing the PASA updates in FY 20.
WW21B	Wastewater System Expansion - City of Fulshear WWTP	Utility Oper Funds (incl Cap Rec & Impact Fees)/TBD Utility Bonds	This project will expand the existing WWTP in Old Town Fulshear & upgrade the FM 359 Lift Station on Wallis Road. Design begun in FY 20 and prior years. Constructin to begin in FY 21. Project is needed to accommodate development along the FM 359 corridor prior to Regional WWTP coming on line in FY 25.
WW21C	WW Master Plan (Years 1-5) Phase II 24/27/30/36	Utility Oper Funds (incl Cap Rec & Impact Fees)	FY 21 Project will included design and construction of Phase II FM 359 Corridor extension of the sanitary sewer system east of FM 359 at Wallis Rd.
WW21D	WW Master Plan (Years 1-5) Phase III FM 359 Interceptor	Utility Oper Funds (incl Cap Rec & Impact Fees)	FY 21 Project will include preliminary design (routing/line sizing, easement acquisition) of the Sanitary Sewer system needed to serve the developing ETJ along the FM 359 corridor north of Rogers Rd.
WW21E	CCR WWTP Mechanical System Component Upgrades	CCR Capital Reserves Fund	This Project will add Valves for wasting of sludge.
WW21F	CCR WWTP Upgrades	CCR Capital Reserves Fund	This project will upgrade the existing all weather road that continually needs maintenance due to heavy truck traffic within the plant.
WW21G	CCR WWTP Odor Control	CCR Capital Reserves Fund	This project will add an odor control mechanism/component to the current WWTP processing of wastewater to assist in the mitigation of the smell/odor associated with treatment.



Please Note: All figures below are estimates as of 2020 and are in 2020 dollars not adjusted for inflation. Undetermined funding sources may include existing fund balances, operational funds, developer participation, EDC participation, etc.



Project Code	Prior Years Funding	FY21	FY22	FY23	FY24	FY25	Beyond FY25	TOTALS
WW18A	\$ 122,095	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ -	\$ 622,095
WW18B	\$ 200,000	\$ -	\$ -	\$ 150,000	\$ 100,000	\$ 100,000	\$ -	\$ 650,000
WW18C	\$ -	\$ -	\$ -	\$ 240,000.00	\$ 14,000,000	\$ -	\$ -	\$ 14,240,000
WW18D	\$ -	\$ -	\$ -	\$ 1,159,400	\$ 4,637,600	\$ 4,637,600	\$ -	\$ 10,434,600
WW18E	\$ 1,400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,400,000
WW18F	\$ -	\$ -	\$ -	\$ -	\$ 1,502,925	\$ 4,258,288	\$ 4,258,288	\$ 10,019,500
WW18H	\$ -	\$ 202,800	\$ 233,220	\$ 1,321,580	\$ -	\$ -	\$ -	\$ 1,757,600
WW18I	\$ -	\$ -	\$ -	\$ 246,800	\$ 1,399,100	\$ 1,399,100	\$ -	\$ 3,045,100
WW18J	\$ 300,000	\$ 1,000,000	\$ 2,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 94,000,000	\$ 100,300,000
WW20A	\$ 650,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 700,000
WW20B	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000
WW21A	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,000
WW21B	\$ -	\$ 1,144,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,144,000
WW21C	\$ -	\$ 256,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 256,000
WW21D	\$ -	\$ 298,500	\$ 597,000	\$ 5,969,400	\$ -	\$ -	\$ -	\$ 6,864,900
WW21E	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000
WW21F	\$ -	\$ 50,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
WW21G	\$ -	\$ 65,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 65,000
TOTALS	\$ 2,972,095	\$ 3,391,300	\$ 3,280,220	\$ 10,137,280	\$ 22,739,625	\$ 11,494,988	\$ 98,258,288	\$ 152,273,795


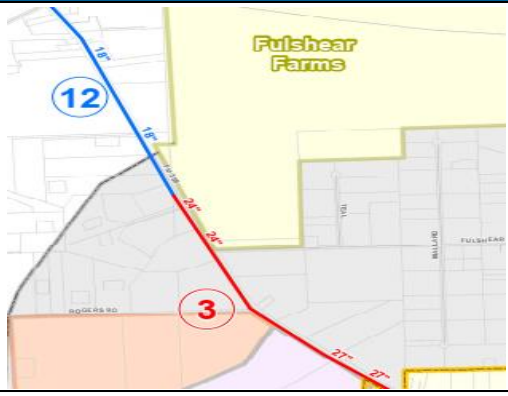
Future Annual Operating Costs:


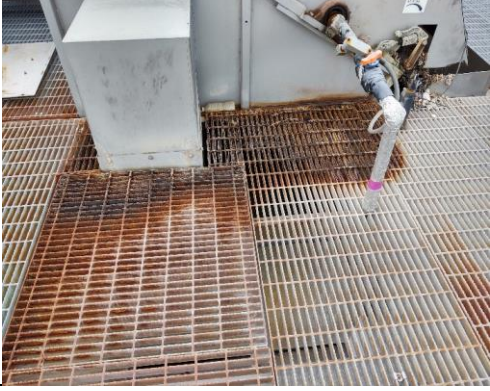
Project Code	FY21	FY22	FY23	FY24	FY25	
WW18A	\$ -	\$ -	\$ -	\$ -	\$ -	no additional costs
WW18B	\$ -	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	annual maintenance
WW18C	\$ -	\$ -	\$ -	\$ -	\$ 97,611	annual maintenance
WW18D	\$ -	\$ -	\$ -	\$ -	\$ 29,028	annual maintenance
WW18E	\$ 9,864	\$ 9,864	\$ 9,864	\$ 9,864	\$ 9,864	annual maintenance
WW18F	\$ -	\$ -	\$ -	\$ -	\$ -	no additional costs
WW18H	\$ -	\$ -	\$ -	\$ 9,864	\$ 9,864	annual maintenance
WW18I	\$ -	\$ -	\$ -	\$ -	\$ -	no additional costs
WW18J	\$ -	\$ -	\$ -	\$ -	\$ -	no additional costs
WW20A	\$ -	\$ 48,805	\$ 48,805	\$ 48,805	\$ 48,805	annual maintenance
WW20B	\$ -	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	annual maintenance
WW21A	\$ -	\$ -	\$ -	\$ -	\$ -	no additional costs
WW21B	\$ -	\$ 34,104	\$ 34,104	\$ 34,104	\$ 34,104	annual maintenance
WW21C	\$ 9,864	\$ 9,864	\$ 9,864	\$ 9,864	\$ 9,864	annual maintenance
WW21D	\$ -	\$ -	\$ -	\$ 9,864	\$ 9,864	annual maintenance
WW21E	\$ -	\$ -	\$ -	\$ -	\$ -	no additional costs
WW21F	\$ -	\$ -	\$ 2,368	\$ 2,368	\$ 2,368	annual maintenance
WW21G	\$ -	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	annual maintenance
TOTALS	\$ 19,728	\$ 117,837	\$ 120,205	\$ 139,933	\$ 266,572	

		City of Fulshear 2021 - 2025 Capital Improvement Program Wastewater					
Project Name:	WW18A-Wastewater System Management Program						
Project Number:	WW18A	Fiscal Year:	2021				
Detailed Project Description:	<p>This is an annual heavy maintenance program that will identify specific improvements for the Wastewater System, including technology planning and upgrades.</p>						
Detailed Project Drivers:	<p>To control infiltration into the sewer system, manhole maintenance and surveying the sewer collection system in Old Town Fulshear is needed. Improve communications by adding Fleet Zoom to the City WWTP. Adding city designed facility location signage to the city's wastewater plant and lift stations. Clearing brush along the west side of the CCR WWTP.</p>						
		Vicinity Map					
							
Capital Improvement Cost Estimate*							
Opinion of Probable Construction Cost							
Item	Description	Quantity	Unit	Unit Price	Total		
1	Raise, lower, repair and seal approximately 40 Sanitary Sewer Manholes in Old Town Fulshear.	40	LS	\$ 1,125	\$ 65,000		
2	Sanitary sewer survey. Clean, Vacuum and Televiser sewer main in Old Town Fulshear..	7,500	LF	\$ 3.00	\$ 23,500		
3	Improve Fleet zoom Communication at City WWTP. Currently has a Auto Dialer that is not working. SCADA prep	1	EA	\$ 5,000	\$ 6,500		
4	Clear west fence line at CCR WWTP	1	EA	\$ 3,900	\$ 3,900		
5	Identification signs at Wastewater Treatment Plants and Sanitary Sewer Lift Stations facilities. Provides for an easily identified address for emergency situations, customer reporting, etc. for our (18) water plant facilities	18	EA	\$ 61	\$ 1,100		
SUBTOTAL:					\$ 100,000		
				Contingency	0%	\$ -	
SUBTOTAL:					\$ 100,000		
				Eng./Survey	0%	\$ -	
SUBTOTAL:					\$ 100,000		
Estimated Project Total:					\$ 100,000		
FY Projected Allocation							
Project Costs Allocation	Prior Years Allocation	FY2021	FY2022	FY2023	FY2024	FY 2025 +	Total Project Costs
Preliminary Engineering							
Land/Right of Way							
Design/Surveying							
Construction	\$ 63,900	\$ 90,900	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 554,800
Equipment and Material	\$ 36,100	\$ 9,100					\$ 45,200
Contingency							
Total Costs	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 600,000
FY Projected Funding Sources							
Funding Sources	Prior Years Funding	FY2021	FY2022	FY2023	FY2024	FY 2025 +	Total Funding
Utility Bonds							
Operating Funds 500		\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
Connections Fees							
Impact Fees							
EDC							
Total Sources	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
<i>Notes:</i>							

 City of Fulshear 2021 - 2025 Capital Improvement Program Wastewater							
Project Name:		WW20B CCR WWTP Mechanical System Component Upgrades					
Project Number:		WW20B		Fiscal Year:		2021	
Detailed Project Description:				Vicinity Map			
Repair two blowers, install variable frequency drives on all 3 blower motors and install dissolved oxygen probes to measure and operate blowers. Finalize SCADA platform, specifications, purchase and implement.							
Detailed Project Drivers:							
Currently, two blowers are in major need of repair. Adding the Variable frequency Drives will allow the oversized blowers to produce only the amount of air needed and will reduce energy cost by 35%. The implementation of SCADA will allow real-time view and control of the wastewater treatment plant and lift stations.							
Capital Improvement Cost Estimate*							
Opinion of Probable Construction Cost							
Item	Description	Quantity	Unit	Unit Price		Total	
1	Repair 2 Blowers	2	EA	\$ 20,000		\$ 40,000	
2	Variable frequency Drives	3	EA	\$ 20,000		\$ 60,000	
3	Dissolved Oxygen Probes, Controls and Installation	1	EA	\$ 40,000		\$ 40,000	
4	Construction	1	EA	\$ 70,000		\$ 70,000	
5	SCADA CCR WWTP	1	LS	\$ 62,700		\$ 62,700	
SUBTOTAL:						\$ 272,700	
				Contingency	0%	\$ -	
SUBTOTAL:						\$ 272,700	
				Eng./Survey	10%	\$ 27,300	
SUBTOTAL:						\$ 300,000	
Estimated Project Total:						\$ 300,000	
FY Projected Allocation							
Project Costs Allocation	Prior Years Allocation	FY2021	FY2022	FY2023	FY2024	FY 2025	Total Project Costs
Preliminary Engineering	\$ 13,650						\$ 13,650
Land/Right of Way							
Design/Surveying	\$ 13,650						\$ 13,650
Construction	\$ 70,000						\$ 70,000
Equipment, Repairs and Material	\$ 202,700						\$ 202,700
Contingency							
Total Costs	\$ 300,000						\$ 300,000
FY Projected Funding Sources							
Funding Sources	Prior Years Funding	FY2021	FY2022	FY2023	FY2024	FY 2025	Total Funding
Utility Bonds							
CCR Capital Project Funds 501	\$ 300,000						\$ 300,000
Connections Fees							
Impact Fees							
EDC							
Total Sources	\$ 300,000						\$ 300,000
Notes:							

 <div style="text-align: center;"> City of Fulshear 2021 - 2025 Capital Improvement Program Wastewater </div>							
Project Name:		FM 359 Interceptor - Phase 2					
Project Number:		WW21C			Fiscal Year:		2021
Detailed Project Description:				Vicinity Map			
This project consists of the construction of an extension of the existing 12-inch sanitary sewer along FM 359 across Rogers Rd and 359 to serve additional customers.							
Detailed Project Drivers:							
This project will provide additional wastewater service along FM 359 in order to serve growth along the FM 359 corridor							
Capital Improvement Cost Estimate*							
Opinion of Probable Construction Cost							
Item	Description	Quantity	Unit	Unit Price		Total	
1	12-inch Sewer Interceptor	600	LF	\$ 108		\$ 64,800	
2	24-inch Boring and Casing	120	LF	\$ 420		\$ 50,400	
3	60-inch Diameter Manhole	4	EA	\$ 14,000		\$ 56,000	
						SUBTOTAL:	\$ 171,200
				Contingency	30%		\$ 51,400
						SUBTOTAL:	\$ 222,600
				Eng./Survey	15%		\$ 33,400
						SUBTOTAL:	\$ 256,000
Estimated Project Total:							\$ 256,000
FY Projected Allocation							
Project Costs Allocation	Prior Years Allocation	FY2021	FY2022	FY2023	FY2024	FY 2025	Total Project Costs
Preliminary Engineering							
Land/Right of Way							
Design/Surveying		\$ 33,400					\$ 33,400
Construction		\$ 222,600					\$ 222,600
Equipment and Furniture							
Contingency							
Total Costs		\$ 256,000					\$ 256,000
FY Projected Funding Sources							
Funding Sources	Prior Years Funding	FY2021	FY2022	FY2023	FY2024	FY 2025	Total Funding
Utility Bonds							
Operating Funds							
Connections Fees							
Impact Fees		\$ 256,000					\$ 256,000
EDC							
Total Sources		\$ 256,000					\$ 256,000
Notes:							

 <div style="text-align: center;"> City of Fulshear 2021 - 2025 Capital Improvement Program Wastewater </div>							
Project Name:		FM 359 Interceptor - Phase 3					
Project Number:		WW21D		Fiscal Year:		2021	
Detailed Project Description:				Vicinity Map			
This project consists of the construction of a parallel 24/30/36-inch Interceptor along FM 359 to the Cross Creek Ranch West area to the existing City of Fulshear WWTP.							
Detailed Project Drivers:							
This project will provide additional conveyance capacity to the City Downtown WWTP in order to serve long term growth along the FM 359 corridor							
Capital Improvement Cost Estimate*							
Opinion of Probable Construction Cost							
Item	Description	Quantity	Unit		Unit Price	Total	
1	36-inch Sewer Interceptor	300	LF		\$ 324	\$ 97,200	
2	30-inch Sewer Interceptor	6,000	LF		\$ 270	\$ 1,620,000	
3	27-inch Sewer Interceptor	5,000	LF		\$ 243	\$ 1,215,000	
4	24-inch Sewer Interceptor	2,600	LF		\$ 216	\$ 561,600	
5	36-inch Boring and Casing	1,200	LF		\$ 630	\$ 756,000	
6	72-inch Diameter Manhole	19	EA		\$ 18,000	\$ 342,000	
						SUBTOTAL:	
						\$ 4,591,800	
				Contingency		30%	
						\$ 1,377,600	
						SUBTOTAL:	
						\$ 5,969,400	
				Eng./Survey		15%	
						\$ 895,500	
						SUBTOTAL:	
						\$ 6,864,900	
Estimated Project Total: \$ 6,864,900							
FY Projected Allocation							
Project Costs Allocation	Prior Years Allocation	FY2021	FY2022	FY2023	FY2024	FY 2025	Total Project Costs
Preliminary Engineering							
Land/Right of Way							
Design/Surveying		\$ 298,500	\$ 597,000				\$ 895,500
Construction				\$ 5,969,400			\$ 5,969,400
Equipment and Furniture							
Contingency							
Total Costs		\$ 298,500	\$ 597,000	\$ 5,969,400			\$ 6,864,900
FY Projected Funding Sources							
Funding Sources	Prior Years Funding	FY2021	FY2022	FY2023	FY2024	FY 2025	Total Funding
Utility Bonds				\$ 2,984,700			\$ 2,984,700
Operating Funds			\$ 597,000				\$ 597,000
Connections Fees							
Impact Fees		\$ 298,500		\$ 2,984,700			\$ 3,283,200
EDC							
Total Sources		\$ 298,500	\$ 597,000	\$ 5,969,400			\$ 6,864,900
Notes:							

 City of Fulshear 2021 - 2025 Capital Improvement Program Wastewater							
Project Name:		CCR Wastewater Treatment Plant Improvements					
Project Number:		WW21E		Fiscal Year:		2021	
Detailed Project Description:				Vicinity Map			
Install Sludge Waste Valves to control sludge and control from SCADA system. Replace unsafe walkway with material that will not deteriorate due to Hydrogen Sulfide gases.							
Detailed Project Drivers:							
Improved control of sludge wasting and safety issues with walkway surface.							
Capital Improvement Cost Estimate*							
Opinion of Probable Construction Cost							
Item	Description	Quantity	Unit	Unit Price			Total
1	Install Waste Valve	1	EA	\$ 98,000			\$ 100,000
2	Replace Walkway Grating	50	EA	\$ 1,000			\$ 50,000
				SUBTOTAL:			\$ 150,000
				Contingency		0%	\$ -
				SUBTOTAL:			\$ 150,000
				Eng./Survey		0%	\$ -
				SUBTOTAL:			\$ 150,000
Estimated Project Total:							\$ 150,000
FY Projected Allocation							
Project Costs Allocation	Prior Years Allocation	FY2021	FY2022	FY2023	FY2024	FY 2025	Total Project Costs
Preliminary Engineering							
Land/Right of Way							
Design/Surveying							
Construction							
Equipment Upgrades		\$ 150,000					\$ 150,000
Contingency							
Total Costs		\$ 150,000					\$ 150,000
FY Projected Funding Sources							
Funding Sources	Prior Years Funding	FY2021	FY2022	FY2023	FY2024	FY 2025	Total Funding
Utility Bonds							
CCR Capital Improvement Fund 551		\$ 150,000					\$ 150,000
Connections Fees							
Impact Fees							
EDC							
Total Sources		\$ 150,000					\$ 150,000
Notes:							



City of Fulshear

2021 - 2025 Capital Improvement Program

Wastewater

Project Name:	CCR Driveway and Drainage Improvements		
Project Number:	WW#21F	Fiscal Year:	2021

Detailed Project Description:	Vicinity Map
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Install new driveway at CCR WWTP.



Detailed Project Drivers:

Current driveway is dirt/gravel. Creates issues with heavy equipment maneuvering to deliver supplies to the WWTP after rain events. Improve drainage needs with new driveway.

Capital Improvement Cost Estimate*

Opinion of Probable Construction Cost						
Item	Description	Quantity	Unit	Unit Price		Total
1	Driveway	1	LF	\$ 200,000		\$ 200,000
2	Drainage	1	EA	\$ 50,000		\$ 50,000
					SUBTOTAL:	\$ 250,000
				Contingency	30%	
					SUBTOTAL:	\$ 250,000
				Eng./Survey	20%	
					SUBTOTAL:	\$ 250,000
					Estimated Project Total:	\$ 250,000

FY Projected Allocation

Project Costs Allocation	Prior Years Allocation	FY2021	FY2022	FY2023	FY2024	FY 2025 +	Total Project Costs
Preliminary Engineering							
Land/Right of Way							
Design/Surveying		\$ 50,000					\$ 50,000
Construction			\$ 200,000				\$ 200,000
Equipment and Furniture							
Contingency							\$ -
Total Costs		\$ 50,000	\$ 200,000				\$ 250,000

FY Projected Funding Sources

Funding Sources	Prior Years Funding	FY2021	FY2022	FY2023	FY2024	FY 2025 +	Total Funding
Utility Bonds							
CCR Capital Project Fund 551		\$ 50,000	\$ 200,000				\$ 250,000
Connections Fees							
Impact Fees							
EDC							
Total Sources		\$ 50,000	\$ 200,000				\$ 250,000

Notes:



MUNICIPAL FACILITIES, PARKS, & TECHNOLOGY
5-Year Capital Improvement Plan
 City of Fulshear, Texas
 September 15, 2020



Project Summary

Project Code	Project Name	Funding Source	Description
FPT18B	GIS/CRM/Asset Management System	Oper, CIP, & Utility Funds/Fund Balance	This project is a combined effort to implement GIS and other Asset Management technology needs with a Customer Response Management System that is compatible with the City's Financial Software. <i>(Estimated cost split will be 50%-Oper/CIP & 50%-Utility CIP)</i>
FPT18C	Facilities & Parks Management Program	Oper, CIP, & Parks Funds/ Fund Balance	This is an annual heavy maintenance program that will identify specific improvements to the City's Facilities and Parks. <i>(Estimated funds will be 75%-Oper/CIP and 25%-Parks Fund)</i>
FPT18E	City Hall & PW Downtown Facility Review & Improvements	Oper, CIP, & Utility Funds/Fund Balance	This project will support a study to review facility options to include possible partnerships with other entities as well as the identification of potential improvements & facility upgrades. FY 20 funding for review of FBC library for remodeling. FY 21 remodeling. <i>(Estimated cost split will be 75%-Oper/CIP Funds & 25%-Utility Funds)</i>
FPT18F	Police Department Relocation	TBD Facility Bonds	This project will include a reconstruction of the Police Department Facilities.
FPT18I	Irene Stern Community Center Replacement	TBD Facility Bonds	This project will include a reconstruction of the Irene Stern Community Center.
FPT18J	City Hall Relocation	TBD Facility Bonds	This project will include a reconstruction of the City Hall Facilities.
FPT18K	PW Maintenance & Operations Facility	TBD Facility Bonds	This project will include construction of maintenance facilities for Public Works Operations.
FPT18L	Streetlight Conversion to LED	Oper. Funds/ CIP Fund Bal.	This project will implement the aesthetic and technical priorities for the streetlights within the City covered by the Centerpoint M&O tariff.
FPT19A	Parks & Pathways Master Plan Implementation	Parks Funds & EDC Requests	This ongoing effort will support the design and implementation of projects as identified by and/or in line with the goals of the Parks and Pathways Master Plan. FY20 work will include continued implementation of the Primrose Park concept plan as well as additional items to improve existing infrastructure necessary to implement the plan. <i>(Estimated FY20 cost split will be \$800,000-Park Funds and \$100,000-EDC Requests)</i>
FPT19B	Livable Centers Study Implementation	Oper. Funds/ CIP Fund Bal./ EDC Requests	This ongoing effort will support the design and implementation of projects as identified by and/or in line with the goals of the HGAC Livable Centers Study. FY20 work will include implementation of branding and streetscape items as well as additional items to improve existing infrastructure necessary to implement the plan. <i>(Estimated cost split will be \$200,000-Oper/CIP Funds and \$100,000-EDC Requests)</i>
FPT20A	Comprehensive Plan Update	Oper. Funds/ CIP Fund Bal.	Project to provide for an update of the City's Comprehensive Plan in line with recent planning efforts.
FPT20B	Police Department Security Enhancements Pilot Program	Oper. Funds/ CIP Fund Bal.	This project will be a pilot program to determine the feasibility of area security enhancements such as LPR technology.

Please Note: All figures below are estimates as of 2020 and are in 2020 dollars not adjusted for inflation. Undetermined funding sources may include existing fund balances, operational funds, developer participation, EDC participation, etc.

Project Code	Prior Years Funding	FY21	FY22	FY23	FY24	FY25	Beyond FY25	TOTALS
FPT18B	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000
FPT18C	\$ 129,135	\$ 75,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ -	\$ -	\$ 579,135
FPT18E	\$ 75,000	\$ 140,000	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 715,000
FPT18F	\$ -	\$ -	\$ -	\$ -	\$ 1,600,000	\$ 8,000,000	\$ 8,000,000	\$ 17,600,000
FPT18I	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 5,000,000	\$ 5,000,000	\$ -	\$ 11,000,000
FPT18J	\$ -	\$ -	\$ -	\$ -	\$ 4,000,000	\$ 4,000,000	\$ 20,000,000	\$ 28,000,000
FPT18K	\$ -	\$ -	\$ -	\$ 600,000	\$ 600,000	\$ -	\$ 3,000,000	\$ 4,200,000
FPT18L	\$ 110,000	\$ -	\$ 110,000	\$ -	\$ -	\$ -	\$ -	\$ 220,000
FPT19A	\$ 1,000,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ -	\$ 2,000,000
FPT19B	\$ 300,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ -	\$ 1,300,000
FPT20A	\$ 175,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ -	\$ 425,000
FPT20B	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000
TOTALS	\$ 1,889,135	\$ 615,000	\$ 1,135,000	\$ 2,125,000	\$ 11,725,000	\$ 17,650,000	\$ 31,000,000	\$ 66,139,135



Future Annual Operating Costs:							
Project Code	FY21	FY22	FY23	FY24	FY25		
FPT18B	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	annual facility maintenance	
FPT18C	\$ -	\$ -	\$ -	\$ -	\$ -	no additional costs	
FPT18E	\$ -	\$ -	\$ -	\$ -	\$ -	no additional costs	
FPT18F	\$ -	\$ -	\$ -	\$ -	\$ -	no additional costs	
FPT18I	\$ -	\$ -	\$ -	\$ -	\$ -	no additional costs	
FPT18J	\$ -	\$ -	\$ -	\$ -	\$ -	no additional costs	
FPT18K	\$ -	\$ -	\$ -	\$ -	\$ -	no additional costs	
FPT18L	\$ -	\$ -	\$ -	\$ -	\$ -	no additional costs	
FPT19A	\$ -	\$ 11,000	\$ 11,000	\$ 11,000	\$ 11,000	annual maintenance	
FPT19B	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	annual maintenance	
FPT20A	\$ -	\$ -	\$ -	\$ -	\$ -	no additional costs	
FPT20B	\$ -	\$ -	\$ -	\$ -	\$ -	no additional costs	
TOTALS	\$ 500	\$ 16,500	\$ 16,500	\$ 16,500	\$ 16,500		

		City of Fulshear 2021 - 2025 Capital Improvement Program Facilities Parks & Technology						
Project Name: Facilities & Parks Management Program								
Project Number: FPT18C		Fiscal Year: 2021						
Detailed Project Description: This is an annual heavy maintenance program that will identify specific improvements to the City's Facilities and Parks. (Estimated funds will be 75%-Oper/CIP and 25%-Park Fund)		Vicinity Map 						
Detailed Project Drivers: Growth and population increases in residential communities; public use of parks/facilities drive needs to upgrade & improve; staffing								
Capital Improvement Cost Estimate*								
Opinion of Probable Construction Cost								
Item	Description	Quantity	Unit Price	Total				
1	Park Equipment	1	LS \$ 30,000	\$ 30,000				
2	Facilities Improvements	1	LS \$ 50,000	\$ 50,000				
3	Park Maintenance	1	LS \$ 20,000	\$ 20,000				
				\$ -				
			SUBTOTAL:	\$ 100,000				
				\$ -				
			SUBTOTAL:	\$ 100,000				
				\$ -				
			SUBTOTAL:	\$ 100,000				
Estimated Project Total:				\$ 100,000				
		Prior Years Allocation	FY Project Allocation					
Project Costs Allocation			FY2021	FY2022	FY2023	FY2024	FY2025	Total
Preliminary Engineering								\$ -
Land/Right of Way								\$ -
Design/Surveying								
Construction		\$ 79,135	\$ 30,000	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000	\$ 369,135
Equipment and Furniture		\$ 50,000	\$ 45,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 335,000
Contingency								\$ 704,135
Total Costs		\$ 129,135	\$ 75,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 704,135
		Prior Year Funding	FY Projected Funding Source					
Funding Sources			FY2021	FY2022	FY2023	FY2024	FY2025	Total
Utility Bonds								
Operating Funds		\$ 129,135	\$ 37,500	\$ 62,500	\$ 62,500	\$ 62,500	\$ 62,500	\$ 416,635
Connections Fees								\$ -
Impact Fees								\$ -
EDC								\$ -
Grant/Other CAD Park Funds		\$ -	\$ 37,500	\$ 62,500	\$ 62,500	\$ 62,500	\$ 62,500	\$ 287,500
Total Sources		\$ 129,135	\$ 75,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 704,135
Notes: Fund 100 = Oper Funds								



City of Fulshear 2021 - 2025 Capital Improvement Program Facilities Parks & Technology

Project Name: Parks & Pathways Development									
Project Number: FPT19A		Fiscal Year:		2021					
Detailed Project Description:				Vicinity Map					
This ongoing effort will support the design and implementation of projects as identified by and/or in line with the goals of the Parks and Pathways Master Plan. FY20 work will include continued implementation of the Primrose Park concept plan as well as additional items to improve existing infrastructure necessary to implement the plan. (Estimated FY20 cost split will be \$800,000- Park Funds and \$100,000-EDC Requests)									
Detailed Project Drivers:									
Livable Centers Plan; Growth in level of services; staffing additions/added services; provide a common City Hall location for all City Services except for PD									
Capital Improvement Cost Estimate*									
Opinion of Probable Construction Cost									
Item	Description	Quantity	Unit	Unit Price			Total		
1	Analysis	1	LS	\$ 50,000			\$ 50,000		
2	Design	1	LS	\$ 75,000			\$ 75,000		
3	Construction	1	LS	\$ 450,000			\$ 450,000		
4		1	LS	\$ -			\$ -		
5		1	LS	\$ -			\$ -		
							\$ -		
					SUBTOTAL:		\$ 575,000		
							\$ -		
					SUBTOTAL:		\$ 575,000		
							\$ -		
					SUBTOTAL:		\$ 575,000		
Estimated Project Total:							\$ 575,000		
			Prior Years Allocation	FY Project Allocation					
Project Costs Allocation				FY2021	FY2022	FY2023	FY2024	FY2025	Total
Preliminary Engineering			\$ 200,000						\$ 200,000
Land/Right of Way									\$ -
Design/Surveying			\$ 34,000						\$ 34,000
Construction			\$ 650,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,650,000
Equipment and Furniture			\$ 116,000						\$ 116,000
Contingency									\$ -
Total Costs			\$ 1,000,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 2,000,000
			Prior Year Funding	FY Projected Funding Source					
Funding Sources				FY2021	FY2022	FY2023	FY2024	FY2025	Total
Utility Bonds									
Operating Funds									\$ -
Connections Fees									\$ -
Impact Fees									\$ -
EDC									\$ -
Grant/Other	CAD	Park Funds	\$ 1,000,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 2,000,000
Total Sources			\$ 1,000,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 2,000,000
<i>Oper Funds = 100 & 500 (75%/25%)</i>									

 City of Fulshear 2021 - 2025 Capital Improvement Program Facilities Parks & Technology									
Project Name:		Livable Centers Study Implementation							
Project Number:		FPT19B			Fiscal Year:		2021		
Detailed Project Description:				Vicinity Map					
This ongoing effort will support the design and implementation of projects as identified by and/or in line with the goals of the HGAC Livable Centers Study. FY20 work will include implementation of branding and streetscape items as well as additional items to improve existing infrastructure necessary to implement the plan. (Estimated cost split will be \$200,000-Oper/CIP Funds and \$100,000-EDC Requests)				 <p>Fulshear Livable Center Study What is a Livable Center? The intent of Houston-Galveston Area Council's (HGAC) Livable Centers Program is to encourage walkable, mixed-use development, provide opportunities for multi-modal transportation options, create a greater sense of place, improve environmental quality, and promote economic development.</p> <p>Initial Implementation Projects</p> <ul style="list-style-type: none"> Create development standards and design code for the downtown district - Approximate Cost: \$160K to \$200K Branding and Signage Plan and Implementation - Approximate Cost: \$50K to \$100K Downtown Streetscape Design Master Plan and Implementation - Approximate Cost: \$150K to \$200K Right-of-Way acquisition costs as-needed for improvements along TBD streets <p>Draft Conceptual Plan The study will provide transportation, land use, and economic development recommendations in Downtown Fulshear.</p>					
Detailed Project Drivers:									
Livable Centers Plan; Commercial/Mixed Use/Residential growth in Downtown									
Capital Improvement Cost Estimate*									
Opinion of Probable Construction Cost									
Item	Description	Quantity	Unit	Unit Price			Total		
1	Analysis	1	LS	\$ 50,000			\$ 50,000		
2	Design	1	LS	\$ 250,000			\$ 250,000		
3	Construction	1	LS	\$ 700,000			\$ 700,000		
4	Hardscape	1	LS	\$ 300,000			\$ 300,000		
							\$ -		
						SUBTOTAL:	\$ 1,300,000		
							\$ -		
						SUBTOTAL:	\$ 1,300,000		
							\$ -		
						SUBTOTAL:	\$ 1,300,000		
						Estimated Project Total:	\$ 1,300,000		
			Prior Years Allocation	FY Project Allocation					
	Project Costs Allocation			FY2021	FY2022	FY2023	FY2024	FY2025	Total
	Preliminary Engineering	\$ 250,000		\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 500,000
	Land/Right of Way								\$ -
	Design/Surveying								\$ -
	Construction	\$ 50,000		\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 800,000
	Equipment and Furniture	\$ -							\$ -
	Contingency								\$ -
	Total Costs	\$ 300,000		\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,300,000
			Prior Year Funding	FY Projected Funding Source					
	Funding Sources			FY2021	FY2022	FY2023	FY2024	FY2025	Total
	Utility Bonds								
	Operating Funds	\$ 300,000		\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 800,000
	Connections Fees								\$ -
	Impact Fees								\$ -
	EDC			\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
	Grant/Other	CAD Park Funds	\$ -						\$ -
	Total Sources	\$ 300,000		\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,300,000
<i>Oper Funds = 100</i>									

Capital Improvement Program-Summary of Future Annual Operating Costs

Summary of Capital Improvement Projects Five Year Operating Costs						
Project Code	FY21	FY22	FY23	FY24	FY25	
D18A	\$ -	\$ -	\$ -	\$ -	\$ -	no additional costs
D18B	\$ -	\$ -	\$ -	\$ -	\$ -	no additional costs
D18C	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	annual maintenance
D20A	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	annual maintenance
D20B	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	annual maintenance
D20C	\$ -	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	annual maintenance
D20D	\$ -	\$ -	\$ 1,500	\$ 1,500	\$ 1,500	annual maintenance
D20E	\$ -	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	annual maintenance
TOTALS	\$ -	\$ 19,000	\$ 25,500	\$ 25,500	\$ 25,500	
Project Code	FY21	FY22	FY23	FY24	FY25	
ST18A	\$ -	\$ -	\$ -	\$ -	\$ -	no additional costs
ST18B	\$ 250	\$ 500	\$ 750	\$ 1,000	\$ 1,250	annual maintenance
ST19A	\$ -	\$ -	\$ -	\$ -	\$ -	no additional costs
ST20A	\$ -	\$ 1,000	\$ 2,500	\$ 3,500	\$ 3,500	annual maintenance
ST20B	\$ -	\$ 5,250	\$ 5,250	\$ 5,250	\$ 5,250	annual maintenance
ST20C	\$ -	\$ 3,650	\$ 3,650	\$ 3,650	\$ 3,650	annual maintenance
ST20D	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	annual maintenance
ST20E	\$ -	\$ 2,500	\$ 2,500	\$ 2,500	\$ 5,000	annual maintenance
ST20F	\$ -	\$ -	\$ 2,500	\$ 2,500	\$ 2,500	annual maintenance
ST20G	\$ -	\$ -	\$ -	\$ -	\$ -	no additional costs
TOTALS	\$ 30,250	\$ 42,900	\$ 47,150	\$ 48,400	\$ 51,150	
Project Code	FY21	FY22	FY23	FY24	FY25	
W18A	\$ -	\$ -	\$ -	\$ -	\$ -	no additional costs
W18B	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	annual maintenance
W18C	\$ -	\$ -	\$ 2,423	\$ 4,846	\$ 7,269	no additional costs
W18D	\$ -	\$ -	\$ -	\$ 2,423	\$ 4,846	annual maintenance
W18F	\$ -	\$ -	\$ -	\$ 2,423	\$ 4,846	annual maintenance
W18H	\$ -	\$ -	\$ 7,800	\$ 7,800	\$ 7,800	annual maintenance
W18J	\$ -	\$ -	\$ 2,423	\$ 2,423	\$ 2,423	annual maintenance
W18K	\$ -	\$ 2,423	\$ 2,423	\$ 4,846	\$ 7,269	annual maintenance
W20A	\$ -	\$ -	\$ -	\$ -	\$ 3,500	annual maintenance
W21A	\$ -	\$ -	\$ -	\$ -	\$ -	no additional costs
W21B	\$ -	\$ -	\$ -	\$ 34,752	\$ 34,752	annual maintenance
W21C	\$ -	\$ 2,368	\$ 2,368	\$ 2,368	\$ 2,368	annual maintenance
W21D	\$ -	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	annual maintenance
TOTALS	\$ 6,000	\$ 11,991	\$ 24,637	\$ 69,081	\$ 82,273	
Project Code	FY21	FY22	FY23	FY24	FY25	
WW18A	\$ -	\$ -	\$ -	\$ -	\$ -	no additional costs
WW18B	\$ -	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	annual maintenance
WW18C	\$ -	\$ -	\$ -	\$ -	\$ 97,611	annual maintenance
WW18D	\$ -	\$ -	\$ -	\$ -	\$ 29,028	annual maintenance
WW18E	\$ 9,864	\$ 9,864	\$ 9,864	\$ 9,864	\$ 9,864	annual maintenance
WW18F	\$ -	\$ -	\$ -	\$ -	\$ -	no additional costs
WW18H	\$ -	\$ -	\$ -	\$ 9,864	\$ 9,864	annual maintenance
WW18I	\$ -	\$ -	\$ -	\$ -	\$ -	no additional costs
WW18J	\$ -	\$ -	\$ -	\$ -	\$ -	no additional costs
WW20A	\$ -	\$ 48,805	\$ 48,805	\$ 48,805	\$ 48,805	annual maintenance
WW20B	\$ -	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	annual maintenance
WW21A	\$ -	\$ -	\$ -	\$ -	\$ -	no additional costs
WW21B	\$ -	\$ 34,104	\$ 34,104	\$ 34,104	\$ 34,104	annual maintenance
WW21C	\$ 9,864	\$ 9,864	\$ 9,864	\$ 9,864	\$ 9,864	annual maintenance
WW21D	\$ -	\$ -	\$ -	\$ 9,864	\$ 9,864	annual maintenance
WW21E	\$ -	\$ -	\$ -	\$ -	\$ -	no additional costs
WW21F	\$ -	\$ -	\$ 2,368	\$ 2,368	\$ 2,368	annual maintenance
WW21G	\$ -	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	annual maintenance
TOTALS	\$ 19,728	\$ 117,837	\$ 120,205	\$ 139,933	\$ 266,572	
Project Code	FY21	FY22	FY23	FY24	FY25	
FPT18B	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	annual facility maintenance
FPT18C	\$ -	\$ -	\$ -	\$ -	\$ -	no additional costs
FPT18E	\$ -	\$ -	\$ -	\$ -	\$ -	no additional costs
FPT18F	\$ -	\$ -	\$ -	\$ -	\$ -	no additional costs
FPT18I	\$ -	\$ -	\$ -	\$ -	\$ -	no additional costs
FPT18J	\$ -	\$ -	\$ -	\$ -	\$ -	no additional costs
FPT18K	\$ -	\$ -	\$ -	\$ -	\$ -	no additional costs
FPT18L	\$ -	\$ -	\$ -	\$ -	\$ -	no additional costs
FPT19A	\$ -	\$ 11,000	\$ 11,000	\$ 11,000	\$ 11,000	annual maintenance
FPT19B	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	annual maintenance
FPT20A	\$ -	\$ -	\$ -	\$ -	\$ -	no additional costs
FPT20B	\$ -	\$ -	\$ -	\$ -	\$ -	no additional costs
TOTALS	\$ 500	\$ 16,500	\$ 16,500	\$ 16,500	\$ 16,500	

Capital Improvement Program Fund – General Government Projects-Detail

ACCOUNT #/DESCRIPTION	FY2019 ACTUAL	FY2020 CURRENT BUDGET	FY2020 ESTIMATED ACTUAL	FY2021 PROPOSED BUDGET
300-General Capital Projects				
BEGINNING FUND BALANCE	833,515	809,609	809,609	479,868
REVENUES				
GRANT REVENJE				
300-43104 GLO Grant	-	-	-	500,000
TOTAL GRANT REVENUE	-	-	-	500,000
INTEREST EARNED				
300-46000 Interest Revenue	15,304	12,000	7,500	12,000
TOTAL INTEREST EARNED	15,304	12,000	7,500	12,000
TRANSFERS				
300-49510 Xfer In - Gen Fund 100	325,000	3,705,000	3,705,000	2,050,250
300-49520 Xfer In - Reg Parks Fund 200	-	31,250	31,250	12,500
300-49525 Xfer In - CAD Fund 250	-	175,000	175,000	160,250
300-49550 Xfer In - Fund 550	-	32,812	-	-
300-49551 Xfer In - COF CP Fund 501	-	-	-	-
300-49552 Xfer In - Fund 500	-	10,938	10,938	125,000
300-49561 Xfer In - Project Fund 601	-	478,625	-	412,750
300-49571 Xfer In - Project Fund 701	-	478,625	-	412,750
TOTAL TRANSFERS	325,000	4,912,250	3,922,188	3,173,500
TOTAL REVENUES	340,304	4,924,250	3,929,688	3,685,500
EXPENDITURES				
OTHER CHARGES				
300-000-5510-01 Master Drainage Plan	3,894	-	-	-
TOTAL OTHER CHARGES	3,894	-	-	-
CAPITAL OUTLAY				
300-000-5600-05 Concrete Repair & Maintenanc	27,577	-	-	-
TOTAL CAPITAL OUTLAY	27,577	-	-	-
PROJECTS				
300-000-5810-01 Master Drainage Plan	37,594	87,406	87,406	130,000
300-000-5810-02 D18B: Drainage System Mgt Prgm	7,402	139,036	164,000	100,000
300-000-5812-02 D20B: Dntown E. Side Storm Sewer Pr	-	1,000,000	300,000	900,000
300-000-5812-04 D20D: Dev of MS4 Stmwtr Prgm	-	50,000	50,000	-
300-000-5830-01 ST18A: Pavement Management Prgm	149,965	401,629	401,629	200,000
300-000-5830-03 Gen201:Reg. Rd Project Participation	-	136,037	136,037	-
300-000-5831-01 Gen200: ROW Study Dntown Area	-	20,400	20,400	-
300-000-5831-04 ST20D: FM 1093 Widening Const Part.	-	400,000	400,000	101,000
300-000-5831-05 D20E: Lea/Penn Area Drainage Imp	-	500,000	500,000	-
300-000-5832-01 ST20A: Citywide Traffic Control Imp	-	100,000	100,000	350,000
300-000-5832-02 ST20B: Huggin/Katy Rd Part. Proj.	-	525,000	525,000	525,000
300-000-5832-03 ST20C: Texas Heritage Pkwy Part Pro	-	365,000	-	380,000
300-000-5860-03 FPT18C: Facilities & Parks Mgmt. Prg	-	129,135	129,135	75,000
300-000-5860-05 FPT18E: City Hall & PW Facility Assm	-	75,000	75,000	140,000
300-000-5860-06 FPT18B: GIS/CRM/Asset Mgmt. System	109,178	80,822	80,822	-
300-000-5860-13 FPT18L: LED Street Light Conversion	-	110,000	110,000	-
300-000-5861-02 FPT19B: Livable Ctrs Study Implem	-	400,000	300,000	200,000
300-000-5861-05 ST20E: Redbird Lane Imp Project	-	500,000	500,000	200,000
300-000-5861-06 ST20F: Wallis St. Ph 1 Extension	-	250,000	-	-
300-000-5861-07 ST20G: Maj Thoroughfare Plan Updt	-	75,000	75,000	-
300-000-5862-00 FPT20B: Police Dept Sec Enh Pilot Pr	-	50,000	50,000	-
300-000-5862-01 FPT20A: Comprehensive Plan Update	-	175,000	175,000	-
300-000-5870-00 Gen100: Software Conversion	-	65,000	65,000	-
300-000-5871-00 D20A: Dntown W. Side Storm Sewer	-	-	-	820,000
300-000-5880-02 ST19A - Biennial Roadway Eva	28,600	-	15,000	-
TOTAL PROJECTS	332,739	5,634,465	4,259,429	4,121,000
TOTAL EXPENDITURES	364,210	5,634,465	4,259,429	4,121,000
REVENUE OVER/(UNDER) EXPENDITURES	(23,906)	(710,215)	(329,741)	(435,500)
ENDING FUND BALANCE	809,609	99,394	479,868	44,368

Capital Improvement Program Fund – W/WW Utility Projects

ACCOUNT #/DESCRIPTION	FY2019 ACTUAL	FY2020 CURRENT BUDGET	FY2020 ESTIMATED ACTUAL	FY2021 PROPOSED BUDGET
501-Utility - Capital Projects				
REVENUES				
BEGINNING FUND BALANCE	1,661,821	3,244,646	3,244,646	1,181,354
SERVICE REVENUE				
501-44311 Developer Infrastructure Fees	1,835,835	500,000	200,000	200,000
TOTAL SERVICE REVENUE	1,835,835	500,000	200,000	200,000
INTEREST EARNED				
501-46000 Interest Revenue	23,391	10,000	20,000	10,000
TOTAL INTEREST EARNED	23,391	10,000	20,000	10,000
TRANSFERS				
501-49510 Xfer In - General Fund 100	-	-	-	405,000
501-49525 Xfer In - CAD 250	-	200,000	200,000	200,000
501-49550 Xfer In - COF Utility Fund 500	30,000	38,752	38,752	300,000
501-49551 Xfer In - COF Utly Fund 501(SB 500)	-	210,000	210,000	-
501-49556 Xfer In - CCR C/P Fund 551	170,000	-	-	-
501-49575 Xfer In - CIF Fund 575	-	-	-	1,553,864
501-49561 Xfer In - 4/A Project Fund 601	-	125,000	-	125,000
501-49571 Xfer In - 4/Bproject Fund 701	-	125,000	-	125,000
TOTAL TRANSFERS	200,000	698,752	448,752	2,708,864
TOTAL REVENUES	2,059,226	1,208,752	668,752	2,918,864
EXPENDITURES				
CAPITAL OUTLAY				
501-000-5600-00 Capital Outlay - Equipment	37,427	-	26,300	-
501-000-5600-03 Capital Outlay - Improvement	-	-	50,911	-
TOTAL CAPITAL OUTLAY	37,427	-	77,211	-
PROJECTS				
501-000-5880-00 Water System Mgt Program	93,162	86,838	86,838	75,000
501-000-5880-02 Water System Maint Equipment	-	200,000	175,000	-
501-000-5880-07 12/16 inch FM 359/N. Fulsh T	-	712,188	712,188	-
501-000-5880-09 1.0 MG so. Elev. Stge. Tank	-	100,000	100,000	290,000
501-000-5890-01 WW Master Plan - Bond Projec	30,000	-	-	-
501-000-5890-02 WMP-CIP W18K	63,286	-	-	-
501-000-5890-03 WWMP- CIP Bond Proj WW18E	189,621	-	-	-
501-000-5891-01 WW System Mgmt. Prgm.	62,905	122,095	100,000	100,000
501-000-5891-02 WW System Maint. Equip	-	200,000	175,000	-
501-000-5891-05 24/27/30/36 in FM 359 Int. P	-	1,015,807	1,015,807	-
501-000-5891- Reg WWTP	-	300,000	290,000	1,000,000
501-000-5892-01 W18J West Fulshear & James Ln WL Loop	-	-	-	233,500
501-000-5892-02 W21A Water Master Plan Update	-	-	-	75,000
501-000-5892-03 W21B Water Plant No. 2 (W/WW MP)	-	-	-	153,270
501-000-5892-04 W21C12/16 FM 359 PH II	-	-	-	126,500
501-000-5892-05 W21D City of Fulshear AMI Improvments	-	-	-	68,750
501-000-5892-06 WW18H West Fulshear Lift Station Upgrades	-	-	-	202,800
501-000-5892-07 WW21A Wastewater Master Plan Update	-	-	-	75,000
501-000-5892-08 WW21B WW Sys Expan WWTP/Lift Station	-	-	-	1,144,000
501-000-5892-09 WW21C 24/27/30/36 Inch FM 359 Phil	-	-	-	256,000
501-000-5892-10 WW21D FM 359 Interceptor PH III	-	-	-	298,500
TOTAL PROJECTS	438,974	2,736,928	2,654,833	4,098,320
TOTAL EXPENDITURES	476,401	2,736,928	2,732,044	4,098,320
REVENUE OVER/(UNDER) EXPENDITURES	1,582,825	(1,528,176)	(2,063,292)	(1,179,456)
ENDING FUND BALANCE	3,244,646	1,716,470	1,181,354	1,898

Capital Improvement Program Fund – Cross Creek Ranch Utility Projects

ACCOUNT #/DESCRIPTION	FY2019 ACTUAL	FY2020 CURRENT BUDGET	FY2020 ESTIMATED ACTUAL	FY2021 PROPOSED BUDGET
551-CCR Reserve				
BEGINNING FUND BALANE	453,748	4,253,986	4,253,986	3,185,405
REVENUES				
INTEREST EARNED				
551-46000 Interest Revenue	11,530	20,000	48,000	20,000
TOTAL INTEREST EARNED	11,530	20,000	48,000	20,000
TRANSFERS				
551-49550 Xfer In - COF Utility Fund #500	-	-	233,419	-
551-49555 Xfer In - CCR Utility Fund #550	4,022,127	-	-	-
TOTAL TRANSFERS	4,022,127	-	233,419	-
TOTAL REVENUES	4,033,657	20,000	281,419	20,000
EXPENDITURES				
CAPITAL OUTLAY				
551-000-5650-00 Capital Outlay - Improvement	233,419	-	-	-
TOTAL CAPITAL OUTLAY	233,419	-	-	-
PROJECTS				
551-000-5800-00 Water Plant 1 Sys Reh/Upgrad	-	400,000	400,000	-
551-000-5800-01 WWTP Rehab	-	650,000	650,000	50,000
551-000-5800-02 WWTP Mech. Sys Comp Upgrade	-	300,000	300,000	-
551-000-5800-03 WW21E CCR WWTP Sludge Waste Valves				150,000
551-000-5800-04 WW21F CCR WWTP Driveway Improvements				50,000
551-000-5800-05 WW21G CCR WWTP Odor Control				65,000
551-000-5800-06 W21A CCR Water AMI Improvements				68,750
TOTAL PROJECTS	-	1,350,000	1,350,000	383,750
TOTAL EXPENDITURES	233,419	1,350,000	1,350,000	383,750
REVENUE OVER/(UNDER) EXPENDITURES	3,800,238	(1,330,000)	(1,068,581)	(363,750)
ENDING FUND BALANCE	4,253,986	2,923,986	3,185,405	2,821,655

Appendix

Budget Ordinance

**ORDINANCE NO. 2020-1333
AN ORDINANCE ADOPTING THE CITY OF FULSHEAR'S FISCAL YEAR 2020-2021 BUDGET**

AN ORDINANCE OF THE CITY OF FULSHEAR, TEXS, MAKING APPROPRIATIONS FOR THE SUPPORT OF THE CITY OF FULSHEAR FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020 AND ENDING SEPTEMBER 30, 2021; APPROPRIATING FUNDS FOR ALL CITY FUNDS INCLUDING THE GENERAL, ENTERPRISE, SPECIAL REVENUE AND CAPITAL IMPROVEMENT PROGRAM FUNDS. FINDING THAT ALL THINGS REQUISITE AND NECESSARY HAVE BEEN DONE IN PREPARTATION AND PRESENTMENT OF SAID BUDGET; FINDING COMPLIANCE WITH THE OPEN MEETINGS LAW; AND PROVIDING AN EFFECTIVE DATE HEREOF.

WHEREAS, the Charter of the City of Fulshear, Texas, and the Statutes of the State Texas, reequire that an annual budget be prepared and presented to the City Council of the City of Fulshear, Texas, prior to the beginning of the fiscal year of said City, and that a public hearing be held prior to the adoption of said Budget; and

WHEREAS, the Budget for the fiscal year October 1, 2020, through September 30, 2021, has heretofore been presented to the City Council and due deliberation had thereon, was filed in the office of the City Secretary on August 3, 2020, and a public hearing scheduled for September 8, 2020 was duly advertised and held.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FULSHEAR:

SECTION 1: That the Budget for the City of Fulshear, Texas, now before the said City Council for consideration, a complete copy of which is on file with the City Secretary and incorporated hereto by reference, is hereby adopted as the Budget for the said City of Fulshear, Texas, for the period October 1, 2020 through September 30, 2021.

SECTION 2: Be it FURTHER ORDAINED, that the said City Council finds that all thinkgs requesite and necessary to the adoption of said Budget have been performed as required by charter or statute.

SECTION 3: The City Council offically finds, determines, recites and declares that a sufficient written notice of the date, hour, place and subject of this meeting of the City Council was posted at a place convenient to the public at the City Hall of the City for the time required by law preceding this meeting, as required by the Open Meetings law, Chapter 551, Texas Government Code; and that this meeting has been open to the public as required by law at all times during which this Ordinance and the subject matter thereof has been discussed, considered and formally acted upon. The City Council further ratifies, approves and confirms such written notice and the contents and posting thereof.

SECTION 4: This Ordinance shall be in effect from and after its passage and approval.

PASSED AND APPROVED THIS 15TH DAY OF September, 2020.



CITY OF FULSHEAR, TEXAS

[Signature]
Aaron Groff, Mayor

ATTEST:

[Signature]
Kimberly Kopeccky, City Secretary

CITY OF FULSHEAR, ORDINANCE NO. 2020-1333

Tax Ordinance

ORDINANCE NO. 2020-1332

AN ORDINANCE PROVIDING FOR THE ASSESSMENT, LEVY, AND COLLECTION OF AD VALOREM TAXES OF THE CITY OF FULSHEAR, TEXAS, FOR THE YEAR 2020 AND FOR EACH YEAR THEREAFTER UNTIL OTHERWISE PROVIDED; PROVIDING THE DATE ON WHICH SUCH TAXES SHALL BE DUE AND PAYABLE; PROVIDING FOR PENALTY AND INTEREST ON ALL TAXES NOT TIMELY PAID; PROVIDING FOR SEVERABILITY; AND REPEALING ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HERewith.

WHEREAS, the Budget of the City of Fulshear, Texas, for the fiscal year period beginning October 1, 2020, and ending September 30, 2021 (fiscal year 2021) has been adopted; and

WHEREAS, the City Council is desirous of continuing the City's ability to provide necessary and auxiliary services; and

WHEREAS, the tax assessor/collector has submitted the appraisal roll for the City showing \$2,136,145,172 in total appraised, assessed and taxable value of all property and the total taxable value of new property to the City; and

WHEREAS, following notices and hearings in accordance with applicable legal requirements and based upon said appraisal roll, the City Council has determined a tax rate to be levied for Fiscal Year 2020-2021 sufficient to provide the tax revenues required by the City; and

WHEREAS, this rate will raise more tax revenue for maintenance and operations than the previous year;

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FULSHEAR, TEXAS:

Section 1. That the facts and recitations set forth in the preamble of this Ordinance are hereby found to be true and correct.

Section 2. All property subject to ad valorem taxation by the City of Fulshear, Texas, shall be equally and uniformly assessed for such purposes at one hundred percent (100%) of the fair market value of such property.

Section 3. There is hereby levied for general purposes for use by the City of Fulshear, Texas, for the tax year 2020, and for each year thereafter until otherwise provided, an ad valorem tax at the rate \$0.207070 on each One Hundred Dollars (\$100.00) of assessed valuation on all property, real, personal, and mixed, within the corporate limits upon which an ad valorem tax is authorized by law to be levied by the City of Fulshear, Texas. **THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 0.0 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$-11.64.**

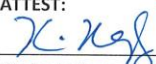
Section 4. All ad valorem taxes levied hereby, as reflected by Section 3 hereof, shall be due and payable on or before January 31, 2021. All ad valorem taxes due the City of Fulshear, Texas, and not paid on or before January 31 following the year for which they were levied shall bear penalty and interest as prescribed in the Property Tax Code of the State of Texas.

Section 5. All ordinances and parts of ordinances in conflict herewith are, to the extent of such conflict, hereby repealed.

Section 6. In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstances shall for any reason be adjudged invalid or held unconstitutional by court of

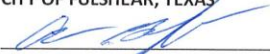
competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional ; and the City Council of the City of Fulshear declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

PASSED AND APPROVED THIS 15TH DAY OF September 2020.

ATTEST:


Kimberly Kopecky, City Secretary



CITY OF FULSHEAR, TEXAS


Aaron Groff, Mayor

CITY OF FULSHEAR, ORDINANCE NO. 2020-1332

General Community Information

GENERAL COMMUNITY INFORMATION		
GOVERNMENT		
Date of Incorporation		1977
Home Rule Charter		2016
Form of Government		Council-City Manager
DEMOGRAPHICS		
Population	2020	17,551
	2010	1,134
SCHOOLS		
Elementary		5
Middle Schools		2
High Schools		2
MAJOR EMPLOYERS		
Lamar CISD		368
H.E.B. Grocery		366
Katy ISD		314
City of Fulshear		68
McDonalds		45
Civil Corp		21
Fort Bend County		5
TAX STRUCTURE		
Ad Valorem Tax Rate (as of Jan. 1, 2018 (per \$100 of Appraised Value)		
City of Fulshear		0.207070
Fort Bend County Emergency Services District #4		0.100000
Fort Bend County Drainage		0.017331
Fort Bend County		0.435876
Katy Independent School District		1.388800
Lamar Consolidated Independent School District		1.269100
Fort Bend Municipal Utility District 169 (Cross Creek Ranch)		1.338380
Fort Bend Municipal Utility District 170 (Cross Creek Ranch)		1.338380
Fort Bend Municipal Utility District 171 (Cross Creek Ranch)		1.070000
Fort Bend Municipal Utility District 172 (Cross Creek Ranch)		1.100000
Fort Bend Municipal Utility District 173 (Cross Creek Ranch)		1.300000
Fulshear Municipal Utility District 1 (Fulbrook on Fulshear Creek)		1.090000
Fulshear Municipal Utility District 2 (Fulbrook Run)		1.200000 *
* 2019 shown-2020 not available at time of print		
SERVICES PROVIDED		
Police Protection		
Number of Stations		1
Number of Sworn Officers		25
Parks		
Number of Developed Parks		2
Number of Undeveloped Parks		1
Acres of all parks		29
Health Facilities		
Urgent Care		1
Other		
County Type Government		Commissioner Court
Area of City		12 Sq. miles
Area of Extraterritorial Jurisdiction		40 sq. miles

Long Term Financial Plans

Long Term Financial Plans

The 2021-2021 budget was developed in the context of long-term financial plans. The plans anticipate funding needs and available revenues and forecast methods for matching future revenues and expenditures. Plans have been developed for the City's major funds: General Fund, Water & Wastewater Utility Fund and the Capital Projects Fund. Each plan presents the fund over eight fiscal years: two previous years, the City Council adopted budget for fiscal year 2021, and five projected years. There are several benefits to the planning process. First, it gives future Councils a valuable perspective when considering budgets within each plan's five-year window. Second, the plans provide a framework for consistency for staff. They establish funding ceilings on recurring operating expenditures. Department heads present to the City Manager base budget adjustment requests and new program requests. Operating budgets are increased when the City Manager approves these requests during the budget process and Council then approves the final budget for the fiscal year.

General Fund Long-Term Plan

The plan reflects the following assumptions based on historic trends and knowledge of economic conditions present when the budget was developed:

Revenues:

- Ad valorem tax rates are based on annual increases in taxable assessed value of 14%. Assessed values were shown to increase each year starting in FY18 by 4-5%.
- Sales tax revenues increase by minimum 10% per year until the economy stabilizes. • Franchise fee revenue increases by 8-10% per year.
- Building permit & license revenues are shown to increase by 1% per year.
- Court fines and warrant revenues increase by 10% per year.
- Sanitation fee revenue growth rate increases by 12-18% per year.
- All other revenues increase annually by 2%.
- Interest revenues gradually decrease with decreasing fund balance and assumed decrease in interest rates.
- The Administrative reimbursement from the Enterprise Fund to the General Fund is calculated allocating various percentage of General Fund personnel costs and the Utility Services division that provides support for Enterprise Fund operation.

Expenditures:

- Salaries (FT & PT) increase by minimum 3% annually. Payroll deductions are calculated on increased pay.
- Property and liability insurance increases by 10% per year.
- Supplies increase by 2% per year.
- Maintenance increases by 2.5% per year.
- Services and charges category increase by 3% per year.

Fund Balances:

- Budgeted ending General Fund balance is to be no less than 25% of operating expenditures

Note: All assumptions have been adjusted according to specific impacts generated by the effects of COVID-19 the 2021 pandemic.

Glossary of Terms

ACCOUNT. A term used to identify an individual asset, liability, expenditure control, revenue control, or fund balance.

ACCRUAL BASIS. The basis of accounting under which transactions are recognized when they occur regardless of the timing of related cash flows.

ACCOUNT NUMBER. A set of accounts used in the general ledger by the City to indicate the fund, department and activity.

ACCRUED EXPENSES. Expenses incurred but not due until a later date.

ACTIVITY. A group of related functions performed by one or more organizational units for the purpose of accomplishing a function for which the City is responsible.

AD VALOREM TAXES. Commonly referred to as property taxes, levied on real and person property at 100% valuation according to the properties valuation and the tax rate.

ADOPTED BUDGET. The final budget adopted by ordinance by the City Council.

APPROPRIATION. An authorization granted by a legislative body to make expenditures to incur obligations for specific purposes. An appropriation is limited in amount to the time it may be expended.

ASSESSED VALUATION. Total gross valuation assigned to property for ad valorem taxation purposes. In Texas, taxable property is assessed at 100% of market value.

ASSET. A probable future economic benefit obtained or controlled by a particular entity as a result of past transactions or events.

ASSIGNED FUND BALANCE. Amounts a government intends to use for specific purposes but are neither restricted nor committed. However, the intent should be expressed by the Council or the Council's designee (City Manager and Financial Director). This is similar to Committed Fund Balance except that in this instance no formal Council action is required, such as an ordinance or resolution. Amounts encumbered for a specific purpose may be reported as assigned fund balance only if the resources are not already considered to be reportable as restricted or committed fund balance. The purpose must be stated but not necessarily the amount as the actual amount may not be known at the time the purpose or need is required.

Glossary of Terms

AUDIT. A systematic collection of the sufficient, competent, evidential matter needed to attest to the fairness of management/s assertions in the financial statement or to evaluate whether management has efficiently and effectively carried out its responsibilities. The auditor obtains the evidential matter through inspection, observation, inquires and confirmations with third parties.

BALANCED BUDGET. The operating budget is balanced with current revenues greater than or equal to current expenditures or expenses.

BASIS OF ACCOUNTING. A term used to refer to when revenues, expenditures, expenses, and transfers and the related assets and liabilities – are recognized in the accounts and reported in the financial statements. Specifically, it relates to the timing of the measurements made, regardless of the nature of the measurement, on either the cash or the accrual method.

BOND. A written promise, generally under seal, to pay a specified amount of money, called the face value, at a fixed time in the future, called the date of maturity, and carrying interest at a fixed rate, usually payable periodically.

BONDED INDEBTEDNESS. That portion of indebtedness represented by outstanding bonds.

BONDS ISSUED. Bonds sold by the City.

CAPITAL OUTLAY OR CAPITAL EXPENDITURE. Any item purchased by the City which meets the City's capitalization criteria. They are having a value of \$5,000 or more, has an anticipated life of more than one year, and/or can be readily identified and tracked as an individual item. These expenditures result in the acquisition of or addition to fixed assets.

CAPITAL PROJECTS FUND. Established to account for and report financial resources that are restricted, committed and assigned to expenditure for capital outlay including the acquisition or construction of capital facilities and other capital assets.

CAPITAL IMPROVEMENTS PROGRAM. A plan for capital expenditures to be incurred each year over a fixed period of several future years setting forth each capital project and the amount and the method of financing.

CASH BASIS. A basis of accounting under which transactions are recognized only when cash is received or disbursed.

Glossary of Terms

CERTIFICATES OF OBLIGATION. Legal debt instruments which finance a variety of projects such as major equipment purchases, improvements and infrastructure construction. These certificates are backed by the full faith and credit of the issuing government and are financed through property tax and/or utility revenues, generally for a shorter term than bonds. Certificates of Obligation (C.O.) are authorized by the City Council.

CITY CHARTER. The document of a home rule City similar to a constitution, which establishes the City's government structure and provides for the distribution of powers and duties among the various branches of the government.

CITY COUNCIL. The Mayor and six (6) Council members collectively acting as the legislative and policymaking body of the City.

COMMITTED FUND BALANCE. Amounts constrained to specific purposes by a government itself. These amounts are committed by Council action (ordinance or resolution) and cannot be used for any other purpose unless the government removes or changes the specified use by taking the same type of action (ordinance or resolution) that was employed to previously commit these funds.

COMMODITIES. Include articles and supplies, which are consumed or materially altered when used. Examples are office supplies and minor tools and equipment.

CONTRACTUAL SERVICES. Include expenditures for auditing services, legal services, utilities and services.

DEBT SERVICE FUND. A fund established to finance and account for the accumulation of resources for, and the payment of, general long-term debt principal and interest. Also called a SINKING FUND.

DELINQUENT TAXES. Taxes remaining unpaid at end of current fiscal year. Although taxes become delinquent and accrue penalties and interest on February 1 of each year, they are carried as current taxes receivable during the current fiscal year.

DEPARTMENT. A section of the total organization, which is comprised of various operations and is under the oversight of a Director who reports to the City Manager.

Glossary of Terms

DEPRECIATION. The periodic expiration of a fixed asset's useful life. There are several methods for computing depreciation. Straight line, which is the most common, divides the value of the asset at acquisition by its estimated useful life. This amount is then charged to expense until the asset is fully depreciated. Depreciation is not a budgeted item.

DETAIL OF EXPENDITURES. Line item expenditures by account within each division of the General Operating Fund of the City.

DISTINGUISHED BUDGET PRESENTATION AWARD. A voluntary program administered by the Government Finance Officer Association to encourage governments to publish well organized and easily readable budget documents and to provide peer recognition and technical assistance to the fiscal officers preparing them.

ENTERPRISE FUND. A fund established to account for operations financed and operated in a manner similar to private business enterprises such as water and wastewater funds, airport, and other services where primarily the cost of goods and services to the general public are recovered through use charges.

EXPENDITURES. If the accounts are kept on the accrual basis, this item designates total charges incurred, whether paid or unpaid, including expenses, provision for retirement of debt not reported as a liability of the fund for which retired and capital outlays.

EXTRA-TERRITORIAL JURISDICTION. Extra-territorial jurisdiction is the land bordering a City's limits that the City has limited control over but does not furnish City services to nor collect ad valorem taxes from. This is an area outside of City limits that could become part of the City.

FISCAL YEAR. A twelve-month period at the end of which a governmental unit determines its financial condition and the results of its operations and closes its books.

FIXED ASSETS. Assets of long-term character that is intended to continue to be held or used, such as land, buildings, machinery, furniture and other equipment.

FRANCHISE FEE. The fee paid by public service businesses for use of City streets, alleys and property in providing their services to the citizens of a community. Services requiring franchises include electricity, telephone, natural gas and cable television.

FUND. An independent fiscal and accounting entity with a self-balancing set of accounts regarding cash and/or other resources, together with all related liabilities, obligation, reserves,

Glossary of Terms

and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

FUND ACCOUNTING. A governmental accounting system that is organized and operated on a fund basis.

FUND BALANCE. The difference between fund assets and fund liabilities of governmental and similar trust funds.

FUND TYPE. Any one of seven categories, which all funds are classified in governmental accounting. The seven fund types are: general, special revenue, debt service, capital projects, enterprise, internal service, and trust and agency.

GENERAL FUND. The fund that is available for any legal authorized purpose and which is therefore used to account for all revenues and all activities except those required to be accounted for in another fund. Note: The General Fund is used to finance the ordinary operation.

GENERAL OBLIGATION BONDS. Bonds for whose payments the full faith and credit of the issuing body are pledged. More commonly, but not necessarily, general obligation bonds are considered to be those payable from taxes and other general revenues.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP). Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompass the conventions, rules and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedure. GAAP provide a standard by which to measure financial presentations. The primary authoritative body on the application of GAAP to state and local governments is the Government Accounting Standards Board.

GOVERNMENTAL ACCOUNTING. The composite activity of analyzing, recording, summarizing, reporting and interpreting the financial transactions of government.

GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB). The authoritative accounting and financial reporting standard-setting body for governmental entities.

Glossary of Terms

INTEREST & SINKING (also known as Debt Service). A fund established to finance and account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

INTERNAL SERVICE FUND. Funds used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government on a cost-reimbursement basis.

LEGAL DEBT MARGIN. The maximum debt a city may issue. Under the Home Rule Charter, the City is not limited by law in the amount of debt it may issue.

LEVY. To imposed taxes, special assessments, or service charges for the support of City services.

LIABILITIES. Probable future sacrifices of economic benefits, arising from present obligations of a particular entity to transfer assets or provide service to other entities in the future as a result of past transactions or events.

LONG TERM DEBT. Debt with a maturity of more than one year after the date of issuance.

MODIFIED ACCRUAL BASIS OF ACCOUNTING. Under this basis of accounting, revenues are recognized when susceptible to accrual when they become both measurable and available. “Measurable” means the amount of the transaction can be determined and “available” means collectible within the incurred period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred. Principal and interest general long-term debt are recorded as liabilities when due.

NO NEW REVENUE RATE. Calculation as required by the State Property Tax Code. The No New Revenue rate is the rate at which when applied to the taxable values of properties on the tax roll in the prior year equal the prior year tax levy.

NONSPENDABLE FUND BALANCE. This includes amounts that cannot be spent because they are not in spendable form or they are legally or contractually required to be maintained intact. The “not in spendable form” criterion includes items not expected to be converted to cash, for example, inventories, prepaid items, and the long-term portion of loans and notes receivable, as well as property acquired for resale.

Glossary of Terms

OPERATING BUDGET. Plans of current expenditures and the proposed means of financing them. The annual operating budget (or, in the case of some state governments, the biennial operating budget) is the primary means by which most of the financing, acquisition, spending and service delivery activities of a government are controlled. The use of annual operating budgets is usually required by law. Even when not required by law, however, annual operating budgets are essential to sound financial management and should be adopted by every government.

OPERATING EXPENSES. The cost of personnel, materials and equipment required for a Department to function.

ORDINANCE. A formal legislative enactment by the governing body of municipality. If it is not in conflict with any higher form of law, such as state statute or constitutional provision, it has full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Ordinarily, the statutes or charter will specify or imply those legislative actions that must be by ordinance and those that may be by resolution. Revenue-raising measures, such as the imposition of taxes, special assessments and service charge, universally require ordinances.

OTHER SERVICES. Includes miscellaneous expenditures not accounted for in personnel, commodities or contractual services.

PUBLIC HEARING. The portions of open meetings held to present evidence and provide information on both sides of an issue.

RESTRICTED FUND BALANCE. Amounts constrained to specific purposes by law through constitutional provisions or enabling legislation or by contract whereby constraints have been placed on the use of funds externally by creditors, grantors, contributors, or laws or regulations of other governments. Capital Projects Fund Balances and Debt Service Fund Balances are examples of this.

placed on the use of funds externally by creditors, grantors, contributors, or laws or regulations of other governments. Capital Projects Fund Balances and Debt Service Fund Balances are examples of this.

Glossary of Terms

REVENUES. (1) Increases in the net current assets of a governmental fund type from other than expenditures fund and residual equity transfers. Also, general long-term debt proceeds and operating transfers are classified as “other financing sources” rather than as revenues. (2) Increases in the net total assets of a proprietary fund type from other than expense refunds, capital contributions and residual equity transfers. Also, operating transfers in are classified separately from revenues.

SPECIAL REVENUE FUND. A fund used account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or for major capital projects) that are legally restricted to expenditure for specified purposes.

SURPLUS. Exceeding what is needed or used.

TAX ABATEMENT. A full or partial exemption of ad valorem taxes for a specified time of certain real and/or personal property. Used as an economic development tool by cities.

TAX INCREMENT REINVESTMENT ZONE (TIRZ). A development or re-development financing tool created under the provisions of the Texas State Statute, Chapter 311 of the Tax Increment Financing Act. A TIRZ provides a method to finance improvements in a specifically designated zone using tax increment funds.

TAX LEVY. Total revenues to be raised by ad valorem taxes for expenditures of general operating expenditures and debt service payments.

TAXES. Compulsory charges levied by government to finance services performed for the common benefit. This term does not include specific charges made against a particular persons or property for current or permanent benefits, such as special assessments. Neither does the term include charges for service rendered only to those paying such charges (e. g., sewer service charges).

TAX RATE. The amount of tax levied for each \$100 of assessed valuation.

TAXABLE VALUE. Estimated value of taxable property to which the ad valorem tax rate is applied.

Glossary of Terms

TRUTH IN TAXATION LAWS. Texas State Law that requires all taxing units to calculate and publish the effective tax rate and other notices as assessed values increase to notify the taxpayer of the entity's intent to raise taxes.

UNASSIGNED FUND BALANCE. Amounts that are available for any purpose. This includes amount not included in any other category (the residual). Only the general fund may have unassigned fund balance.

VOTER APPROVAL RATE. The property tax rate that equals the No New Revenue tax rate times 1.035 percent. Rates adopted that exceed this rate must be placed on an election ballot.

WORKING CAPITAL. The current assets less liabilities of a fund. For budgetary purposes, working capital, rather than retained earnings, is general used to reflect the available resource of proprietary funds.

