



CITY OF FULSHEAR

PO Box 279 / 30603 FM 1093

Fulshear, Texas 77441

Phone: 281-346-1796 ~ Fax: 281-346-2556

www.fulsheartexas.gov

HISTORIC PRESERVATION & MUSEUM COMMISSION AGENDA

NOTICE IS HEREBY GIVEN OF A JOINT MEETING OF THE HISTORIC PRESERVATION AND MUSEUM COMMISSION WITH THE PARKS AND RECREATION COMMISSION TO BE HELD ON JULY 11, 2019 AT 5:00 P.M. AT THE FULSHEAR CITY HALL, 30603 FM 1093 WEST, FULSHEAR, TEXAS 77441 FOR THE PURPOSE OF CONSIDERING THE FOLLOWING ITEMS

I. CALL TO ORDER:

*THE JOINT MEETING WAS CALLED TO ORDER BY PAM DAVENPORT AT 5:03PM.
A QUORUM WAS PRESENT.*

II. QUORUM:

*PAT MOLLERE
PAM DAVENPORT
LAURA FLEMING
SONYA SIMMONS
VIOLA RANDLE (AT 6:38 PM)*

MEMBERS ABSENT:

REBECCA PATTERSON

STAFF PRESENT:

*KAYLA VILLAGOMEZ
ZACH GOODLANDER
CRYSTAL MIKES
BRANT GARY*

OTHERS PRESENT:

*DEBRA CATES (COUNCIL LIAISON)
KENT POOL (COUNCIL LIAISON)*

III. JOINT ITEM WITH PARKS & RECREATION COMMISSION

A. DISCUSSION REGARDING THE DRAFT REQUESTS FOR PROPOSALS/RFP DOCUMENT FOR THE SECTION HOUSE PROJECT

BRANT GARY (ASST. CITY MANAGER) DISCUSSED THE DRAFT REQUEST OF PROPOSALS FOR THE SECTION HOUSE PROJECT WITH THE JOINT COMMISSIONS (PARKS & REC AND HISTORIC PRESERVATION).

THE DISCUSSION INCLUDED:

- *RFP OVERVIEW*
- *PROJECT DESCRIPTION AND SELECTION PROCESS*
- *INSTRUCTIONS FOR PROPOSAL SUBMISSION*
- *PROPOSAL REQUIREMENTS*
- *NOTIFICATIONS/ADDITIONAL INFORMATION*

- *APPENDICES INFORMATION*

(FOR FULL DISCUSSION, REQUEST AUDIO)

IV. ADJOURN TO COUNCIL CHAMBERS IF NEEDED TO CONTINUE MEETING (HPMC)

A MOTION TO ADJOURN WAS MADE BY PAM DAVENPORT. IT WAS SECONDED BY SONYA SIMMONS. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: DAVENPORT, SIMMONS, MOLLERE, FLEMING

NAYES: NONE

CALL TO ORDER:

THE MEETING WAS CALLED TO ORDER BY PAM DAVENPORT AT 5:52PM.

A QUORUM WAS PRESENT.

V. BUSINESS

A. APPROVAL OF MINUTES FROM MEETING HELD ON MAY 9, 2019

A MOTION TO APPROVE THE MINUTES FROM THE MEETING HELD ON MAY 9, 2019 WAS MADE BY PAM DAVENPORT. IT WAS SECONDED BY PAT MOLLERE. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: DAVENPORT, MOLLERE, SIMMONS, FLEMING.

NAYS: NONE

ABSENT: REBECCA PATTERSON, VIOLA RANDLE ARRIVED AFTER APPROVAL OF MINUTES.

B. REVIEW: MISSION STATEMENT

PAM DAVENPORT SUGGESTED THE COMMISSION REVIEW/DISCUSS THE STATEMENT. IN ADDITION, A COPY OF A LETTER FROM THE FORT BEND COUNTY HISTORICAL COMMISSION TO CITY COUNCIL WAS DISTRIBUTED TO MEMBERS. THE LETTER WAS OFFERING SUPPORT FOR THE PROJECT OF PRESERVING THE SECTION HOUSE.

C. WEBSITE/COMMUNICATIONS

MS. VILLAGOMEZ INFORMED THE COMMISSION THAT CAPTAIN MCCOY IS CURRENTLY WORKING ON A WEB-SITE RENOVATION. FUTHERMORE, THE COMMISSION MEMBERS WILL NEED TO REACH OUT TO CAPT. MCCOY TO DISCUSS ADDITIONAL INFORMATION ON THE CITY HISTORICAL CONTENT.

D. DISCUSS MAP WITH HISTORIC POINTS OF INTEREST

SONYA SIMMONS GAVE A SUGGESTION OF CREATING A MAP OF CITY OF FULSHEAR WITH SUSAN STRICKLAND'S ASSISTANCE/INFORMATION INDICATING HISTORICAL SPOTS WITHIN FULSHEAR. IN ADDITION, SAMPLES OF VARIOUS TYPES OF CITY MAPS WERE SHARED BY PAM DAVENPORT AS EXAMPLES.

E. REVIEW LETTER OF SUPPORT FROM THE FORT BEND HISTORICAL COMMISSION FOR THE SECTION HOUSE

COUNCIL LIAISON, DEBRA CATES DISCUSSED A RECAP OF THE PREVIOUS JOINT COMMISSION MEETING TO ENSURE COMPLETE COMPREHENSIVE OF THE RFP PROCESS. IN ADDITION, SHE SUGGESTED WORKING ON A MORE COMPREHENSIVE PLAN FOR HISTORICAL PRESERVATION FUNDING. MS. CATES REQUESTED KAYLA VILLAGOMEZ INQUIRE WITH ADMINISTRATIVE STAFF REGARDING THE POSSIBILITY OF DEVELOPING A COMPREHENSIVE PLAN AND POSSIBLY A BUDGET FOR THE HISTORIC PRESERVATION COMMISSION. MS.



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VILLAGOMEZ WILL RESEARCH THIS REQUEST AND REPORT BACK TO THE COMMISSION AT THE NEXT SCHEDULED MEETING.

VI. ADJOURNMENT

A MOTION TO ADJOURN WAS MADE BY PAM DAVENPORT. IT WAS SECONDED BY SONYA SIMMONS. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: DAVENPORT, SIMMONS, RANDLE, FLEMING, MOLLERE

NAYS: NONE

THE MEETING WAS ADJOURNED AT 6:34PM.