**MEETING MINUTES**

NOTICE IS HEREBY GIVEN OF A MEETING OF THE PARKS AND RECREATION COMMISSION TO BE HELD ON **FRIDAY, NOVEMBER 18, 2022, AT 9:00 A.M.** AT THE FULSHEAR CITY HALL, 6611 W CROSS CREEK BEND, FULSHEAR, TEXAS 77441 FOR THE PURPOSE OF CONSIDERING THE FOLLOWING ITEMS:

“Incidental Meeting Notice: A quorum of the City of Fulshear City Council, Planning & Zoning Commission, City of Fulshear Development Corporation (Type A), Fulshear Development Corporation (Type B), Parks & Recreation Commission, Historic Preservation & Museum Commission, Zoning Board of Adjustment, or any or all of these, may be in attendance at the meeting specified in the foregoing notice, which attendance may constitute a meeting of such governmental body or bodies as defined by the Texas Open Meetings Act, Chapter 551, Texas Government Code. Therefore, in addition to the foregoing notice, notice is hereby given of a meeting of each of the above-named governmental bodies, the date, hour, place, and subject of which is the same as specified in the foregoing notice.”

1. **CALL TO ORDER**

*The meeting was called to order at 9:03am by Kimberly Bow.*

1. **CITIZEN COMMENTS**

*No comments*

1. **QUORUM/INTRODUCTIONS**

*Present Members- Kimberly Bow, Joe Goodwin, Jennifer Hagemann, Ramona Ridge, Leah Smith*

 *Council Member Liaison- Kent Pool-absent*

 *Staff Members- Kayla Villagomez, Sharon Valiante, Zach Goodlander*

 *Absent Members-, Rob Bamford, Kathryn Kist*

1. **BUSINESS ITEMS**
	1. Approval of minutes for meeting held October 14, 2022.

*A motion was made by Ramona Ridge to approve the minutes from October 14, 2022,*

*seconded by Leah Smith.*

*The motion was unanimously approved by Smith, McRea, Hagemann, and Bow, Ridge*

* 1. Discussion of agenda items – City Attorney

*City Attorney-Bryon Brown updated the committee members regarding agenda items and the laws the apply under the Open Meetings Act.*

* 1. Update from Corey Laughner with KGA DeForest regarding Eagle Landing Park.

*Corey Laughner with KGA DeForest and Alec with McLemore /Luong discussed/updated the committee regarding the conceptual site details. Recommendations included native trees for shading, trash cans, bike rack, tables, signage- mockup, and benches. In addition, the committee requested Corey recommend a cost-effective alternative to the nest. Corey will provide a mockup with the feedback and present it to the committee at the December meeting.*

*Alec provided the architectural updates and samples for the general items such as restrooms, concession area.*

*The committee accepted/approved all the materials provided as samples.*

* 1. Update from City Council- Councilmember Kent Pool.

*No update*

* 1. Park Development Updates:
		1. Eagle Landing:
			1. Update-Ad hoc member-Kim Bow/Joe Goodwin and/or Cliff Brouhard

*Items covered under business item C.*

* + 1. Primrose Phase II Project:
			1. Phase II Design update- Sharon Valiante

*Primrose Phase II construction timeline as well as parking lot and which was provided by Sharon Valiante.*

* + 1. Parks and Pathways Updated Study – Zach Goodlander

Zach Goodlander updated the committee:

1. Frances Smart- *discussed possible ideas for the park as seen in the packet samples.*
2. Irene Stern- *discussed possible ideas for the park as seen in the packet samples*.
3. Bessie’s Creek Park- *discussed conceptual ideas*.
	* 1. Penn Lane Detention Pond (Common Use Space) – *Sharon Valiante discussed an update regarding FBC processing this project. The project will be discussed further in the future.*
	1. Future agenda items

1. Artwork update for wraps presented by Evangeline Royer.

2. KGA/Corey-Eagle Landing mock-ups to include appurtenances, playground ideas.

3. Parks and Recreation budget

1. **ADJOURNMENT**

# *A motion to adjourn was made by Ramona Ridge and seconded by Jenniefer Hagemann to adjourn the meeting at approximately 10:46am. The motion was unanimous.*