



CITY OF FULSHEAR

"FIND YOUR FUTURE IN FULSHEAR"

30603 FM 1093 WEST/ PO Box 279 FULSHEAR, TEXAS 77441

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WWW.FULSHEARTEXAS.GOV

CITY COUNCIL:

MAYOR: Jeff Roberts

MAYOR PRO-TEM: Erin Tristan

COUNCIL MEMBER: Stephen Gill

COUNCIL MEMBER: Tricia Krenek

COUNCIL MEMBER: Lauren Ashley

COUNCIL MEMBER: Ramona Ridge

STAFF:

CITYMANAGER: C.J. Snipes

CITY SECRETARY: D. Gordon Offord

CITY ATTORNEY: J. Grady Randle

SPECIAL CITY COUNCIL WORKSHOP/MEETING MINUTES

FEBRUARY 28, 2017

I. OPENING

A. CALL TO ORDER

A Special City Council Workshop Meeting was called to order at 6:32 p.m. by Mayor Jeff W. Roberts Tuesday, February 28, 2017 in the Fulshear City Hall located at 30603 FM 1093 Road, Fulshear, Texas 77441 and all citizens were welcomed. Mayor Roberts thanked everyone for being present and that two members were absent, Stephen Gill and Erin Tristan.

B. QUORUM & ROLL CALL

Mayor Roberts announced that a quorum was present.

Members Present:

Jeff W. Roberts, Mayor

Lauren Ashley

Tricia Krenek

Ramona Ridge

Members Absent:

Erin Tristan, Mayor Pro Tem

Stephen Gill

City Staff Present:

D. (Diana) Gordon Offord, City Secretary

C.J. Snipes, City Manager

Tim Kirwin, Assistant City Attorney

J. Grady Randle, City Attorney

Michelle Killebrew, Building Official

Paula Ryan, Human Resource Director/ Assistant City Manager

Sharon Valiante, Public Works Director

Angela Fritz, Economic Development Director

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Others:

Dan McJunkin

Jim Fatheree

Mike Roller

J.D. McCann

Debra Cates

Julie Ward

Dennis Ayers

And 14 others who did not sign in

Mayor Roberts requested a short intermission of the meeting to acknowledge that Tim Kirwin of the City Attorney's office (Randall Law Firm) last day is today and also is his birthday. Mayor Roberts acknowledge Mr. Kirwin for his assistance to the City of Fulshear. The audience applauded and song happy birthday to him. Mayor Roberts resumed the meeting.

II.

WORKSHOP ITEMS

A. DISCUSSION AND CONSIDERATION OF CITY OF FULSHEAR EMPLOYEE HANDBOOK

Mayor Roberts introduced Paula Ryan, Human Resource Director/Assistant City Manager, to present to the Council the proposed City of Fulshear Employee Handbook. This book has not been updated since 1986. Ms. Ryan stated that this document has been worked on for over a year to refine with current practices and what is actually being done. Ms. Ryan stated that the proposed document had been sent to department managers and supervisors for comments. Ms. Ryan stated the plan is to get it adopted by next month and bring it back to council at least once a year with updates.

Tim Kirwin, from the city's attorney's office added a few comments. Various council members asked questions about the following: non-exempt employees-compensatory time, uniforms and equipment, drug testing policy, pre-employment process, applicant vs. employee, catastrophic sick leave pool, American disability act regarding reasonable accommodations, salaries, dress code, identify responsibilities of city manager in regards to personnel issues as some places in the manual it states designee (in case of litigation). There were back and forth questions regarding these items between the council members, attorney, city manager, and Ms. Ryan. (for all the specific comments, request a copy of tape recording). Mr. Kirwin offered to send the case law to each council member regarding handbook requirement for drug testing.

Ms. Ryan stated she would make the suggested changes. Mayor Roberts thanked both Ms. Ryan and Mr. Kirwin for their hard work on the proposed employee handbook.

No action was taken on this item.

Mayor Roberts suggested a short break (about 10 minutes).

A motion was made by Council Member Krenek for the short break. It was seconded by Council Member Ashley. The motion was carried by the following vote:

Ayes: Council Member Ashley, Krenek, and Ridge

Nays: None

Absent: Council Member Gill and Tristan

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Mayor Roberts reconvened the special workshop meeting at 7:10 p.m.

B. DISCUSSION AND CONSIDERATION ON CONSENSUS FOR PRIORITIZATION OF ITEMS FOR INCLUSION IN POTENTIAL TREE POLICY

Mayor Roberts stated for this portion of the workshop he will allow comments from the public and that C.J. Snipes, City Manager will present first to the Council. Mayor Roberts stated he would like some directions from the residents ask to whether a tree policy or ordinance is wanted. He also stated that individuals who want to speak to please give their name and was limited to five minutes.

Mr. Snipes presented to the Council and audience to the following: Ordinance v. resolution, incorporate into zoning, tree preservation v. canopy management, should apply to new developments and existing, right of way and easements. He then presented some examples in the various group. These were put on a video screen so all could view. (for all the specifics, request a copy of the tape recording)

Both Council Members Krenek and Ridge echoed that they were interested in the comments from the public. Council Member Krenek stated that the feedback should be incorporated into whatever document is adopted. Comments came from Mike Roller, Doug Konopka, Tommy Kuykendall, Ms. Jones, Rob Bamford, Sherri BeMent, Debra Cates, Carol Riggs, Sam Yeager, Cherryl Finney, and Bill Sweitzer which included landowners and developers in this area. For all the specific comments, request a copy of the tape recording.

From the developers side, especially for the downtown area, it was difficult to do quality development when have small lots, drainage, parking, landscaping requirements, and the proposed canopy requirement. For the landowners, it forces them into commercial tax bracket, unable to sell their properties, etc.

Mr. Snipes also talked about the two proposed legislative bills by the State; HB 1572 and Senate Bills 782 and 744 addressing issue on cities being able to regulate trees.

Everyone like having trees but Mayor Roberts stated trees should not take preference over the owners of the property.

Council Member Ashley stated that she supports a resolution. Mr. Snipes was requested to put a copy of the proposed Resolution on the website so residents can review it and send in their comments.

Mayor Roberts thanked everyone for their comments

No action was taken on this item.


III. ADJOURNMENT

A motion was made by Council Member Krenek to adjourn. It was seconded by Council Member Ashley. The motion was carried by the following vote:

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Ayes: Council Member Ashley, Krenek, and Ridge
Nays: None
Absent: Council Member Gill and Tristan

Mayor Roberts announced that we are adjourned at 8:11 p.m.



Jeff W. Roberts, Mayor

Attest:



D. (Diana) Gordon Offord, City Secretary