



6611 W. Cross Creek Bend Lane, PO Box 279
Fulshear, Texas 77441
Phone: 281-346-1796 ~ Fax: 281-346-2556
www.FulshearTexas.gov

CITY COUNCIL:

MAYOR: Aaron Groff **MAYOR PRO-TEM:** Lisa Martin **COUNCIL MEMBER:** Kent Pool
COUNCIL MEMBER: Jason Knape **COUNCIL MEMBER:** Kaye Kahlich **COUNCIL MEMBER:** Debra Cates
COUNCIL MEMBER: Joel Patterson **COUNCIL MEMBER:** Sarah B. Johnson

STAFF:

CITY MANAGER: Jack Harper **CITY SECRETARY:** Mariela Rodriguez **CITY ATTORNEY:** Byron Brown

SPECIAL CITY COUNCIL MEETING MINUTES

March 21, 2023

I. CALL TO ORDER

A SPECIAL CITY COUNCIL MEETING WAS CALLED TO ORDER BY MAYOR GROFF AT THE CITY OF FULSHEAR MUNICIPAL COMPLEX, 6611 W. CROSS CREEK BEND LANE, FULSHEAR, TEXAS AT 5:30 P.M.

II. QUORUM AND ROLL CALL

A QUORUM WAS PRESENT.

COUNCIL MEMBERS PRESENT:

*AARON GROFF
JOEL PATTERSON
DEBRA CATES
JASON KNAPE
LISA MARTIN
KAYE KAHLICH
SARAH JOHNSON
KENT POOL*

CITY STAFF PRESENT:

*JACK HARPER
KATIE LEWIS
MARIELA RODRIGUEZ
BILL HENRY
BYRON BROWN
JOSH GREEN*

JESUS ESCOBAR
ERIN TUREAU
ZACH GOODLANDER
CASSIE LEAL
CLIFF BROUHARD
ALEX ROJAS

OTHERS PRESENT:

5 PEOPLE THAT DID NOT SIGN IN

III. CITIZEN'S COMMENTS

THIS IS AN OPPORTUNITY FOR CITIZENS TO SPEAK TO COUNCIL RELATING TO AGENDA AND NON-AGENDA ITEMS. SPEAKERS ARE ADVISED THAT COMMENTS CANNOT BE RECEIVED ON MATTERS WHICH ARE THE SUBJECT OF A PUBLIC HEARING ONCE THE HEARING HAS BEEN CLOSED. SPEAKERS ARE REQUIRED TO REGISTER IN ADVANCE AND MUST LIMIT THEIR COMMENTS TO THREE (3) MINUTES.

THERE WERE NO CITIZEN COMMENTS.

IV. BUSINESS

A. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A TERM CONTRACT FOR PAVEMENT REPAIRS OR IMPROVEMENT SERVICES

CLIFF BROUHARD PRESENTED THIS ITEM AND EXPLAINED THIS IS AN INTERLOCAL AGREEMENT WITH THE CITY OF SUGAR LAND. THE CITY INTENDS TO USE CEDRO'S PAVING SERVICES FOR PAVEMENT REPAIRS.

CLIFF ASKED TO EXTEND THE CONTRACT FOR PAVEMENT REPAIRS AND IMPROVEMENT SERVICES TO \$100,000 FOR ONE YEAR.

CLIFF ANSWERED QUESTIONS FROM CITY COUNCIL.

A MOTION WAS MADE BY COUNCIL MEMBER KNAPE TO APPROVE A TERM CONTRACT FOR PAVEMENT REPAIRS OR IMPROVEMENT SERVICES. IT WAS SECONDED BY COUNCILMEMBER JOHNSON. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: CATES, JOHNSON, KAHLICH, KNAPE, MARTIN, PATTERSON, POOL

NAYS:

ABSTAIN:

ABSENT:

MOTION APPROVED

B. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A PROFESSIONAL SERVICES AGREEMENT 2023-027 FOR PLAN AND PLAT REVIEW SERVICES

CLIFF BROUHARD STATED THIS AGREEMENT IS USED FOR PLAN AND PLAT REVIEW WHEN THE CITY GETS INDITED WITH PLANS. THIS IS TO HELP GET PLANS OUT BY THE FIFTEEN (15) DAY REVIEW TIME.

THE CITY USES FREESE AND NICHOLS FOR MOST OF THE PLAN AND PLAT REVIEWS.

THIS AGREEMENT IS FOR A 1 YEAR CONTRACT, WITH AN OPTION TO RENEW FOR TWO YEARS, NOT TO EXCEED \$150,000 FOR THE THREE YEAR TERM.

CLIFF BROUHARD AND ZACH GOODLANDER ANSWERED QUESTIONS FROM COUNCIL.

A MOTION WAS MADE BY COUNCIL MEMBER KNAPE TO APPROVE A PROFESSIONAL SERVICE AGREEMENT 2023-027 FOR PLAN AND PLAT SERVICES. IT WAS SECONDED BY COUNCILMEMBER POOL. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: CATES, JOHNSON, KAHLICH, KNAPE, MARTIN, PATTERSON, POOL

NAYS:

ABSTAIN:

ABSENT:

MOTION APPROVED

C. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A PROFESSIONAL SERVICES AGREEMENT 2023-028 FOR ON-CALL MODELING AND PLANNING SERVICES

CLIFF BROUHARD STATED THIS AGREEMENT IS PART OF THE CAPITOL IMPROVEMENT PLAN (CIP) FOR THE CITY'S WATER AND WASTEWATER MASTER PLAN.

HE MENTIONED PERIODICALLY DEVELOPERS WILL MAKE REQUESTS AND THE CITY WILL SEND THOSE REQUESTS TO FREESE AND NICHOLS TO MODEL. THIS IS TO HELP PLAN FOR FUTURE CITY GROWTH.

THIS AGREEMENT WILL EXTEND THE CONTRACT FOR A 3 YEAR TERM, NOT TO EXCEED \$150,000.00.

CLIFF ANSWERED QUESTIONS FROM COUNCIL.

A MOTION WAS MADE BY COUNCIL MEMBER KNAPE TO APPROVE PROFESSIONAL SERVICES AGREEMENT 2023-028 FOR ON-CALL MODELING AND PLANNING SERVICES. IT WAS SECONDED BY COUNCILMEMBER POOL. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: CATES, JOHNSON, KAHLICH, KNAPE, MARTIN, PATTERSON, POOL

NAYS:

ABSTAIN:

ABSENT:

MOTION APPROVED

D. DISCUSSION OF ORDINANCE NO. 2023-1413, AMENDING CITY COUNCIL'S RULES OF PROCEDURE TO ADOPT THE CURRENT EDITION OF "ROBERT'S RULES OF ORDER NEWLY REVISED"

CITY ATTORNEY BYRON BROWN STATED THIS IS A HOUSEKEEPING ITEM TO AMEND FROM OUR EXISTING ROBERT'S RULE OF ORDER TO THE "ROBERT'S RULE OF ORDER NEWLY REVISED". THIS ORDINANCE WOULD AUTOMATICALLY ALLOW THE CITY TO UPDATE TO THE MOST UP TO DATE VERSION OF ROBERT'S RULE OF ORDER.

THERE WAS NO ACTION FOR THIS ITEM.

SEE REGULAR CITY COUNCIL MEETING, MARCH 21, 2023 AT 7:00PM FOR ACTION

E. UPDATE AND POSSIBLE ACTION TO ADOPT THE MASTER DRAINAGE PLAN PHASE II

CLIFF BROUHARD PRESENTED THIS ITEM. HE STATED THAT IN NOVEMBER 2022 COSTELLO PRESENTED THE CITY'S MOST RECENT MASTER DRAINAGE PLAN. AT THAT MEETING THE CITY COUNCIL REQUESTED AN INFORMATIVE CITIZEN OPEN DISCUSSION.

THE OPEN DISCUSSION MEETING WAS HELD ON JANUARY 24, 2023.

THE MASTER DRAINAGE PLAN CODIFYS THE RULES THAT THE CITY WILL GO BY WHEN DETERMINING DETENTION AND WHAT RIGHT OF WAYS THE CITY MAY NEED FOR FUTURE PROJECTS.

THE MASTER DRAINAGE PLAN WILL STAY THE SAME AS WAS PRESENTED IN THE NOVEMBER 2022 COUNCIL MEETING.

CLIFF ANSWERED QUESTIONS FROM CITY COUNCIL

A MOTION WAS MADE BY COUNCILMEMBER JOHNSON TO ADOPT THE MASTER DRAINAGE PLAN PHASE II. IT WAS SECONDED BY COUNCIL MEMBER KNAPE. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: CATES, JOHNSON, KAHLICH, KNAPE, MARTIN, PATTERSON, POOL

NAYS:

ABSTAIN:

ABSENT:

MOTION APPROVED

F. CONSIDERATION AND POSSIBLE ACTION TO APPROVE ORDINANCE 2023-1409 AMENDING RATES AND CHARGES FOR SOLID WASTE

SHARON VALIANTE PRESENTED THIS ITEM. SHE STATED THE SOLID WASTE RATES WAS BROUGHT TO COUNCIL A FEW OTHER TIMES. THIS ORDINANCE INCLUDES TWO RATE CHANGES.

SOLID WASTE SERVICE:

- *RATE OF \$5.72 PER ACCOUNT, PER MONTH FOR RESIDENTIAL CUSTOMERS UNTIL SEPTEMBER 30, 2023 (50% OF THE PROPOSED RATE).*
- *RATE OF \$11.44 PER ACCOUNT, PER MONTH FOR RESIDENTIAL CUSTOMERS WILL BEGIN OCTOBER 1, 2023 (100% OF THE PROPOSED RATE).*

RECYCLING SERVICE:

- *RATE OF \$5.29 PER ACCOUNT, PER MONTH FOR RESIDENTIAL CUSTOMERS (100% OF THE PROPOSED RATE).*

THE NOTICE OF THE NEW RATE CHANGE WILL GO IN THE MAY BILL FOR THE APRIL USAGE

FOR THE FULL DISCUSSION PLEASE VISIT THE CITY OF FULSHEAR WEBSITE

A MOTION WAS MADE BY COUNCIL MEMBER KNAPE TO APPROVE ORDINANCE 2023-1409 AMENDING RATES AND CHARGES FOR SOLID WASTE. IT WAS SECONDED BY COUNCIL MEMBER CATES. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: CATES, JOHNSON, KAHLICH, KNAPE, MARTIN, PATTERSON, POOL

NAYS:

ABSTAIN:
ABSENT:

MOTION APPROVED

V. **ADJOURNMENT**

A MOTION WAS MADE BY COUNCIL MEMBER KNAPE TO ADJOURN. IT WAS SECONDED BY COUNCIL MEMBER CATES. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: CATES, JOHNSON, KAHLICH, KNAPE, MARTIN, PATTERSON, POOL

NAYS:

ABSTAIN:

ABSENT:

MOTION APPROVED

MAYOR GROFF ADJOURNED THE MEETING AT 6:09 P.M.

AARON GROFF, MAYOR

ATTEST:

MARIELA RODRIGUEZ, CITY SECRETARY