



CITY OF FULSHEAR

“FIND YOUR FUTURE IN FULSHEAR”

30603 FM 1093 WEST/ PO Box 279 ~ FULSHEAR, TEXAS 77441

PHONE: 281-346-1796 ~ FAX: 281-346-2556

www.FulshearTexas.gov

CITY COUNCIL:

MAYOR: Aaron Groff

MAYOR PRO-TEM: Debra Cates

COUNCIL MEMBER: Kent Pool

COUNCIL MEMBER: John Kelly

COUNCIL MEMBER: Kaye Kahlich

COUNCIL MEMBER: Lisa Martin

COUNCIL MEMBER: Joel
Patterson

COUNCIL MEMBER: Sarah B.
Johnson

STAFF:

CITY MANAGER: Jack Harper

CITY SECRETARY: Kimberly
Kopecky

CITY ATTORNEY: J. Grady Randle

SPECIAL CITY COUNCIL MEETING MINUTES

February 15, 2022

I. CALL TO ORDER

A SPECIAL CITY COUNCIL MEETING WAS CALLED TO ORDER BY MAYOR GROFF AT THE IRENE STERN COMMUNITY CENTER, 6920 KATY FULSHEAR ROAD, FULSHEAR, TEXAS AT 5:31 P.M.

II. QUORUM AND ROLL CALL

A QUORUM WAS PRESENT.

COUNCIL MEMBERS PRESENT:

AARON GROFF

KAYE KAHLICH

JOEL PATTERSON

DEBRA CATES

KENT POOL

JOHN KELLY

LISA MARTIN

SARAH JOHNSON

CITY STAFF PRESENT:

KIMBERLY KOPECKY

MARIELA RODRIGUEZ
JACK HARPER
BYRON BROWN
SHARON VALIANTE
JESUS ESCOBAR
ERIN TUREAU
JESS WASHBURN
ZACH GOODLANDER
LINDSEY DELONG
CASSEY LEAL
HERMAN RODRIGUEZ
CLIFF BROUHARD
KENNY SEYMOUR

OTHERS PRESENT:

M. HALDE

AND 1 OTHER THAT DID NOT SIGN IN.

III. CITIZEN'S COMMENTS

THIS IS AN OPPORTUNITY FOR CITIZENS TO SPEAK TO COUNCIL RELATING TO AGENDA AND NON-AGENDA ITEMS. SPEAKERS ARE ADVISED THAT COMMENTS CANNOT BE RECEIVED ON MATTERS WHICH ARE THE SUBJECT OF A PUBLIC HEARING ONCE THE HEARING HAS BEEN CLOSED. SPEAKERS ARE REQUIRED TO REGISTER IN ADVANCE AND MUST LIMIT THEIR COMMENTS TO THREE (3) MINUTES.

THERE WERE NO CITIZEN COMMENTS.

IV. BUSINESS

A. CONSIDERATION AND APPROVAL TO ACCEPT A SPECIAL WARRANTY DEED FOR A 0.1923 ACRES TRACT AT CROSS CREEK RANCH WASTEWATER TREATMENT PLANT SITE

SHARON VALIANTE INTRODUCED THIS ITEM AND STATED STAFF HAS NO OBJECTIONS ON ASKING CITY COUNCIL TO ACCEPT THE DEED.

A MOTION WAS MADE BY MAYOR PROTEM CATES TO MOTION. IT WAS SECONDED BY COUNCILMEMBER POOL. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: CATES, JOHNSON, KAHLICH, KELLY, MARTIN, PATTERSON, POOL

NAYS:

ABSTAIN:

ABSENT:

MOTION APPROVED

B. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A PURCHASE FOR AUTOMATED METERING EQUIPMENT

SHARON VALIANTE EXPLAINED THAT THE CITY IS CURRENTLY HAVING A LARGE REQUEST FOR METER TEST AND ARE WORKING ON THE METER REPLACEMENT PROGRAM APPROVED BY COUNCIL BACK IN SEPTEMBER.

THE ESTIMATED PURCHASE WOULD BE OF \$800,000.00 FOR A TOTAL OF ABOUT 2500 METERS. THERE WAS A COMPETITIVE BID AND THE CITY CHOSE ACCURATE UTILITY SUPPLY BASED ON THE UNIT PRICES BID.

SHARON ANSWERED QUESTIONS FROM COUNCIL AND STATED THE PURPOSE OF THE UPGRADE IS TO CHANGE THE BRAND OF THE SMART METERS.

A MOTION WAS MADE BY MAYOR PRO-TEM CATES TO APPROVE A PURCHASE FOR AUTOMATED METERING EQUIPMENT FROM ACCURATE UTILITY AND SUPPLY LLC THROUGH THE BUY BOARD VENDOR, 626-20 AT THE UNIT PRICES QUOTED. IT WAS SECONDED BY COUNCIL MEMBER KELLY. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: CATES, JOHNSON, KAHLICH, KELLY, MARTIN, PATTERSON, POOL

NAYS:

ABSTAIN:

ABSENT:

APPROVED

C. CONSIDERATION AND POSSIBLE ACTION TO APPROVE RESOLUTION 2022-542, APPROVING AND AUTHORIZATION OF PROJECT OF THE CITY OF FULSHEAR DEVELOPMENT CORPORATION (THE "CDC"), TYPE A ECONOMIC DEVELOPMENT SALES TAX CORPORATION, AND THE FULSHEAR DEVELOPMENT CORPORATION (THE "FDC"), A TYPE B ECONOMIC DEVELOPMENT SALES TAX CORPORATION, IN ACCORDANCE AND PURSUANT TO SECTION 505.158 OF THE LOCAL GOVERNMENT CODE

A MOTION WAS MADE BY MAYOR PRO-TEM CATES TO APPROVE RESOLUTION NO. 2022-542. IT WAS SECONDED BY COUNCIL MEMBER JOHNSON. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: CATES, JOHNSON, KAHLICH, KELLY, MARTIN, PATTERSON, POOL

NAYS:

ABSTAIN:

ABSENT:

APPROVED

D. CONSIDERATION AND APPROVAL OF RESOLUTION 2022-543 IN SUPPORT

OF ENROLLMENT IN THE 2022 WATER PROVIDER CONSERVATION PROGRAM

SHARON VALIANTE GAVE A BRIEF OVERVIEW ON THIS ITEM. SHE EXPLAINED THIS ITEM IS FOR CONSIDERATION TO ENROLL IN THE NEW WATER CONSERVATION PROGRAM FORMERLY KNOWN LARRY'S TOOLBOX. THE CITY WILL NO LONGER EARN POINTS INSTEAD WE WILL EARN CREDITS TO THE ELIGIBILITY TO EARN THE WATER REBATE AT \$0.10/1000 GALLONS.

SHARON INTRODUCED LINDSEY DELONG, THE UTILITY SERVICES SUPERVISOR.

LINDSEY EXPLAINED THAT AT THE COMPLETION OF THE PROGRAM, IF ELIGIBLE, INSTEAD OF POINTS WE WILL NOW RECEIVE BADGES. SHE EXPLAINED THAT NORTH FORT BEND WILL NO LONGER PROVIDE DIRECT SUPERVISION WATER CONSERVATION. THE CITY WILL ESTABLISH A COMMITTEE AND THE COMMITTEE WILL SET THE PARAMETERS FOR THOSE WATER CONSERVATION PROGRAMS

LINDSEY ANSWERED QUESTIONS FROM COUNCIL.

*** FOR THE FULL DISCUSSION PLEASE REFER TO THE VIDEO ON THE CITY'S WEBSITE***

A MOTION WAS MADE BY MAYOR PRO-TEM CATES TO APPROVE RESOLUTION NO. 2022- 543 IN SUPPORTS OF ENROLLMENT IN THE 2022 WATER PROVIDER CONSERVATION PROGRAM. IT WAS SECONDED BY COUNCIL MEMBER POOL. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: CATES, JOHNSON, KAHLICH, KELLY, MARTIN, PATTERSON, POOL

NAYS:

ABSTAIN:

ABSENT:

APPROVED

E. CONSIDERATION AND POSSIBLE ACTION TO APPROVE PROFESSIONAL SERVICES AGREEMENT 2022-012 FOR DESIGN SERVICES FOR THE DOWNTOWN WATERPLANT NO. 1 IMPROVEMENTS (W22A)

CLIFF BROUHARD INTRODUCED THIS ITEM AND EXPLAINED THIS PROJECT WILL INCLUDE A 3 MILLION GALLON PER DAY PUMPING CAPACITY INCREASE, A 0.5-MILLION-GALLON GROUND STORAGE TANK FOR ADDITIONAL STORAGE CAPACITY, AND WE WILL ALSO BE REPLACING THE CURRENT 10" WATER LINE ALONG LEYENDECKER ROAD TO A 16" WATER LINE FOR FUTURE PROJECTS DOWN HUGGINS ROAD.

THE CITY RECEIVED 28 RESPONSES TO THE RFQ AND STAFF AGREED THAT GARVER WOULD BE THE BEST CONSULTANT FOR THIS PROJECT. HE STATED THAT THE AGREEMENT IS STILL UNDER LEGAL REVIEW.

A MOTION WAS MADE BY MAYOR PRO-TEM CATES TO APPROVE PROFESSIONAL SERVICES AGREEMENT 2022-012 FOR DESIGN SERVICES FOR THE DOWNTOWN WATER PLANT NO.1 IMPROVEMENTS PROJECT W22A PENDING LEGAL REVIEW. IT WAS SECONDED BY COUNCIL MEMBER POOL. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: CATES, JOHNSON, KAHLICH, KELLY, MARTIN, PATTERSON, POOL

NAYS:

ABSTAIN:

ABSENT:

APPROVED

F. CONSIDERATION AND POSSIBLE ACTION TO APPROVE AND ADOPT ORDINANCE NO. 2022-1367, AN ORDINANCE OF THE CITY OF FULSHEAR, TEXAS ORDERING A GENERAL ELECTION TO BE HELD ON SATURDAY, THE 7TH DAY OF MAY, 2022

KIMBERLY KOPECKY STATED THIS IS THE TYPICAL ORDER OF ELECTION FOR THE ELECTION THAT WILL BE HELD ON MAY 07, 2022, ELECTING A MAYOR AND 3 COUNCIL MEMBERS.

A MOTION WAS MADE BY MAYOR PRO-TEM CATES TO APPROVE AND ADOPT ORDINANCE NO. 2022-1367, AN ORDINANCE OF THE CITY OF FULSHEAR, TEXAS ORDERING A GENERAL ELECTION TO BE HELD ON SATURDAY, THE 7TH DAY OF MAY 2022. IT WAS SECONDED BY COUNCIL MEMBER MARTIN. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: CATES, JOHNSON, KAHLICH, KELLY, MARTIN, PATTERSON, POOL

NAYS:

ABSTAIN:

ABSENT:

APPROVED

G. CONSIDERATION AND POSSIBLE ACTION TO APPROVE AND ADOPT ORDINANCE NO. 2022-1368, AN ORDINANCE OF THE CITY OF FULSHEAR, TEXAS ORDERING A SPECIAL ELECTION TO BE HELD ON SATURDAY, THE 7TH DAY OF MAY, 2022

BYRON INTRODUCED THIS ITEM AND EXPLAINED THIS IS FOR THE 12 PROPOSED CHANGES TO THE CHARTER. BYRON ANSWERED QUESTIONS

FROM COUNCIL.

A MOTION WAS MADE BY MAYOR PRO-TEM CATES TO APPROVE AND ADOPT ORDINANCE NO. 2022-1368, AN ORDINANCE OF THE CITY OF FULSHEAR, TEXAS ORDERING A SPECIAL ELECTION TO BE HELD ON SATURDAY, THE 7TH DAY OF MAY 2022. IT WAS SECONDED BY COUNCIL MEMBER KAHLICH. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: CATES, JOHNSON, KAHLICH, KELLY, MARTIN, PATTERSON, POOL

NAYS:

ABSTAIN:

ABSENT:

APPROVED

H. CONSIDERATION AND POSSIBLE ACTION TO APPROVE AN INTERLOCAL AGREEMENT BETWEEN THE CITY OF FULSHEAR AND FORT BEND COUNTY FOR THE ADMINISTRATION OF THE MAY 7, 2022 GENERAL AND SPECIAL ELECTION

KIMBERLY KOPECKY STATED THE ESTIMATED COST FOR THIS ELECTION IS \$7338.00. BUT IT CAN CHANGE BASED ON THE NUMBER OF ENTITIES THAT HOLD AN ELECTION.

JACK HARPER EXPLAINED THE COUNTY REACHED OUT TO THE CITY FOR A SPECIAL REQUEST TO BE ABLE TO USE OUR BUILDING FOR VOTING.

A MOTION WAS MADE BY MAYOR PRO-TEM CATES TO APPROVE AN INTERLOCAL AGREEMENT BETWEEN THE CITY OF FULSHEAR AND FORT BEND COUNTY FOR THE ADMINISTRATION OF THE MAY 7, 2022 GENERAL AND SPECIAL ELECTION. IT WAS SECONDED BY COUNCIL MEMBER POOL. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: CATES, JOHNSON, KAHLICH, KELLY, MARTIN, PATTERSON, POOL

NAYS:

ABSTAIN:

ABSENT:

APPROVED

V. ADJOURNMENT

A MOTION WAS MADE BY MAYOR PRO-TEM CATES TO ADJOURN. IT WAS SECONDED BY COUNCIL MEMBER KAHLICH. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: CATES, JOHNSON, KAHLICH, KELLY, MARTIN, PATTERSON, POOL

NAYS:

ABSTAIN:

ABSENT:

APPROVED

MAYOR GROFF ADJOURNED THE MEETING AT 6:18 P.M.

AARON GROFF, MAYOR

ATTEST:

KIMBERLY KOPECKY, CITY SECRETARY