



CITY OF FULSHEAR

“FIND YOUR FUTURE IN FULSHEAR”

30603 FM 1093 WEST/ PO Box 279 ~ FULSHEAR, TEXAS 77441

PHONE: 281-346-1796 ~ FAX: 281-346-2556

www.FulshearTexas.gov

CITY COUNCIL:

MAYOR: Aaron Groff

MAYOR PRO-TEM: Lisa Martin

COUNCIL MEMBER: Kent Pool

COUNCIL MEMBER: Jason Knape

COUNCIL MEMBER: Kaye Kahlich

COUNCIL MEMBER: Debra Cates

COUNCIL MEMBER: Joel
Patterson

COUNCIL MEMBER: Sarah B.
Johnson

STAFF:

CITY MANAGER: Jack Harper

CITY SECRETARY: Kimberly
Kopecky

CITY ATTORNEY: J. Grady Randle

SPECIAL CITY COUNCIL MEETING MINUTES

July 19, 2022

I. CALL TO ORDER

A SPECIAL CITY COUNCIL MEETING WAS CALLED TO ORDER BY MAYOR GROFF AT THE IRENE STERN COMMUNITY CENTER, 6920 KATY FULSHEAR ROAD, FULSHEAR, TEXAS AT 5:30 P.M.

II. QUORUM AND ROLL CALL

A QUORUM WAS PRESENT.

COUNCIL MEMBERS PRESENT:

AARON GROFF

KAYE KAHLICH

DEBRA CATES

KENT POOL

JOHN KELLY

SARAH JOHNSON

COUNCIL MEMBERS ABSENT:

LISA MARTIN

JOEL PATTERSON

CITY STAFF PRESENT:

KIMBERLY KOPECKY
MARIELA RODRIGUEZ
JACK HARPER
BYRON BROWN
SHARON VALIANTE
JESUS ESCOBAR
ERIN TUREAU
JESS WASHBURN
ZACH GOODLANDER
CASSIE LEAL
CLIFF BROUHARD
KRISTI BRASHEAR
KENNY SEYMOUR @5:45PM

OTHERS PRESENT:
2 PEOPLE THAT DID NOT SIGN IN.

III. **CITIZEN'S COMMENTS**

THIS IS AN OPPORTUNITY FOR CITIZENS TO SPEAK TO COUNCIL RELATING TO AGENDA AND NON-AGENDA ITEMS. SPEAKERS ARE ADVISED THAT COMMENTS CANNOT BE RECEIVED ON MATTERS WHICH ARE THE SUBJECT OF A PUBLIC HEARING ONCE THE HEARING HAS BEEN CLOSED. SPEAKERS ARE REQUIRED TO REGISTER IN ADVANCE AND MUST LIMIT THEIR COMMENTS TO THREE (3) MINUTES.

THERE WERE NO CITIZEN COMMENTS.

IV. **BUSINESS**

A. **CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE THE CITY MANAGER TO APPROVE AN AGREEMENT BETWEEN THE CITY OF FULSHEAR AND STARGEL OFFICE SOLUTIONS FOR PRINTER LEASE AND SERVICES PENDING LEGAL REVIEW**

JESUS ESCOBAR ANSWERED QUESTIONS FROM COUNCIL.

A MOTION WAS MADE BY COUNCIL MEMBER CATES TO AUTHORIZE THE CITY MANAGER TO APPROVE AN AGREEMENT BETWEEN THE CITY OF FULSHEAR AND STARGEL OFFICE SOLUTIONS FOR PRINTER LEASE AND SERVICES PENDING LEGAL REVIEW. IT WAS SECONDED BY COUNCILMEMBER POOL. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: CATES, JOHNSON, KAHLICH, KNAPE, POOL

NAYS:

ABSTAIN:

ABSENT: MARTIN, PATTERSON

MOTION APPROVED

B. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A PROFESSIONAL SERVICES AGREEMENT 2022-058 FOR DESIGN, BID, AND CONSTRUCTION ADMINISTRATION SERVICES FOR THE CROSS CREEK RANCH WATER PLANT 1 AND 3 AERATOR IMPROVEMENTS SERVICES

CLIFF BROUHARD INFORMED COUNCIL THIS ITEM IS IN REFERENCE TO HYDROGEN SULFIDE BUILD UP IN THE CROSS CREEK RANCH WATER PLANT 1 AND 3 WHICH CAUSES SULFUR SMELL. HE EXPLAINED THIS PROJECT IS PROJECT W22G IN THE CIP BUDGET. STAFF SELECTED HR GREEN AS THE CONSULTANT FOR THIS PROJECT WHICH INCLUDES DESIGN, BID SERVICES, AND CONSTRUCTION.

MICHAEL HALDE WITH HR GREEN WAS PRESENT AND ANSWERED QUESTIONS FROM COUNCIL.

SHARON VALIANTE AND CLIFF ANSWERED QUESTIONS FROM COUNCIL.

A MOTION WAS MADE BY COUNCIL MEMBER CATES TO APPROVE PROFESSIONAL SERVICES AGREEMENT 2022-058. IT WAS SECONDED BY COUNCIL MEMBER KNAPE. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: CATES, JOHNSON, KAHLICH, KNAPE, POOL

NAYS:

ABSTAIN:

ABSENT: MARTIN, PATTERSON

MOTION APPROVED

C. PRESENTATION AND DISCUSSION OF THE FY2023 PROPOSED BUDGET

JACK HARPER GAVE A BRIEF INTRODUCTION.

ERIN TUREAU GAVE A SLIDE SHOW PRESENTATION OF THE FOLLOWING:

- BUDGET PROCESS TIMELINE*
- BUDGET OVERVIEW FY22 & FY23 (ALL FUNDS BUDGET SUMMARY)*
- BUDGET OVERVIEW (GENERAL FUND- FY22 HIGHLIGHT)*
- GENERAL FUND REVENUE COMPARISON FY2022 & FY2023 (AS A PERCENTAGE OF TOTAL REVENUE)*
- BUDGET OVERVIEW FY2023- GENERAL FUND*
- BUDGET OVERVIEW - FY2023 NEW PROGRAM REQUEST- \$1.76 MILLION*

- GENERAL FUND EXPENDITURES BY DEPARTMENT FY2023
- GENERAL FUND PROPOSED BUDGET FY2023
- UTILITY- ENTERPRISE FUND (500) (FY2023)
- CAPITAL PROJECTS FUNDS
- CAPITAL PROJECT FUND FY2023- GENERAL GOVERNMENT- FUND 300
- CAPITAL PROJECT FUND FY2023- UTILITY- WATER/WASTEWATER- FUND 501
- CAPITAL PROJECT FUND FY2023- CCR RESERVE- FUND 551
- SPECIAL REVENUE/OTHER FUNDS
- VEHICLE & EQUIPMENT REPLACEMENT- FUND(150)- FY2023
- DEBT SERVICE FUND (400)- FY2023
- TYPE A- DEVELOPMENT CORPORATION BUDGET FY2023 (FUND 600)
- TYPE A- DEVELOPMENT CORP. PROJECT FUND BUDGET FY2023 (FUND 601)
- TYPE B- DEVELOPMENT CORPORATION BUDGET FY2023 (FUND 700)
- TYPE B- DEVELOPMENT CORP. PROJECT FUND BUDGET FY2023 (FUND 701)

CITY STAFF ANSWERED QUESTIONS FROM COUNCIL.

D. CONSIDERATION AND POSSIBLE ACTION TO APPROVE NEW CITY BRAND

JESS WASHBURN PRESENTED TWO LOGO OPTIONS IN GRAYSCALE AND ANSWERED QUESTIONS FROM COUNCIL.

THERE WAS NO ACTION ON THIS ITEM.

V. ADJOURNMENT

A MOTION WAS MADE BY COUNCIL MEMBER CATES TO ADJOURN. IT WAS SECONDED BY COUNCIL MEMBER KNAPE. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: CATES, JOHNSON, KAHLICH, KNAPE, POOL

NAYS:
ABSTAIN:
ABSENT: MARTIN, PATTERSON

MOTION APPROVED

AARON GROFF, MAYOR

ATTEST:

KIMBERLY KOPECKY, CITY SECRETARY