



6611 W. Cross Creek Bend Lane, PO Box 279
Fulshear, Texas 77441
Phone: 281-346-1796 ~ Fax: 281-346-2556
www.FulshearTexas.gov

CITY COUNCIL:

MAYOR: Aaron Groff **MAYOR PRO-TEM:** Lisa Martin **COUNCIL MEMBER:** Kent Pool
COUNCIL MEMBER: Jason Knappe **COUNCIL MEMBER:** Kaye Kahlich **COUNCIL MEMBER:** Debra Cates
COUNCIL MEMBER: Joel
Patterson **COUNCIL MEMBER:** Sarah B.
Johnson

STAFF:

CITY MANAGER: Jack Harper **CITY SECRETARY:** Kimberly **CITY ATTORNEY:** Byron Brown
Kopecky

SPECIAL CITY COUNCIL MEETING MINUTES

November 15, 2022

I. CALL TO ORDER

A SPECIAL CITY COUNCIL MEETING WAS CALLED TO ORDER BY MAYOR PRO-TEM LISA MARTIN AT THE CITY OF FULSHEAR MUNICIPAL COMPLEX, 6611 W. CROSS CREEK BEND LANE, FULSHEAR, TEXAS AT 5:30 P.M.

II. QUORUM AND ROLL CALL

A QUORUM WAS PRESENT.

COUNCIL MEMBERS PRESENT:

*KAYE KAHLICH
DEBRA CATES
KENT POOL
JASON KNAPE
LISA MARTIN
SARAH JOHNSON
JOEL PATTERSON*

COUNCIL MEMBERS ABSENT:

AARON GROFF

CITY STAFF PRESENT:

*KIMBERLY KOPECKY
MARIELA RODRIGUEZ
KENNY SEYMOUR
BYRON BROWN*

SHARON VALIANTE
JESUS ESCOBAR
ERIN TUREAU
ZACH GOODLANDER
KRISTI BRASHEAR
MEREDITH DUSEK
CASSIE LEAL
OFFICER BILL HENRY
ALEX ROJAS

**** CHIEF KENNY SEYMOUR ACTED AS THE CITY MANAGER ON BEHALF OF JACK HARPERS ABSENCE****

OTHERS PRESENT:

ANDREW KANE
APPROXIMATELY 9 OTHERS THAT DID NOT SIGN IN.

III. CITIZEN'S COMMENTS

THIS IS AN OPPORTUNITY FOR CITIZENS TO SPEAK TO COUNCIL RELATING TO AGENDA AND NON-AGENDA ITEMS. SPEAKERS ARE ADVISED THAT COMMENTS CANNOT BE RECEIVED ON MATTERS WHICH ARE THE SUBJECT OF A PUBLIC HEARING ONCE THE HEARING HAS BEEN CLOSED. SPEAKERS ARE REQUIRED TO REGISTER IN ADVANCE AND MUST LIMIT THEIR COMMENTS TO THREE (3) MINUTES.

THERE WERE NO CITIZEN COMMENTS.

MAYOR PRO-TEM MARTIN READ A PROCLAMATION REQUESTED BY FULSHEAR/SIMONTON LIONS CLUB.

IV. BUSINESS

A. CONSIDERATION AND POSSIBLE ACTION TO APPROVE AND AUTHORIZE THE CITY MANAGER TO EXECUTE A CONTRACT FOR THE 2023 EMPLOYEE HEALTHCARE BENEFITS PROGRAM

KRISTI BRASHEAR INTRODUCED THIS ITEM. CITY STAFF HAS WORKED WITH MCGRUFF INSURANCE SERVICES. THEY MARKETED 3 MAJOR CARRIERS FOR INSURANCE RATES. QUOTES WERE RECEIVED FROM CIGNA, BLUE CROSS BLUE SHIELD, AND A RE-RATE FROM OUR CURRENT CARRIER, UNITED HEALTHCARE.

ROBERT NEARY WITH MCGRUFF ATTENDED THE MEETING TO ANSWER QUESTIONS.

A MOTION WAS MADE BY COUNCIL MEMBER KNAPE TO APPROVE AND AUTHORIZE THE CITY MANAGER TO EXECUTE A CONTRACT FOR THE 2023 EMPLOYEE HEALTHCARE BENEFITS PROGRAM. IT WAS SECONDED BY

COUNCIL MEMBER PATTERSON.

PER KRISTI, WE WILL HAVE ABOUT A 17% SAVINGS BY GOING WITH A NEW HEALTH CARRIER. A RECOMMENDATION TO COUNCIL WOULD BE FOR THE CITY TO FUND 25% OF DEPENDANT HEALTHCARE PREMIUMS FOR ALL EMPLOYEES.

***FOR FULL DISCUSSION, SEE VIDEO ON CITY WEBSITE.*

THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: KAHLICH, POOL, CATES, MARTIN, PATTERSON, JOHNSON, KNAPE

NAYS:

ABSTAIN:

ABSENT: MAYOR GROFF

MOTION APPROVED

A MOTION WAS MADE BY COUNCIL MEMBER KNAPE TO APPROVE THE CITY TO CONTRIBUTE DOLLARS TO EMPLOYEE HSA ACCOUNTS TO BALANCE THE DIFFERENCE IN COSTS BETWEEN THE PPO PREMIUM VERSUS THE HSA PREMIUM.

IT WAS SECONDED BY COUNCIL MEMBER POOL. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: KAHLICH, POOL, CATES, MARTIN, PATTERSON, JOHNSON, KNAPE

NAYS:

ABSTAIN:

ABSENT: MAYOR GROFF

MOTION APPROVED

A MOTION WAS MADE BY COUNCIL MEMBER KNAPE TO APPROVE THE CITY TO CONTRIBUTE THE SAVINGS TO PAY FOR DEPENDANT HEALTH PREMIUMS AT 25% PER PLAN TYPE. IT WAS SECONDED BY COUNCIL MEMBER JOHNSON. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: KAHLICH, POOL, CATES, MARTIN, PATTERSON, JOHNSON, KNAPE

NAYS:

ABSTAIN:

ABSENT: MAYOR GROFF

MOTION APPROVED

- B. CONSIDERATION AND POSSIBLE ACTION TO APPROVE ORDINANCE NO. 2022-1394 AN ORDINANCE OF THE CITY OF FULSHEAR REPEALING ORDINANCE NO. 2017-1246, ADOPTING A NEW EMPLOYEE HANDBOOK TO GOVERN HUMAN RESOURCE MANAGEMENT MATTERS FOR EMPLOYEES**

OF THE CITY OF FULSHEAR.

KRISTI BRASHEAR INTRODUCED THIS ITEM. THIS WAS ORIGINALLY ADOPTED IN 2017.

COUNCIL DISCUSSED CITY MANAGER AND CITY ATTORNEY LEAVE AND NOTIFYING COUNCIL/MAYOR FOR PAID/EXTENDED LEAVE. THIS WILL BE ADDRESSED IN A RESOLUTION FOR COUNCIL TO ADOPT.

OTHER DISCUSSION INCLUDED:

*PARENTAL LEAVE
EVALUATION FORMS
QUARANTINE LEAVE
A HYBRID WORK SCHEDULE
TRAINING*

***FOR FULL DISCUSSION, PLEASE SEE VIDEO ON CITY WEBSITE.*

A MOTION WAS MADE BY COUNCIL MEMBER KNAPE TO APPROVE ORDINANCE NO. 2022-1394, AN ORDINANCE OF THE CITY OF FULSHEAR REPEALING ORDINANCE NO. 2017-1246 ADOPTING A NEW EMPLOYEE HANDBOOK TO GOVERN HUMAN RESOURCE MANAGEMENT MATTERS FOR EMPLOYEES OF THE CITY OF FULSHEAR, INCLUDING THE TOPIC OF THE CITY MANAGER AND CITY ATTORNEY AS FAR AS THE DIRECTED AREAS.. IT WAS SECONDED BY COUNCIL MEMBER POOL. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: CATES, JOHNSON, KAHLICH, KNAPE, MARTIN, PATTERSON, POOL

NAYS:

ABSTAIN:

ABSENT: GROFF

MOTION

V. ADJOURNMENT

A MOTION WAS MADE BY COUNCIL MEMBER KNAPE TO ADJOURN. IT WAS SECONDED BY COUNCIL MEMBER POOL. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: CATES, JOHNSON, KAHLICH, KNAPE, MARTIN, PATTERSON, POOL

NAYS:

ABSTAIN:

ABSENT: GROFF

MOTION APPROVED

MAYOR PRO-TEM MARTIN ADJOURNED THE MEETING AT 6:39 P.M.

AARON GROFF, MAYOR

ATTEST:

KIMBERLY KOPECKY, CITY SECRETARY