



CITY OF FULSHEAR

“FIND YOUR FUTURE IN FULSHEAR”

30603 FM 1093 WEST/ PO Box 279 ~ FULSHEAR, TEXAS 77441

PHONE: 281-346-1796 ~ FAX: 281-346-2556

www.FulshearTexas.gov

CITY COUNCIL:

MAYOR: Aaron Groff

MAYOR PRO-TEM: Kaye Kahlich

COUNCIL MEMBER: Kent Pool

COUNCIL MEMBER: Kevin White

COUNCIL MEMBER: Debra Cates

COUNCIL MEMBER: Lisa Martin

COUNCIL MEMBER: Joel
Patterson

COUNCIL MEMBER: John Kelly

STAFF:

CITY MANAGER: Jack Harper

CITY SECRETARY: Kimberly
Kopecky

CITY ATTORNEY: J. Grady Randle

SPECIAL CITY COUNCIL MEETING MINUTES

December 15, 2020

I. CALL TO ORDER

A SPECIAL CITY COUNCIL MEETING WAS CALLED INTO ORDER BY MAYOR GROFF AT THE IRENE STERN COMMUNITY CENTER, 6920 KATY FULSHEAR ROAD, FULSHEAR, TEXAS, AT 5:30 P.M.

II. QUORUM AND ROLL CALL

A QUORUM WAS PRESENT.

COUNCIL MEMBERS PRESENT:

AARON GROFF, MAYOR

KAYE KAHLICH

JOEL PATTERSON

KENT POOL

JOHN KELLY

LISA MARTIN

DEBRA CATES

COUNCIL MEMBERS ABSENT:

KEVIN WHITE- EXCUSED

CITY STAFF PRESENT:

KIMBERLY KOPECKY
SHARON VALIANTE
ERIN TUREAU
JESUS ESCOBAR
ZACH GOODLANDER
MARIELA RODRIGUEZ
CHARLES OBERRENDER
BYRON BROWN
DAN MCGRAW
JACK HARPER
KENNY SEYMOUR @ 5:39 PM

OTHERS PRESENT:

SAM JOHNSON
AND 2 OTHERS THAT DID NOT SIGN IN.

III. CITIZEN'S COMMENTS

THIS IS AN OPPORTUNITY FOR CITIZENS TO SPEAK TO COUNCIL RELATING TO AGENDA AND NON-AGENDA ITEMS. SPEAKERS ARE ADVISED THAT COMMENTS CANNOT BE RECEIVED ON MATTERS WHICH ARE THE SUBJECT OF A PUBLIC HEARING ONCE THE HEARING HAS BEEN CLOSED. SPEAKERS ARE REQUIRED TO REGISTER IN ADVANCE AND MUST LIMIT THEIR COMMENTS TO THREE (3) MINUTES.

THERE WERE NOT CITIZEN COMMENTS.

IV. BUSINESS

A. CONSIDERATION AND POSSIBLE ACTION TO CONTRACT WITH MUNICODE FOR THE PURPOSES OF ENTERING INTO AN AGREEMENT FOR HOSTING THE CITY OF FULSHEAR'S CODE OF ORDINANCES ONLINE

ZACH GOOD LANDER INTRODUCED THIS ITEM AND INFORMED COUNCIL THAT THE ORIGINAL CONTRACT WAS DONE IN 2017 AND EXPIRED OCTOBER 13, 2020.

PER ZACH CHARLES OBERRENDER THE PURCHASING COORDINATOR, DID A REQUEST FOR PROPOSAL (RFP) AN HAD 3 APPLICANTS. CHARLES THEN CREATED A STAFF COMMITTEE WHO REVIEWED THE APPLICANTS AND ULTIMATELY CHOSE MUNICODE.

THIS WOULD INCLUDE A 1 YEAR CONTRACT RENEWABLE UP TO 10 YEARS. ZACH WENT OVER THE FEES AND ANSWERED QUESTIONS FOR COUNCIL.

A MOTION WAS MADE BY MAYOR PRO-TEM KAHLICH TO APPROVE THE AGREEMENT WITH MUNICODE FOR ONLINE HOSTING OF THE CITY'S CODE OF ORDINANCES. IT WAS SECONDED BY COUNCIL MEMBER CATES.

THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: CATES, KAHLICH, KELLY, MARTIN, PATTERSON, POOL

NAYS:

ABSTAIN:

ABSENT: WHITE

MOTION APPROVED

B. CONSIDER AND POSSIBLE ACTION TO APPROVE A LANDSCAPE MAINTENANCE AGREEMENT WITH YELLOWSTONE LANDSCAPE FOR LANDSCAPE SERVICES

DAN MCGRAW INFORMED COUNCIL THAT THIS IS A 2 YEAR AGREEMENT AND EXPLAINED THE WORK THAT THIS AGREEMENT WILL INCLUDE. A MOTION WAS MADE BY MAYOR PRO-TEM KAHLICH TO APPROVE THE LANDSCAPE MAINTENANCE AGREEMENT WITH YELLOWSTONE LANDSCAPE FOR LANDSCAPE SERVICES. IT WAS SECONDED BY COUNCIL MEMBER POOL. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: CATES, KAHLICH, KELLY, MARTIN, PATTERSON, POOL

NAYS:

ABSTAIN:

ABSENT: WHITE

MOTION APPROVED

C. CONSIDERATION AND POSSIBLE ACTION TO ACCEPT AN UTILITY EASEMENT FROM TPHTL ROGERS, LLC,

SHARON STATED THIS IS FOR ACREAGE ASSOCIATED WITH THE UTILITY EASEMENT THAT THE CITY NEEDS IN ORDER TO COMPLETE ITS FM 359 CORRIDOR PLACEMENT OF ITS WATER AND SANITARY SEWER LINE UP TO ROGERS ROAD. THIS IS THE LAST PIECE WE ARE WAITING ON TO COMPLETE THIS PROJECT.

A MOTION WAS MADE BY MAYOR PRO-TEM KAHLICH TO ACCEPT THE UTILITY EASEMENT FROM TPHTL ROGERS LLC. IT WAS SECONDED BY COUNCIL MEMBER CATES. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: CATES, KAHLICH, KELLY, MARTIN, PATTERSON, POOL

NAYS:

ABSTAIN:

ABSENT: WHITE

MOTION APPROVED

D. CONSIDERATION AND POSSIBLE ACTION TO APPROVE INFORMATION TECHNOLOGY PURCHASES THROUGH CMIT SOLUTIONS TOTTALLING TO \$90,369.54

ZACH GOODLANDER INTRODUCED THIS ITEM AND INFORMED COUNCIL THAT CARES ACT MONEY WILL BE USED FOR THIS PURCHASE. PER ZACH, JESUS ESCOBAR THE I.T. MANAGER WAS ABLE TO SAVE MONEY BY CHANGING VENDORS WHICH MADE THE NEW TOTAL \$84,578.00.

JESUS INFORMED COUNCIL ABOUT STORAGE AND ANSWERED THEIR QUESTIONS.

**** FOR THE FULL DISCUSSION PLEASE REFER TO THE CITY OF FULSHEAR WEBSITE****

A MOTION WAS MADE BY MAYOR PRO-TEM KAHLICH TO APPROVE THE INFORMATIONAL TECHNOLOGY PURCHASES THROUGH CMIT SOLUTIONS AND HSI TOTTALLING TO \$84,578.00. IT WAS SECONDED BY COUNCIL MEMBER POOL. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: CATES, KAHLICH, KELLY, MARTIN, PATTERSON, POOL
NAYS:
ABSTAIN:
ABSENT: WHITE

MOTION APPROVED

E. CONSIDERATION AND POSSIBLE ACTION TO APPROVE AN INTERLOCAL AGREEMENT BETWEEN THE CITY OF FULSHEAR AND THE CITY OF ROSENBERG FOR THE PURCHASE OF GOODS AND SERVICES

SHARON INFORMED COUNCIL THE GOODS AND SERVICES ARE FOR DAY TO DAY OPERATIONAL PURPOSES FOR PUBLIC WORKS.
A MOTION WAS MADE BY MAYOR PRO-TEM KAHLICH TO APPROVE THE INTERLOCAL AGREEMENT BETWEEN THE CITY OF FULSHEAR AND THE CITY OF ROSENBERG FOR THE PURCHASE OF GOODS AND SERVICES. IT WAS SECONDED BY COUNCIL MEMBER CATES. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: CATES, KAHLICH, KELLY, MARTIN, PATTERSON, POOL
NAYS:
ABSTAIN:
ABSENT: WHITE

MOTION APPROVED

F. CONSIDERATION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 2020-497, CONSENTING TO THE ADDITION OF CERTAIN LAND INTO FULSHEAR MUNICIPAL UTILITY DISTRICT NO. 3A AND IMPOSING CONDITIONS ON SAME

BYRON INFORMED COUNCIL THAT THIS AGREEMENT DOES INCLUDE A CONDITION FOR THE CONSENT OF THE CITIES AUTHORITY TO INSPECT THE PUBLIC INFRASTRUCTURE.

A MOTION WAS MADE BY MAYOR PRO-TEM KAHLICH TO APPROVE RESOLUTION NO. 2020-497, CONSENTING TO THE ADDITION OF CERTAIN LAND INTO FULSHEAR MUNICIPAL UTILITY DISCTRICT NO 3A AND IMPOSING CONDITIONS ON THE SAME. IT WAS SECONDED BY COUNCIL MEMBER KELLY. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: CATES, KAHLICH, KELLY, MARTIN, PATTERSON, POOL

NAYS:

ABSTAIN:

ABSENT: WHITE

MOTION APPROVED

G. CONSIDERATION AND POSSIBLE ACTION TO APPROVE INFORMATION TECHNOLOGY PURCHASES THROUGH DATABANK TOTALLING TO \$161,409.12

ZACH GOODLANDER EXPLAINED THIS PURCHASE HAS BEEN APPROVED FOR CARES ACT USE THROUGH THE COUNTY. THIS PROJECT WILL INCLUDE THE SCANNING OF ALL DOCUMENTS FOR ALL OF OUR DIFFERENT DEPARTMENTS. THIS WILL ALSO HELP WITH SEARCHING FOR DOCUMENTS EASIER TO FULFILL OPEN RECORDS REQUEST.

JESUS ESCOBAR EXPLAINED DATABANK WILL PICK UP ALL OF OUR DOCUMENTS, TAKE THEM, AND SCAN THEM ALL IN. HE STATED THE DOCUMENTS WILL BE OCR SEARCHABLE AND WE WILL BE ABLE TO VPN IN AND ACCESS ALL OF THE DOCUMENTS FROM ANYWHERE. JESUS ANSWERED QUESTIONS FOR COUNCIL.

A MOTION WAS MADE BY MAYOR PRO-TEM KAHLICH TO APPROVE INFORMATION TECHNOLOGY PRUCHASES THROUGH DATA BANK TOTALING TO \$161,409.12. IT WAS SECONDED BY COUNCIL MEMBER POOL. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: CATES, KAHLICH, KELLY, MARTIN, PATTERSON, POOL

NAYS:

ABSTAIN:

ABSENT: WHITE

MOTION APPROVED

V. ADJOURNMENT

A MOTION WAS MADE BY MAYOR PRO-TEM KAHLICH TO ADJOURN. IT WAS SECONDED BY COUNCIL MEMBER CATES. THE MOTION WAS CARRIED BY THE

FOLLOWING VOTE:

AYES: CATES, KAHLICH, KELLY, MARTIN, PATTERSON, POOL

NAYS:

ABSTAIN:

ABSENT: WHITE

MOTION APPROVED

MAYOR GROFF ADJOURNED THE SPECIAL CITY COUNCIL MEETING AT 6:18 P.M.

AARON GROFF, MAYOR

ATTEST:

KIMBERLY KOPECKY, CITY SECRETARY