



CITY OF FULSHEAR

PO Box 279 / 6611 W Cross Creek Bend Ln
Fulshear, Texas 77441
Phone: 281-346-1796 ~ Fax: 281-346-2556
www.fulsheartexas.gov

MEETING MINUTES

I. CALL TO ORDER

Ramona Ridge called the meeting to order at 5:32 p.m.

II. CITIZEN COMMENTS

John Dowdall-Addressed the City Council regarding roles and responsibilities of the city in drainage issues.

III. QUORUM/INTRODUCTIONS

Present Members: Kimberly Bow; Sarah McLeod; Dax Riley; Dawn McRea, Ramona Ridge

Absent Members: Leah Smith

Council Member Liaison- Kent Pool-Absent

Employees: Jack Harper; Zach Goodlander; Kim Kopecky; Byron Brown; Josh Green; Mariella Rodriguez; Katie Lewis; Jesus Escobar; Sharon Valiante; Tiffany Stodder; Lance Hall; Jessika Villareal; Kayla Villagomez; Morgan Early; Kristi Brashear; Meredith Dusek; Heidy Taylor; Josh Brothers; Rodrigo Rodriguez; Annel Guadalupe; Haden Farr; Erin Tureau; Kenny Seymour; William Henry

IV. BUSINESS ITEMS

A. DISCUSSION REGARDING THE ROLES, RESPONSIBILITIES, AUTHORITY, AND EXPECTATIONS BETWEEN AND AMONG THE CITY OF FULSHEAR CITY COUNCIL, PLANNING AND ZONING COMMISSION, CITY OF FULSHEAR DEVELOPMENT CORPORATION (TYPE A), FULSHEAR DEVELOPMENT CORPORATION (TYPE B), PARKS AND RECREATION COMMISSION, HISTORIC PRESERVATION AND MUSEUM COMMISSION, AND ZONING BOARD OF ADJUSTMENT.

Mayor Groff addressed the Boards and Commissions (B&C) about the purpose of the meeting and the relationship desired between council, B&C, staff, and public. He then turned the meeting over to City Attorney Byron Brown to discuss a more detailed look at the individual responsibilities and powers possessed by each B&C, and how they relate to the responsibilities and powers of the City Council and staff.

Mayor Groff then addressed the roles of City Council liaisons on each of the B&C.

City Attorney Byron Brown noted that Parks and Recreation Commission was specifically adopted to monitor, analyze, and provide advisory recommendations to City Council.

City Councilmembers Joel Patterson, Abhijeet Utturkar, Sarah Johnson, and Jason Knape thanked the members of each B&C for their service to the city.

City Councilmember Jason Knape asked staff why video recordings were not taken at every B&C meeting. City Attorney Byron Brown noted that if minutes or a video is taken, there is no legal requirement to do both. City Manager Jack Harper said the primary reason is an increase in service cost for recordings.

Tommy Kuykendall thanked the City Council for the allowance of EDC directors to have a role in the selection and hiring of EDC staff and noted his appreciation for the EDC legal team's refresher presentation on the roles and responsibilities of the Board.

Kaye Kahlich (ZBA) noted that she would like to have all meetings recorded for transparency.

Bryan White (CDC) thanked the involvement in hiring of staff and wanted to make council aware of the EDC Boards'

recent split resulting in no current liaison for the CDC. Mayor Groff noted that because the CDC does not allow a council member to sit on the board a Councilmember would need to attend as a community member.

Councilmember Sarah Johnson polled the B&C regarding the ease of the application process, no responses from B&C.

Councilmember Jason Knape expressed his desire to realign B&C appointment times to better fit within Council election periods.

John Dowdall (Citizen) asked what the role and responsibilities of City Council was to the citizens. Mayor Groff noted that because the subject of the question was not an agenda item it could not be discussed.

V. ADJOURNMENT

A motion to adjourn was made by Kimberly Bow and seconded by Dax Riley to adjourn the meeting at approximately 6:17p.m. The motion was unanimous.