



# CITY OF FULSHEAR

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## Meeting Minutes

NOTICE IS HEREBY GIVEN OF A MEETING OF THE PARKS AND RECREATION COMMISSION TO BE HELD ON **FRIDAY, FEBRUARY 23, 2024, AT 9:00 A.M.** AT THE FULSHEAR CITY HALL, 6611 W CROSS CREEK BEND, FULSHEAR, TEXAS 77441 FOR THE PURPOSE OF CONSIDERING THE FOLLOWING ITEMS:

### I. CALL TO ORDER

*The meeting was called to order at 9:00am by Chairperson Ramona Ridge.*

### II. CITIZEN COMMENTS

*No comments*

### III. QUORUM/INTRODUCTIONS

*Present Members- Kimberly Bow, Ramona Ridge, Leah Smith, Sarah McLeod*

*Council Member Liaison- Kent Pool*

*Staff Members-Tiffany Stodder, Jessika Villarreal, Kayla Villagomez, Abran Lopez, Katie Lewis,*

*Mariela Rodriguez, Josh Brothers, Zach Goodlander, Josh Brothers, Debbie McMullen, Council member Abhijeet Utturkar.*

*Absent Members- Dax Riley, Olympia Ridge, Dawn McRea.*

### IV. BUSINESS ITEMS

- A. Approval of minutes for meeting held January 12, 2024, and Special Joint City Council meeting held on February 06, 2024.

*The motion was made by Kimberly Bow to approve the minutes from January 12, 2023, and Special Meeting on February 6, 2024, seconded by Sarah McLeod. The motion was unanimously approved by Bow, R. Ridge, McLeod, and Smith.*

- B. Update from City Council- Councilmember Kent Pool

*Councilmember Kent Pool updated the committee regarding the TXDOT and legal review of the Art Box project.*

- C. Recap of the Special Joint meeting with Mayor and Council regarding the roles and responsibilities of the Parks and Recreation Committee. Video of meeting: <https://fulsheartx.new.swagit.com/videos/296675>

*Tiffany instructed members who were unable to attend the joint meeting to view the meeting video for roles and responsibilities of the committee members.*

- D. Parks and Recreation Bond update from the January City Council meeting and future bond planning.

*Tiffany S. updated the committee regarding the December 23<sup>rd</sup> presentation to City Council. The City Council requested further review before presenting a bond to residents. Hence, no bond election will be held in May 2024. Kim Bow also updated the committee and Councilman Pool conveyed that Council would further review and instructed staff to utilize the remaining funds available for the project.*

- E. Park Development Updates:

1. Art Box Project: Tiffany Stodder

*Tiffany updated the committee regarding the completion of the agreements from Legal. Currently, awaiting TXDOT review and approval of the concept.*

2. Eagle Landing: Tiffany Stodder

*Tiffany updated the committee regarding the project. KGA currently has a bid out for the project. The staff is working on final clarification and final numbers. A planned groundbreaking ceremony is planned for March 26<sup>th</sup>.*

3. Primrose Phase II and III: Tiffany Stodder

*The update includes Tiffany providing to Council the need for more funding to complete the project. Phase II will include a presentation by Tiffany along with the projected funding needed to complete the project.*

F. Texas Recreation and Park Society 2024 Conference

*Chairperson Ramona Ridge requested funds to attend the conference. Tiffany informed the committee that any/all training would need Council approval prior to attending a conference.*

G. Update from staff on the request of business cards for commission members.

*The request was denied for acquiring business cards for the Parks and Recreation Committee.*

H. Discussion and possible action regarding March meeting availability.

*The committee agreed to cancel the March meeting. Leah Smith motioned to cancel the March meeting. Sarah McLeod seconded the motion. The motion was approved by Bow, Ridge, Smith, McLeod.*

I. Discussion and possible action regarding changing meeting time.

*The item was tabled until the April meeting.*

J. Presentation regarding the Parks and Recreation monthly budget report.

*The financial report was provided by Erin Tureau and accepted by the committee.*

K. Discussion and possible action regarding current grant opportunities or future opportunities.

*No comments*

L. Discussion regarding community parks and recreation events: HGAC Parks and Natural Areas, Special Recognition recipient for the Planning Process of Primrose Park.

*Tiffany provided a brief overview of the award presentation. Mayor Groff accepted the award and Dawn McRea represented the Parks and Recreation Committee at the event.*

**V. ADJOURNMENT**

*A motion to adjourn was made by Kimberly Bow and seconded by Sarah McLeod to adjourn the meeting at approximately 10:07am. The motion was unanimous.*