



## CITY OF FULSHEAR

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### Meeting Minutes

NOTICE IS HEREBY GIVEN OF A MEETING OF THE PARKS AND RECREATION COMMISSION TO BE HELD ON **FRIDAY, JANUARY 12, 2024, AT 9:00 A.M.** AT THE FULSHEAR CITY HALL, 6611 W CROSS CREEK BEND, FULSHEAR, TEXAS 77441 FOR THE PURPOSE OF CONSIDERING THE FOLLOWING ITEMS:

**I. CALL TO ORDER**

*The meeting was called to order at 9:01am by Chairperson Kimberly Bow.*

**II. CITIZEN COMMENTS**

*No comments*

**III. QUORUM/INTRODUCTIONS**

*Present Members- Kimberly Bow, Dax Riley, Dawn McRea, Ramona Ridge, Leah Smith*

*Council Member Liaison- Kent Pool*

*Staff Members-Tiffany Stodder, Jessika Villarreal, Kayla Villagomez, Katie Lewis, Mariela Rodriguez, Josh Brothers.*

*Absent Members- Sarah McLeod, Olympia Ridge*

**IV. BUSINESS ITEMS**

**A. Approval of minutes for meeting held December 08, 2023.**

*The motion was made by Leah Smith to approve the minutes from November 17, 2023, seconded by Ramona Ridge. The motion was unanimously approved by Bow, Riley, McRea, R. Ridge, and Smith.*

**B. Update from City Council- Councilmember Kent Pool**

*Councilman Kent Pool discussed the upcoming City Bicentennial and requested that the commission members try to make an appearance, if possible.*

**C. Consideration and possible action regarding the appointment of the Chairperson and Co-chairperson for the Parks and Recreation committee.**

*Chairperson Kimberly Bow opened the floor for nominations for Chairperson and/or Co-chairperson. Ramona Ridge nominated Kimberly Bow to serve as the Co-chairperson. Dax Riley seconded the motion. The motion was unanimously approved by Bow, Riley, McRea, R. Ridge, and Smith.*

*Dawn McRea nominated Ramona Ridge to serve as Chairperson. Leah Smith seconded the motion. The motion was unanimously approved by Bow, Riley, McRea, R. Ridge, and Smith. The 2024 Chairperson for Parks and Recreation is Ramona Ridge, and the Co-chairperson is Kimberly Bow.*

**D. Discussion regarding business cards for Parks and Recreation board members.**

*Tiffany Stodder stated to the committee that the city does not currently offer business cards to non-employees. However, she will discuss the topic further with the Director for clarity.*

**E. Discussion and possible action regarding proposed dates for the 2025 “Art in the Park”.**

*Chairperson Bow discussed the option of waiting until Spring 2-25 to host the event at a city park facility. The dates discussed the opportunity of April 26<sup>th</sup>, 2025. Ramona Ridge made the motion to accept the tentative April 2025 date.*

*Dawn McRea seconded the motion. The motion was unanimously approved by Bow, Riley, McRea, R. Ridge, and Smith.*

- F. An update regarding the Parks Bond will be presented by Tiffany Stodder.  
*Tiffany Stodder previewed the presentation to the City Council regarding the bond. The presentation will include Tiffany Stodder, Assistant Director of Public Works, Kim Bow, Chairperson, Erin Tureau- Director of Finance. Council Liaison- Kent Pool suggested including as much information regarding why the city needs the bond funds to complete parks.*
- G. Park Development Updates:
1. Discussion and possible action regarding the Art Box Project: Kimberly Bow  
*Chairperson Kim Bow discussed/suggested the possibility of tabling the project until the legal department has completed the review of the contract. Chairperson Kim Bow motioned to table the project. Leah seconded the motion. The motion failed with nay votes from D. Riley, R. Ridge, D. McRea. The chairperson will provide an update at February's meeting.*
  2. Eagle Landing: Tiffany Stodder  
*Tiffany Stodder updated the committee regarding the project. Currently the project is out for bid. The architect Corey Laughner will provide an update once the process is complete, and the groundbreaking event will be scheduled.*
  3. Primrose Phase II and III: Tiffany Stodder  
*Tiffany Stodder reiterated the bond presentation will be presented to council at the next meeting.*
- H. Presentation regarding the Parks and Recreation monthly budget report. Clarification on account disbursement indicated in the September 2023 financial report.  
*Erin Tureau confirmed to the committee that the funds disbursement indicated on the financial report was paid to Halff for a design contract.*
- I. Discussion and possible action regarding the date change for the regular scheduled meeting in February.  
*Tiffany Stodder discussed the need to change the February meeting date because of a conflict in the schedule. Staff will be traveling to HGAC to accept an award on behalf of the city. Ramona Ridge motioned the date be changed to the February meeting date. Dax Riley seconded the motion. The motion was unanimously approved by Bow, Riley, McRea, R. Ridge, and Smith.*
- J. Discussion and possible action regarding current grant opportunities or future opportunities.
- K. Discussion regarding community parks and recreation events.

V. **ADJOURNMENT**

*A motion to adjourn was made by Leah Smith and seconded by Dax Riley to adjourn the meeting at approximately 10:09am. The motion was unanimous.*