



6611 W. Cross Creek Bend Lane, PO Box 279
Fulshear, Texas 77441
Phone: 281-346-1796 ~ Fax: 281-346-2556
www.FulshearTexas.gov

CITY COUNCIL:

MAYOR: Aaron Groff	MAYOR PRO-TEM: Joel Patterson	COUNCIL MEMBER: Kent Pool
COUNCIL MEMBER: Jason Knappe	COUNCIL MEMBER: Abhijeet Utturkar	COUNCIL MEMBER: Patrick Powers
COUNCIL MEMBER: Sarah B. Johnson	COUNCIL MEMBER: Christina Baron	

STAFF:

ACTING CITY MANAGER: Zachary Goodlander	CITY SECRETARY: Mariela Rodriguez	CITY ATTORNEY: Byron Brown
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CITY COUNCIL MEETING MINUTES

June 18, 2024

I. CALL TO ORDER

A REGULAR CITY COUNCIL MEETING WAS CALLED TO ORDER BY MAYOR GROFF AT THE CITY OF FULSHEAR MUNICIPAL COMPLEX, 6611 W. CROSS CREEK BEND LANE, FULSHEAR, TEXAS AT 5:30 P.M.

II. QUORUM AND ROLL CALL

A QUORUM WAS PRESENT.

COUNCIL MEMBERS PRESENT:

*AARON GROFF
SARAH B. JOHNSON
ABHIJEET UTTURKAR
JOEL PATTERSON
CHRISTINA BARON
PATRICK POWERS
KENT POOL
JASON KNAPE*

CITY STAFF PRESENT:

*MARIELA RODRIGUEZ
KATIE LEWIS
KIMBERLY KOPECKY*

ZACH GOODLANDER
BYRON BROWN
JOSH GREEN
SHARON VALIANTE
KENNY SEYMOUR
JOSH BROTHERS
CLIFF BROUHARD
ERIN TUREAU
MARIAH GALLEGOS
TIFFANY STODDER
ABRAN LOPEZ
BEN GLYNN
HEIDY TAYLOR
KEVIN ZIESCHANG
JESUS ESCOBAR
EMERSON CLEMENT (INTERM)
NICK FLORES (INTERM)
MARISSA LANCE (INTERM)
CAROLINA SALINAS GARCIA (INTERM)

OTHERS PRESENT:

MIKE HALDE
JEFF JAMES
AARON C.
AND 2 OTHERS THAT DID NOT SIGN IN.

III. INVOCATION-MAYOR AARON GROFF

INVOCATION WAS GIVEN BY MAYOR AARON GROFF.

IV. PLEDGE OF ALLEGIANCE TO THE U.S. FLAG

V. PLEDGE OF ALLEGIANCE TO THE TEXAS FLAG

THE PLEDGE OF ALLEGIANCE TO THE U.S FLAG AND TEXAS FLAG WERE LED BY MAYOR GROFF.

VI. CITIZENS COMMENTS

THIS IS AN OPPORTUNITY FOR CITIZENS TO SPEAK TO COUNCIL RELATING TO AGENDA AND NON-AGENDA ITEMS. SPEAKERS ARE ADVISED THAT COMMENTS CANNOT BE RECEIVED ON MATTERS WHICH ARE THE SUBJECT OF A PUBLIC HEARING ONCE THE HEARING HAS BEEN CLOSED. SPEAKERS ARE REQUIRED TO REGISTER IN ADVANCE AND MUST LIMIT THEIR COMMENTS TO THREE (3) MINUTES.

MARIELA RODRIGUEZ THANKED MAYOR AARON GROFF ON BEHALF OF STAFF FOR ALL HIS HARD WORK AND DEDICATION.

KIMBERLY KOPECKY AND KATIE LEWIS PRESENTED MAYOR GROFF WITH COMMEMORATIVE GIFTS.

VII. CITY MANAGERS REPORT

BRIEFINGS OR UPDATES MAY BE PROVIDED REGARDING CITY SERVICES, ADMINISTRATIVE/PERSONNEL MATTERS, REAL ESTATE/DEVELOPMENT, INFRASTRUCTURE, EVENTS, REGULATIONS, COMMUNITY AND INTERGOVERNMENTAL RELATIONS ISSUES.

A. CHANGES TO VARIOUS CITY STAFF MEMBERS

ZACH GOODLANDER, ACTING CITY MANAGER, GAVE THE FOLLOWING UPDATES ON STAFF:

INTERNS

- EMERSON CLEMENT - COMMUNICATIONS DEPARTMENT*
- NICK FLORES- I.T. DEPARTMENT GIS DIVISION*
- MARISSA LANCE- FINANCE DEPARTMENT*
- CAROLINA SALINAS-GARCIA - ECONOMIC DEVELOPMENT*

NEW HIRES

- CHRISTINA RENDON WATSON - CUSTOMER SERVICE REPRESENTATIVE*
- JAYDAH LAKE- UTILITY SERVICES SPECIALIST*
- BEN GLYNN- ASSISTANT DIRECTOR OF UTILITIES*

B. UPDATE ON CONSTRUCTION ACTIVITY RELATED TO WATER PLANT #2/EST

WATER PLANT NO. 2 – PUMP STATION AND GROUND STORAGE TANK (GST):

- THE CONTRACTOR HAS COORDINATED WITH CENTERPOINT FOR ELECTRICAL SERVICE. PLANNED CONNECTION EARLY 2025*
- ELECTRICAL DUCT BANK FOR ELECTRICAL BUILDING AND GENERATOR HAVE BEEN PLACED.*
- CONTRACTOR IS PLACING CONCRETE FOR PUMP STATION FOUNDATION, GENERATOR PAD. GRADE BEAMS ARE COMPLETE AND 60" OF FORMS ARE IN PLACE.*
- DUE TO ADDITIONAL REQUIRED WELL QUALITY SAMPLES AND INCREASED LAB PROCESSING TIME THE PROJECT HAS MOVE BEHIND SCHEDULE BY APPROXIMATELY 2 WEEKS.*
- CONSTRUCTION PROJECT IS CURRENTLY 25% COMPLETE BASED ON DAYS (147/577).*
- CONSTRUCTION PROJECT IS CURRENTLY 25% COMPLETE BASED ON DOLLARS SPENT.*
- TO DATE WE HAVE BEEN INVOICED FOR \$3,569,3300.00 FOR THE*

PROJECT (\$14,434,000.00 BUDGET).

ELEVATED STORAGE TANK (EST):

- STEEL PANELS FOR ELEVATED STORAGE TANK BOWL HAVE BEEN DELIVERED AND FABRICATION HAS BEGUN.
- WEATHER HAS DELAYED THE START OF TANK CONSTRUCTION, BUT THE PROJECT IS STILL ON SCHEDULE.
- TANK RAISING TO TAKE PLACE MID TO LATE JULY.
- CURRENT ESTIMATED COMPLETION IS THE END OF 2024.
- CONSTRUCTION PROJECT IS CURRENTLY 54% COMPLETE BASED ON DAYS (214/400)
- CONSTRUCTION PROJECT IS CURRENT 54% COMPLETE BASED ON DOLLARS SPENT.
- TO DATE WE HAVE PAID \$2,322,373.50 FOR THE PROJECT. (\$4,285,000.00 BUDGET)

C. UPDATE TO ART BOX PROJECT

ZACH EXPLAINED THE TIMELINE OF THE AGREEMENT.

AT THE JUNE 14, 2024, PARKS & RECREATION COMMISSION MEETING, MEMBERS DID DISCUSS THE CONTINUED DELAY WITH TXDOT AND SOME MEMBERS HAVE EXPRESSED POTENTIALLY NOT MOVING FORWARD WITH THE ART ON THE TRAFFIC BOXES AT THIS TIME AND RECONSIDERING ONCE REVIEWS, ETC OF THE AGREEMENT ARE COMPLETED. SOME MEMBERS CONSIDERED MOVING FORWARD WITH A DISCUSSION OF FUTURE ART AROUND THE CITY THAT DOES NOT REQUIRE AN AGREEMENT WITH A DIFFERENT ENTITY. AT THE NEXT PARKS & RECREATION MEETING, THERE WILL BE AN ITEM ON THE AGENDA FOR DISCUSSION AND POSSIBLE ACTION REGARDING THE ART BOXES. THIS WAS PREVIOUSLY ON THE JANUARY 12, 2024 AGENDA AND THE MOTION FAILED.

TIFFANY STODDER ANSWERED QUESTIONS FROM COUNCIL.

VIII. CONSENT ITEMS

ITEMS LISTED UNDER THE CONSENT AGENDA ARE CONSIDERED ROUTINE AND ARE GENERALLY ENACTED IN ONE MOTION, THE EXCEPTION TO THIS

RULE IS THAT A COUNCIL MEMBER(S) MAY REQUEST ONE OR MORE ITEMS TO BE REMOVED FROM THE CONSENT AGENDA FOR A SEPARATE DISCUSSION AND ACTION.

- A. CONSENT AND APPROVAL OF THE MINUTES FROM THE CITY COUNCIL MEETINGS HELD ON MAY 14, 2024 (SPECIAL) AND MAY 21, 2024 (REGULAR)**
- B. CONSENT AND APPROVAL OF THE APRIL 2024 FINANCIAL REPORT FOR THE GENERAL AND UTILITY FUNDS**
- C. CONSENT AND APPROVAL OF THE FULBROOK ON FULSHEAR CREEK SECTION 11 PRELIMINARY PLAT**
- D. CONSENT AND APPROVAL OF THE JORDAN RANCH SECTION 45 PRELIMINARY PLAT**
- E. CONSENT AND APPROVAL OF THE JORDAN RANCH STREET DEDICATION NO. 14 AND RESERVES FINAL PLAT**
- F. CONSENT AND APPROVAL OF THE DEL WEBB SECTION 4 FINAL PLAT**
- G. CONSENT AND APPROVAL OF THE TAMARRON SECTION 71 FINAL PLAT**
- H. CONSENT AND APPROVAL OF THE TAMARRON SECTION 79 FINAL PLAT**
- I. CONSENT AND APPROVAL OF THE ESTATES AT JAMES LANE MASTER SIGN PLAN**
- J. CONSENT AND APPROVAL OF THE PURCHASE OF 3 MOTOROLA PORTABLE RADIOS**

COUNCIL MEMBER KNAPE ASKED TO PULL ITEM A FOR DISCUSSION.

A MOTION WAS MADE BY COUNCIL MEMBER KNAPE TO APPROVE CONSENT ITEMS B-J . IT WAS SECONDED BY COUNCIL MEMBER POOL. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: BARON, JOHNSON, PATTERSON, POOL, POWERS, UTTURKAR, KNAPE

NAYS:

ABSTAIN:

ABSENT:

MOTION APPROVED

A MOTION WAS MADE BY COUNCIL MEMBER KNAPE TO APPROVE CONSENT ITEM A WITH THE AMENDMENT FOR THE START TIME FOR THE SPECIAL MEETING ON MAY 14 AT 4:31PM. IT WAS SECONDED BY COUNCIL MEMBER BARON. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: BARON, JOHNSON, PATTERSON, POOL, POWERS, UTTURKAR, KNAPE

NAYS:

ABSTAIN:

ABSENT:

MOTION APPROVED

IX. BUSINESS

A. CONSIDERATION AND POSSIBLE ACTION TO APPROVE ORDINANCE NO. 2024-1460, AN ORDINANCE CANVASSING THE RETURN AND DECLARING THE RESULTS OF THE RUNOFF ELECTION OF THE CITY OF FULSHEAR, TEXAS, HELD ON JUNE 15, 2024, FOR THE PURPOSE OF ELECTING THE MAYOR TO THE CITY COUNCIL OF THE CITY OF FULSHEAR

B. NOTATION OF THE COMPLETION OF THE CANVASS BY MAYOR GROFF

C. ELECTION CEREMONY WITH OFFICER-ELECT

- **ISSUE CERTIFICATE**
- **ISSUE ANTIBRIBERY STATEMENT**
- **ISSUE OATH OF OFFICE**

D. CONSIDERATION AND POSSIBLE ACTION TO ELECT A MAYOR PRO-TEM

MAYOR WAS INFORMED BY THE COUNTY ELECTION OFFICIAL THAT THE RESULTS FOR THE RUNOFF ELECTION WOULD NOT BE OFFICIAL UNTIL FRIDAY AFTER 5:00PM.

BUSINESS ITEMS A-D WILL MOVE TO WEDNESDAY JUNE 26TH 2024 AT 5:30 PM.

E. CONSIDERATION AND POSSIBLE ACTION TO REJECT BID #2024-041 FOR THE HARRIS STREET PROJECT

TIFFANY STODDER EXPLAINED STAFF ADVERTISED FOR BIDS ON MAY 09, 2024. THE CITY RECEIVED ONE RESPONSE FOR THE PROJECT ON JUNE 06, 2024. STAFF REQUESTED THE DESIGN TEAM EVALUATE THE BID RESULTS IN COMPARISON TO THEIR COST ESTIMATE TO DETERMINE ANY COST DISCREPANCY.

*THE BID RESULTS FOR THE BASE BID IS \$3,260,220.10
THE BASE BID WITH ALTERNATES IS \$4,369.566.10*

STAFF IS WORKING TO RE-ADVERTISE THE PROJECT AND ANTICIPATE BRINGING IT BACK TO COUNCIL IN AUGUST.

CITY STAFF ANSWERED QUESTIONS FROM COUNCIL.

A MOTION WAS MADE BY COUNCIL MEMBER KNAPE TO REJECT BID #2024-041 FOR THE HARRIS STREET PROJECT. IT WAS SECONDED BY COUNCIL MEMBER JOHNSON. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: BARON, JOHNSON, PATTERSON, POOL POWERS, UTTURKAR, KNAPE

NAYS:

ABSTAIN:

ABSENT:

MOTION APPROVED

F. CONSIDERATION AND POSSIBLE ACTION TO APPROVE AN AGREEMENT WITH CROWE, LLP. TO PERFORM AUDIT SERVICES FOR THE CITY OF FULSHEAR

ERIN TUREAU EXPLAINED THE CITY IS REQUIRED TO GO OUT FOR A REQUEST OF PROPOSALS EVERY 5 YEARS. THE CITY RECEIVED RESPONSES FROM FIVE DIFFERENT AUDITING FIRMS. A COMMITTEE WAS FORMED AND REVIEWED THE FIRMS AND DETERMINED CROWE LLP HAS THE BEST VALUE AND MOST ADVANTAGEOUS PROPOSAL.

ERIN ANSWERED QUESTIONS FROM COUNCIL.

A MOTION WAS MADE BY COUNCIL MEMBER JOHNSON TO APPROVE AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE ENGAGEMENT LETTER WITH CROWE, LLP.

.IT WAS SECONDED BY COUNCIL MEMBER KNAPE. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: BARON, JOHNSON, PATTERSON, POOL, POWERS, UTTURKAR, KNAPE

NAYS:

ABSTAIN:

ABSENT:

MOTION APPROVED

G. CONSIDERATION AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 2024-620, A RESOLUTION FINDING THAT CENTERPOINT ENERGY HOUSTON

ELECTRIC, LLC'S REQUESTED INCREASE TO ITS ELECTRIC TRANSMISSION AND DISTRIBUTION RATES AND CHARGES WITHIN THE CITY OF FULSHEAR SHOULD BE DENIED

SHARON VALIANTE EXPLAINED THIS RESOLUTION IS SOMETHING WE ADOPT YEARLY. CENTERPOINT FILED AN APPLICATION TO INCREASE SYSTEM WIDE TRANSMISSION AND DISTRIBUTION RATES BY \$60 MILLION PER YEAR. PER CENTERPOINT, THE IMPACT ON AN AVERAGE TO RESIDENTIAL CUSTOMER WOULD BE ABOUT \$1.25 PER MONTH.

A MOTION WAS MADE BY COUNCIL MEMBER KNAPE TO ADOPT RESOLUTION NO. 2024-620 TO DENY THE RATE CHANGE APPLICATION PROPOSED BY CENTERPOINT .IT WAS SECONDED BY COUNCIL MEMBER POOL. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: BARON, JOHNSON, PATTERSON, POOL, POWERS, UTTURKAR, KNAPE

NAYS:

ABSTAIN:

ABSENT:

MOTION APPROVED

H. UPDATE AND DISCUSSION ON PRIMROSE PARK PHASES 2 AND 3

MAYOR GROFF PRESENTED A PROCLAMATION FOR PARKS AND RECREATION MONTH IN JULY.

TIFFANY STODDER UPDATED COUNCIL WITH THE FOLLOWING:

- PHASE II DESIGN WAS SUBMITTED AND REVIEWED*
- STAFF AND THE DESIGN TEAM MET ON SITE ON JUNE 6*
- PHASE II HAS BEEN DESIGNED CONSIDERING SINGLE PHASE ELECTRICAL BUT ARE WAITING FOR CENTERPOINT TO DETERMINE IF THE PROJECT QUALIFIES FOR THREE PHASE ELECTRICAL*
- STAFF ANTICIPATES FINAL PLANS AND SPECIFICATIONS INCLUDING ANY ELECTRICAL REVISIONS FOR REVIEW AND TO PROVIDE COMMENTS BY MID AUGUST*
- STAFF ANTICIPATES ADVERTISING THE PROJECT FOR BIDS IN SEPTEMBER*
- FRIDAY JUNE 14 HALFF DESIGN TEAM PRESENTED A RENDERING FOR PHASE THREE TO THE PARKS AND REC COMMISSION.*
- ONCE THE COMMENTS ARE ADDRESSED AND THE RENDERING IS*

FINALIZED HALFF WILL PROVIDE A COST ESTIMATE AND SCHEDULE TO COMPLETE THE DESIGN FOR PHASE III

STAFF ANSWERED QUESTIONS FROM COUNCIL.

A MOTION WAS MADE BY COUNCIL MEMBER KNAPE TO ADD THIS ITEM TO THE FUTURE JULY MEETING AGENDA. IT WAS SECONDED BY COUNCIL MEMBER POOL. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: BARON, JOHNSON, PATTERSON, POOL, POWERS, UTTURKAR, KNAPE

NAYS:

ABSTAIN:

ABSENT:

MOTION APPROVED

X. EXECUTIVE SESSION

- A. EXECUTIVE SESSION – PURSUANT TO SECTION 551.074 OF THE TEXAS OPEN MEETINGS ACT (CHAPTER 551, GOVERNMENT CODE), DELIBERATE THE APPOINTMENT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DUTIES, DISCIPLINE, OR DISMISSAL OF A PUBLIC OFFICER OR EMPLOYEE**
- CITY ATTORNEY**

A MOTION WAS MADE BY COUNCIL MEMBER KNAPE TO ADJOURN INTO EXECUTIVE SESSION PURSUANT TO SECTION 551.074 OF THE TEXAS OPEN MEETINGS ACT. IT WAS SECONDED BY COUNCIL MEMBER UTTURKAR. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: BARON, JOHNSON, PATTERSON, POOL, POWERS, UTTURKAR, KNAPE

NAYS:

ABSTAIN:

ABSENT:

MOTION APPROVED

MAYOR GROFF ADJOURNED THE MEETING INTO EXECUTIVE SESSION AT 6:38 PM.

MAYOR GROFF RECONVENED THE REGULAR MEETING AT 7:10 PM.

XI. ACTION FROM EXECUTIVE SESSION

THERE WAS NO ACTION.

A. CITY ATTORNEY

XII. CONSIDERATION AND POSSIBLE ACTION RELATING TO ABSENCES

IN ACCORDANCE WITH SECTION 3.10 (d) OF THE CITY OF FULSHEAR HOME-RULE CHARTER, PAST ABSENCES DUE TO SICKNESS MAY BE EXCUSED, AND LEAVES OF ABSENCE FOR FUTURE ABSENCES MAY BE GRANTED. ANY ACTION TO EXCUSE A PAST ABSENCE IS DEEMED TO INCLUDE A FINDING THAT THE ABSENCE WAS DUE TO SICKNESS UNLESS THE ACTION INDICATES OTHERWISE.

THERE WAS NO ACTION ON THIS ITEM.

COUNCIL MEMBER BARON ANNOUNCED SHE WILL NOT BE AT THE JULY 09, 2024 SPECIAL MEETING.

XIII. ADJOURNMENT

A MOTION WAS MADE BY COUNCIL MEMBER KNAPE TO ADJOURN. IT WAS SECONDED BY COUNCIL MEMBER UTTURKAR. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: BARON, JOHNSON, PATTERSON, POOL, POWERS, UTTURKAR, KNAPE

NAYS:

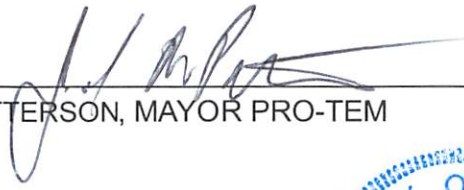
ABSTAIN:

ABSENT:

MOTION APPROVED

MAYOR GROFF ADJOURNED THE MEETING AT 7:11 PM.

**** FOR THE FULL DISCUSSION ON ANY OF THE ITEMS, REFER TO THE CITY'S WEBSITE TO VIEW THE VIDEO****



JOEL PATTERSON, MAYOR PRO-TEM

ATTEST:



MARIELA RODRIGUEZ, CITY SECRETARY

